



**DOWNTOWN AUSTIN COMMUNITY COURT ADVISORY BOARD
REGULAR CALLED MEETING
MINUTES
JULY 21, 2023**

The DOWNTOWN AUSTIN COMMUNITY COURT ADVISORY BOARD convened in a REGULAR CALLED meeting on 21, JULY 2023, at 505 BARTON SPRINGS RD in Austin, Texas.

Chair Lea Downey Gallatin called the DOWNTOWN AUSTIN COMMUNITY COURT ADVISORY BOARD Meeting to order at 8:10 a.m.

Board Members/Commissioners in Attendance: *Lea Downey Gallatin, Chair; Kate Garza, Mikaela Frissell, Roy C. Woody, Robin E. Sontheimer, and Dr. Anupama M. Kapadia*

PUBLIC COMMUNICATION: GENERAL

- None

APPROVAL OF MINUTES

1. Approve the minutes of the DOWNTOWN AUSTIN COMMUNITY COURT ADVISORY BOARD REGULAR MEETING on JANUARY 20, 2023.

The minutes from the meeting of January 20, 2023 were approved on unanimously on a (6-0) vote.

AUSTIN HOMELESSNESS SYSTEM FEEDBACK

2. Individuals sharing first-hand account regarding their experiences being served through Austin's homelessness system. Speakers signed up prior to the meeting being called to order will be allowed a three-minute allotment to provide their feedback to the Board.

- None

Actions items were shifted due to quorum ending at 9am.

DISCUSSION AND ACTION ITEMS

10. Election of new officers (Downey Gallatin). – Robert Kingham, Interim Court Administrator, Downtown Austin Community Court (DACC)
 - Lea Downey Gallatin was elected as Chair and Nicole Golden was elected as Vice-Chair, Board Member Kate Garza motion, Board Chair Lea Downey-Gallatin second on a (6-0) vote.
11. FY 23-24 Budget Recommendations (Downey Gallatin) – Robert Kingham, Interim Court Administrator, Downtown Austin Community Court (DACC)
 - Board Member Mikaela Frissell motion, Board Member Robin E. Sontheimer second on a (6-0) vote.

DISCUSSION ITEMS

3. Introduction of new commissioners (Downey Gallatin/ Golden) – Robert Kingham, Court Administrator, Downtown Austin Community Court (DACC)
 - Introductions of the current, new board members and personnel were given.
4. Review policies and procedures for City Boards and Commissions (Downey Gallatin/ Golden) – Robert Kingham, Court Administrator, Downtown Austin Community Court (DACC)
 - The policies and procedures overview was given.
5. Presentation regarding Clinical Diversion Program Pilot (Downey Gallatin/Golden) – Yvonne Mboss, Clinical Case Manager Supervisor, Downtown Austin Community Court (DACC)
 - Data is continually updated and gathered as part of this program.
 - The program has transportation from Austin Municipal Court (AMC) to DACC office to clients, if needed.
6. Review draft of Annual Internal Review (Downey Gallatin/ Golden) – Robert Kingham, Court Administrator, Downtown Austin Community Court (DACC)
 - Overview of the Annual Internal Review was discussed.
7. Status of DACC operations (Downey Gallatin/ Golden) – Robert Kingham, Court Administrator, Downtown Austin Community Court (DACC)
 - Item not discussed due to lack of time.
8. Presentation regarding Intensive Case Management Program evaluation study (Downey Gallatin/Golden) - Robert Kingham, Court Administrator, Downtown Austin Community Court (DACC)
 - Item not discussed due to lack of time.
9. City of Austin fiscal year 2023-24 budget process updates and discussion (Downey Gallatin/Golden) - Robert Kingham, Court Administrator, Downtown Austin Community Court (DACC).
 - Item not discussed due to lack of time.

ADJOURNMENT

Meeting adjourned at 8:59 a.m. without objection.

The minutes were approved at the September 15, 2023 meeting on BOARD MEMBER Dr. Anu Kapadia motion, BOARD MEMBER Roy Woody second on a (8-0) vote.