

SPEAKER REGISTRATION INFORMATION

All participants wishing to address the commission must register to speak. Public participation is available by teleconference or in-person.

The commission will start with in-person speakers and then proceed to speakers participating via teleconference.

Registered speakers will be allotted 2 minutes to provide remarks.

Teleconference Registration

Registration for participation by teleconference closes on **Tuesday, November 14, 2023 at noon**. Teleconference code and additional information to be provided after the closing of the teleconference registration period. Speakers joining via teleconference are not required to be on the line at the beginning of the meeting. An email will be sent when the commission is approximately 30 minutes away from transitioning to teleconference participants.

In-Person Registration

While it's encouraged for attendees to register in advance, in-person registration ends at **4:00 p.m. on the day of the meeting**. In-person speakers can register by scanning the QR code provided in Council chambers using their mobile devices. Additionally, public-use mobile devices will be available at the meeting for speaker registration.

Donation of Time – Available for In-Person Speakers only.

Speaking time donations are limited to in-person registered speakers. A registered in-person speaker can donate their allotted 2 minutes to another in-person registered speaker. The recipient of donated time can receive up to 4 additional minutes, allowing a total of six minutes for their remarks. Both the speaker donating the time and the one giving the remarks must be present in chambers. Speakers donating their time will be asked to confirm their presence and state their name.

Click on link below or scan the QR code and submit the form to register to speak.

<https://forms.office.com/g/KAC62sZXTR>



Speakers who provide an e-mail address will receive updates about the speaker order throughout the evening.

Please contact Andrew Rivera, Commission Liaison, for questions regarding speaker registration at Andrew.rivera@austintexas.gov or by phone 512-974-6508.

Presentations and handouts are requested to be e-mailed to Commission Liaison Andrew Rivera at Andrew.rivera@austintexas.gov by 1:00 PM day of the meeting.

PARKING & VALIDATION Parking is available at the City Hall parking garage and is free with validation. Validation ticket provided at the meeting.