

CITY OF AUSTIN ELECTION CALENDAR

NOVEMBER 5, 2024 GENERAL ELECTION

- January 16, 2024 Deadline for filing semiannual report of campaign contributions with the City Clerk's Office. The statutory deadline is January 15, but it moves to January 16 because of Martin Luther King, Jr. Day (applicable to candidates, officeholders, specific- purpose and/or general-purpose political committees; required to file by Title 15 of the Texas Election Code; rules adopted by the Texas Ethics Commission; and City Code Chapter 2-2).¹
- May 2, 2024 Candidate packet available electronically and hardcopy from the City Clerk's Office.²
- July 15, 2024 Deadline for filing semiannual report of campaign contributions with the City Clerk's Office (applicable to candidates, officeholders, specific- purpose and/or general-purpose political committees; required to file by Title 15 of the Texas Election Code; rules adopted by the Texas Ethics Commission; and City Code Chapter 2-2).³
- July 20, 2024 First day a candidate may submit an application for a place on the ballot.⁴ (NOTE: A candidate must file a campaign treasurer appointment when they become a candidate).⁵
- July 20, 2024 falls on a Saturday; therefore, the first day to submit an application for a place on the ballot in person is Monday, July 22, 2024. Regular business hours for the City Clerk's Office are Monday – Friday, 8 a.m. – 5 p.m. The filing location is located at 301 West 2nd Street, Austin, Texas 78701; fax number is 512-974-2374; email elections@austintexas.gov
- NOTE: If you are filing with a filing fee, you cannot submit your application via fax or email.
- [Although not specifically tied to this date, please note that candidates who want to file the voluntary "campaign contract" should review City Code section 2-2-11 for the appropriate filing deadline. For additional information, please refer to the Texas Election Code and the City Clerk's document entitled "Candidate and Officeholder Brochure on Campaign Finance".]⁶
- August 19, 2024 Deadline for City Council to order an election.⁷
- August 19, 2024 Last day a candidate may file an application for a place on the ballot. The deadline is 5:00 p.m.⁸
- August 20, 2024 City Clerk conducts drawing for order of names on ballot (currently scheduled for 2:00 p.m., City Hall, 301 W. 2nd Street).⁹
- August 26, 2024 Deadline for a candidate to file "public statement of financial information" with the City Clerk's Office.¹⁰

August 26, 2024	Deadline for a candidate to withdraw candidate's name from the ballot. <u>The deadline is 5:00 p.m.</u> ¹¹
September 9, 2024	Deadline for a candidate to file the "Personal Financial Statement" form required by state statute with the City Clerk's Office. ¹²
October 7, 2024	Deadline for filing report of campaign contributions and expenditures (30th Day Before Election Report), with the City Clerk's Office. This report must be filed by opposed candidates who have not filed a declaration of intent to follow modified reporting procedures, and by specific-purpose and/or general-purpose political committees involved in the election supporting or opposing candidates or ballot measures, which are required to be filed by Title 15 of the Texas Election Code; rules adopted by the Texas Ethics Commission; and City Code Chapter 2-2. ^{13&14}
October 7, 2024	Deadline to register to vote, whether voting early or on Election Day. ¹⁵
October 21, 2024	First day of early voting by personal appearance. ¹⁶
October 25, 2024	Last day to apply (by mail, fax or electronic transmission) for an early ballot to be voted by mail. Note, application must be received by the early voting clerk by this deadline. ¹⁷
October 28, 2024	Deadline for filing report of campaign contributions and expenditures (8th Day Before Election Report), with the City Clerk's Office. This report must be filed by opposed candidates who have not filed a declaration of intent to follow modified reporting procedures, and by specific-purpose and/or general-purpose political committees involved in the election supporting or opposing candidates or ballot measures, which are required to be filed by Title 15 of the Texas Election Code; rules adopted by the Texas Ethics Commission; and City Code section 2-2-29 and Chapter 2-2. ^{18&19}
October 28 – November 4, 2024	Period for required filings of City of Austin Pre-Election Reports by candidates or political committees who meet reporting thresholds delineated in City Code section 2-2-29. ²⁰
November 1, 2024	Last day of early voting by personal appearance. ²¹
November 5, 2024	ELECTION DAY, polls open 7:00 am – 7:00 pm
November 19, 2024	Tentative date for Canvass, at Austin City Hall. Note that the earliest possible date for canvassing is the third day after the election and the latest date for canvassing is the 14 th day after the election. ²²
Third day after date of final canvass	Last day for a candidate in a runoff election to withdraw from the runoff. <u>The deadline is 5:00 p.m.</u> ²³
January 6, 2025	Inauguration Day

