



Recommendation for Action

File #: 23-3290, **Agenda Item #:** 27.

11/30/2023

Posting Language

Authorize negotiation and execution of a contract for forklift and boom services with MEI Rigging & Crating LLC, for up to three years for a total contract amount not to exceed \$1,300,000.

[Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the services required for this solicitation, there was insufficient subcontracting opportunities; therefore, no subcontracting goals were established].

Lead Department

Financial Services Department.

Client Department(s)

Austin Energy.

Fiscal Note

Funding in the amount of \$361,111 is available in the Fiscal Year 2023-2024 Operating Budget of Austin Energy.

Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

The Financial Services Department issued a Request for Proposals (RFP) 1100 DCM3020 for these services. The solicitation was issued on July 3, 2023, and closed on August 3, 2023. Of the two offers received, the recommended contractor submitted the best evaluated responsive offer. A complete solicitation package, including a log of offers received, is available for viewing on the City's Financial Services website, Austin Finance Online. This information can currently be found at https://financeonline.austintexas.gov/afo/account_services/solicitation/solicitation_details.cfm?sid=138320

For More Information:

Direct questions regarding this Recommendation for Council Action to the Financial Services Department-Central Procurement at: FSDCentralProcurementRCAs@austintexas.gov or 512-974-2500. Respondents to the solicitation and their Agents should direct all questions to the Authorized Contact Person identified in the solicitation.

Council Committee, Boards and Commission Action:

November 13, 2023 - Recommended by the Electric Utility Commission on a vote of 7-0 with Commissioners Alvarez, Blackburn and Seibert absent and one vacancy.

Additional Backup Information:

This contract will provide Versa Forklifts and boom services for the removal and installation of network underground transformers. The contractor will provide certified and experienced operators, riggers, and other

labor to replace lids from vaults, remove and install network transformers and protectors, remove and install switchgear, and load and unload equipment up to 25,000 pounds. Designed to maneuver in tight spaces where conventional cranes will not fit, Versa Forklifts will be utilized in Austin Energy's downtown network area with zero lot line buildings.

An evaluation team with expertise in this area evaluated the offers and scored MEI Rigging & Crating LLC as the best to provide these services based on project concept and strategy, demonstrated applicable experience, certifications, training and key personnel, price, service-disabled veteran business enterprise, and local presence.

Contract Details:

Contract Term	Length of Term	Contract Authorization
Initial Term	1 year	\$433,334
Optional Extension 1	1 year	\$433,333
Optional Extension 2	1 year	\$433,333
Total	3 years	\$1,300,000

Note: Contract Authorization amounts are based on the City's estimated annual usage.