



**COMMISSION ON AGING
MEETING MINUTES**

**REGULAR MEETING
WEDNESDAY, OCTOBER 12TH, 2022**

The Commission on Aging convened a Regular Meeting at Austin City Hall, Boards and Commissions, 301 West 2nd Street, Austin, Texas, 78702 and remotely.

Board Members in Attendance: Chair, Janee Briesemeister, Vice Chair Amy Temperley, Emily De Maria Nicola, Erica Garcia-Pittman, Fred Lugo, Jacqueline Angel, Luz Lopez-Guerrero, Martha Bauman (left the dais at 1:00pm), Patricia Bordie, and Richard Bondi.

Board Members not in Attendance: Henry Van De Putte, Martin Kareithi, Natalie Cagle, Peter Varteressian, and Sally Van Sickle.

Staff in Attendance: Kodjo Dodo and Halana Kaleel, Austin Public Health

Presenters: None

Commissioner Bordie called the Board Meeting to order at 12:12 pm. The Commission introduced themselves.

PUBLIC COMMUNICATION: General

A. None

APPROVAL OF MINUTES

1. Approve the minutes of the September 14th, 2022 Regular Commission on Aging Meeting.
 - a. The minutes from the September 14th, 2022 Regular Commission on Aging Meeting were approved on Commissioner Temperley motion, Commissioner Bondi second on a 10-0 vote. Commissioners Van De Putte, Kareithi, Cagle, Varteressian, and Van Sickle were absent.

STAFF BRIEFINGS/ANNOUNCEMENTS

2. Announcements:
 - a. Commissioner De Maria Nicola is no longer with the Central Texas Food Bank, she is now serving as the Executive Director of the Breast Cancer Resource Center.
 - b. Commissioner Angel informed the Community Development Commission on Resolution 41 and 89 about efforts being made on intergenerational activities.
 - c. Commissioner Bordie announced November is National Family Caregivers Month, Capital Area on Agency has a resolution in support of this.
3. Staff briefing regarding Age-Friendly Austin Update, Kodjo Dodo, Manager, Planning and Evaluation Unit, Austin Public Health.
 - a. Mr. Dodo provided a staff report on Age Friendly Austin and the Commission on Aging
 - i. The name change of the Commission on Seniors to the Commission on Aging was highlighted.
 - ii. Reminders to get your flu shot were provided.

- iii. The Homeowner Savings Workshops were reviewed.
 - iv. Age Friendly will be receiving an AmeriCorps Vista once an applicant is found.
 - v. The Age Friendly Program Coordinator is vacant and is posted for applications. The posting will close on October 20th.
 - vi. A newly created position will be coming to Age Friendly soon.
4. Boards and Commissions Fall Refresh Update including: City Issued Email Protocols, Attendance Protocols, and Hybrid Meeting Practices, Halana Kaleel, Staff Liaison, Commission on Aging, Austin Public Health.
- a. Staff Liaison Kaleel provided an update on email logistics and protocols for Boards and Commissions members, provided an update on the attendance policy, and reviewed hybrid meeting practices.

DISCUSSION ITEMS

5. Discussion: Commission on Aging Bylaws Amendment and Update.
- a. Bylaws Amendment was reviewed and approved by the Audit and Finance Committee and Austin City Council.
 - b. New additions including more inclusive language and the name change was included in the approved amendments.

DISCUSSION AND ACTION ITEMS

6. Discussion and Possible Action on City of Austin Audit on Access to City Services for Seniors.
- a. No action will be taken at this time but there will be a presentation and discussion at the November 2022 meeting.
7. Discussion and Possible Action: Commission on Aging 2023 Regular Meeting Schedule.
- a. The Commission on Aging 2023 Regular Meeting Schedule was adopted and approved on Commissioner Lugo motion, Commissioner Angel second on a 10-0 vote. Commissioners Van De Putte, Kareithi, Cagle, Varteressian, and Van Sickle were absent.

WORKING GROUP/COMMITTEE UPDATES

8. Update from Commission Work Plan
- a. No discussion currently.
9. Update from the Age Friendly Action Plan Implementation Working Group
- a. No discussion currently.
10. Update from the Community Support and Health Services Working Group
- a. No discussion currently.
11. Update from the Joint Inclusion Committee
- a. No discussion currently.
12. Update from the Quality-of-Life Study Working Group
- a. No discussion currently.
13. Update from the Social Participation, Respect and Social Inclusion, Civic Participation and Employment Working Group
- a. No discussion currently.
14. Update from the Transportation, Housing, and Outdoor Spaces Working Group
- a. No discussion currently.

WORKING GROUP RECOMMENDATIONS

15. Discussion and Possible Action to add Commissioner De Maria Nicola to the Quality-of-Life Study Working Group.
 - a. Commissioner De Maria Nicola was added to the Quality-of-Life Study Working Group on Vice-Chair Temperly motion, Commissioner Garcia-Pittman second on a 10-0 vote. Commissioners Van De Putte, Kareithi, Cagle, Varteressian, and Van Sickle were absent.
16. Discussion and possible action on establishing a calendar date for a Quality-of-Life Study retreat.
 - a. Jeremy Garza from the Equity Office provided an update on the process of the Quality-of-Life Study.
 - b. It is recommended that the commission have a retreat to begin the Quality-of-Life Process.
 - c. This retreat will be held in person as a special called meeting.
 - d. The date of November 12th has been identified, and an alternate date will be decided by SurveyMonkey if the 12th will not have quorum.
 - e. The date of November 12th to hold a Special Called Meeting of the Commission on Aging to host a Quality-of-Life Retreat was approved on Chair Briesemeister motion, Commissioner Bondi second on a 9-0 vote. Commissioners Van De Putte, Kareithi, Bauman, Cagle, Varteressian, and Van Sickle were absent.
17. Discussion and Possible Action on establishing the Commission on Aging's Budget Working Group.
 - a. Jeremy Garza from the Equity Office discussed the upcoming Budget Workshop being hosted on November 5th for Budget Working Group Members.
 - b. Also discussed was the potential timeline for commission activities regarding budget recommendations for FY24.
 - c. Motion to designate a Budget Workgroup to investigate the challenges our community faces and that need to be included in the upcoming FY23-24 budget. The workgroup shall consist of one less than quorum, and members will be replaced as needed by the commission. Will make periodic reports to the Commission on Aging as deemed appropriate, with a summary report on what is included in the adopted budget, no later than October 31st, 2023. The workgroup members are authorized to represent the Commission on Aging as necessary and speak on behalf of the committee on matters pertaining to their assignment was moved on Chair Briesmeister motion, Commissioner Bondi second on a 9-0 vote. Commissioners Van De Putte, Kareithi, Bauman, Cagle, Varteressian, and Van Sickle were absent.
 - i. Working Group will include Chair Briesmeister, Vice-Chair Temperly, Commissioners Boride, Bondi, Garcia-Pittman, and Angel.

FUTURE AGENDA ITEMS

18. Commission on Aging Workgroups will be redefined and established in line with the rules/recommendations of working groups highlighted by the City Clerk's Office.
19. Recommended a visit for commissioners to see the new RBJ Tower.

ADJOURNMENT

- A. Commissioner Bordie adjourned the meeting at 1:39 pm with no objections.

The minutes were approved at the November 9th, 2022 meeting on Commissioner Varteressian's motion, Commissioner Lopez Guerrero second on a 12-0 vote. Commissioners Bauman, Van De Putte, and Natalie Cagle were absent.