1. Candidate shall file semiannual report not later than January 15. Tex. Election Code § 254.063(a) and (b). Officeholder shall file semiannual report not later than January 15. Tex. Election Code § 254.093(a) and (b). Under City Code section 2-2-26(A), a "candidate, officeholder, or political committee required by the City Code or state law to file a campaign finance report with the city clerk.
https://www.ethics.state.tx.us/data/resources/guides/coh_local_guide22.pdf
2. "The city clerk shall prepare a candidate guide ... [and] make the candidate guide available cost-free in hard copy at least six months before a City election. The city clerk may also make the guide available online in an electronic format this is readily reproducible. City Code § 2-2-6(A) and (B).
3. Candidate shall file semiannual report not later than July 15. Tex. Election Code § 254.063(a) and (b). Officeholder shall file semiannual report not later than July 15. Tex. Election Code § 254.093(a) and (b). Under City Code section 2-2-26(A), a "candidate, officeholder, or political committee required by the City Code or state law to file a campaign finance report with the city clerk. https://www.ethics.state.tx.us/data/resources/guides/coh_local_guide22.pdf
4. Application may not be filed earlier than the 30th day before the date of the filing deadline. Tex. Election Code § 143.007(a). Filing deadline is August 19; therefore, the first day for filing is the 30th day preceding, that being Saturday, July 20.
5. Texas Ethics Commission's "Campaign Finance Guide for Candidates and Officeholders Who File with Local Filing Authorities" provides as follows: "... you must file an APPOINTMENT OF A CAMPAIGN TREASURER BY A CANDIDATE (FORM CTA) with the proper filing authority when you become a candidate even if you do not intend to accept campaign contributions or make campaign expenditures.
https://www.ethics.state.tx.us/data/resources/guides/coh_local_guide.pdf
6. City Code section 2-2-11(A) states, a "candidate for mayor or city council may sign a contract with the City agreeing to abide by limitations on that candidate's contributions and expenditures as specified in this article in exchange for benefits provided under this chapter" which contract is required to qualify for public funds from the Austin Fair Campaign Finance Fund under City Code section 2-2-63.
7. General election must be ordered not later than the 78th day before Election Day, that being August 19. Tex. Election Code § 3.005(c).
8. Deadline for filing is not later than 5:00 p.m. of the 78th day before Election Day, that being August 19. Tex. Election Code § 143.007(c).
9. No statutory time is mandated, as drawing for general or special elections may be conducted at any time after the filing deadline, but the City Clerk must post notice of the drawing 72 hours immediately preceding the scheduled time of the drawing. Tex. Election Code § 52.094.
10. Statement must be filed within five working days after the deadline for filing for office, that being August 19; therefore, five business days thereafter is August 26 which is the deadline for filing the required statement. City Code § 2-7-74(A).
11. May not withdraw after 5:00 p.m. of the 71st day before Election Day. Tex. Election Code § 145.092(f). Candidate's name shall be omitted from ballot if there is a timely withdrawal before 5:00 p.m. of 71st day before Election Day. Tex. Election Code § 145.092(f), 145.094(a)(4).

12. Personal Financial Statement is required by Texas Local Government Code, Section 145.003 and must comply with sections 572.022 and 572.023 of the Texas Government Code. Tex. Local Gov't Code § 145.003. Candidate must file Personal Financial Statement with the City Clerk not later than the 20th day after the deadline for filing an application for a place on the ballot. Tex. Local Gov't Code § 145.004(c). The filing application deadline is August 19; therefore, the 20th day thereafter is Monday, September 9. Texas Local Government Code, Section 145.004(g) states that a candidate will have timely filed if the Personal Financial Statement is submitted on the last day for filing (that being September 9) or, alternatively, if the City Clerk has adopted rules and procedures to provide for electronic filing and the candidate complies, then the candidate will have timely filed if the Personal Financial Statement is filed not later than midnight of the last day for filing the statement.
13. An opposed candidate shall file two additional reports, the first being due not later than the 30th day before Election Day (or the next business day), that being Monday, October 7; and the second being due not later than the 8th day before Election Day (that being October 28). Tex. Election Code § 254.064(a),(b), and (c). Texas Ethics Commission's "Campaign Finance Guide for Candidates and Officeholders Who File with Local Filing Authorities" provides information under "Reports Due 30 Days and 8 Days Before an Election." https://www.ethics.state.tx.us/data/resources/guides/coh_local_guide.pdf Under City Code section 2-2-26(A), a "candidate, officeholder, or political committee required by the City Code or state law to file a campaign finance report with the city clerk.
14. Required reports must be received by the City Clerk by the deadline. Tex. Election Code § 254.064(b) and (c).
15. An approved voter registration application becomes effective on the 30th day after the date of the application is submitted to the voter registrar. Tex. Election Code § 13.143(a). A registration is effective for purposes of voting early if it will be effective on Election Day. Tex. Election Code § 13.143. The deadline to register to vote moves to the next business day and therefore falls on Monday, October 7.
16. For an election held on the uniform election date in November, the period for early voting by personal appearance would begin on the 17th day before Election Day, or the next business day (that being Monday, October 21). Early voting continues through the fourth day before Election Day (being November 1). Tex. Election Code § 85.001.
17. Application must be received, not postmarked before the close of regular business in the early voting clerk's office or 12:00 noon, whichever is later, on the 11th day before Election Day (that being 5:00 p.m. Friday, October 25). Tex. Election Code § 84.007(c). An application is considered to be submitted at the time of its receipt by the early voting clerk. Texas Election Code, Sec. 84.007(d). For an application for ballot by mail submitted by telephonic facsimile (fax) machine or electronic transmission (email) to be effective, the application also must be submitted by mail and received by the early voting clerk not later than the fourth business day after transmission by fax or email. Tex. Election Code § 84.007(b-1).

18. An opposed candidate shall file two additional reports, the first being due not later than the 30th day before Election Day (the deadline moves to the next business day, that being Tuesday, October 7; and the second being due not later than the 8th day before Election Day (that being October 28). Texas Election Code, Sec. 254.064(a)(b)(c). Texas Ethics Commission's "Campaign Finance Guide for Candidates and Officeholders Who File with Local Filing Authorities" provides information under "Reports Due 30 Days and 8 Days Before an Election." Under City Code 2- 2-26(A), a "candidate, officeholder, or political committee required by the City Code or state law to file a campaign finance report with the city clerk."
19. Required reports must be received by the City Clerk by the deadline. Tex. Election Code §254.064(b) and (c).
20. City Code § 2-2-29 and Chapter 2-2.
21. Early voting continues through the fourth day before Election Day (that being November 1). Tex. Election Code § 85.001.
22. Canvass must be held not earlier than the 3rd day after Election Day (that being November 11 for the earliest day to canvass), or later than the fourteenth day after Election Day (that being November 22 for the latest date to canvass). Tex. Election Code § 67.003(c).
23. May not withdraw after 5:00 p.m. of the third day after the final canvass for the main election. Tex. Election Code § 145.092(d). "If a runoff candidate withdraws, the remaining candidate is considered to be elected and the runoff election for that office is not held." Tex. Election Code § 145.095. For additional information about potential runoff election dates, please visit the Clerk's website: <https://www.austintexas.gov/department/elections>