



Recommendation for Action

File #: 23-3294, **Agenda Item #:** 31.

11/30/2023

Posting Language

Authorize negotiation and execution of a contract for landfill gas collection monitoring services with Stearns Conrad and Schmidt Consulting Engineers, Inc., for up to five years for a total contract amount not to exceed \$1,000,000.

[Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established].

Lead Department

Financial Services Department.

Client Department(s)

Austin Resource Recovery.

Fiscal Note

Funding in the amount of \$200,000 is available in the Fiscal Year 2023-2024 Operating Budget of Austin Resource Recovery.

Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

The Financial Services Department issued a Request for Proposals (RFP) 1500 BJT1030 for these services. The solicitation was issued on April 24, 2023, and closed on June 13, 2023. Of the two offers received, the recommended contractor submitted the best evaluated responsive offer. A complete solicitation package, including a log of offers received, is available for viewing on the City's Financial Services website, Austin Finance Online. This information can currently be found at https://financeonline.austintexas.gov/afo/account_services/solicitation/solicitation_details.cfm?sid=138671.

For More Information:

Direct questions regarding this Recommendation for Council Action to the Financial Services Department - Central Procurement at: FSDCentralProcurementRCAs@austintexas.gov or 512-974-2500. Respondents to the solicitation and their Agents should direct all questions to the Authorized Contact Person identified in the solicitation.

Council Committee, Boards and Commission Action:

September 13, 2023 - Recommended by the Zero Waste Advisory Commission on a vote of 6-0.

Additional Backup Information:

This contract will provide greenhouse gas monitoring services and required reporting which include landfill leachate, methane gas collection, control system operations, regulatory guidance, expertise in maintenance,

improvement, additional infrastructure, and repair services at the now closed landfill located at 10108 FM 812.

This contract will replace a contract that expired on October 31, 2023. The requested authorization amount was determined based on projected usage over the next several years. The recommended contractor is the current provider of these services. If the City is unable to secure a contract for these services, the greenhouse gas capture system operations could be in jeopardy, potentially allowing greenhouse gases to escape, impacting the City's carbon footprint and the safety of on-site City employees and area residents.

An evaluation team with expertise in this area evaluated the offers and scored Stearns Conrad and Schmidt Consulting Engineers, Inc. as the best to provide these services based on experience, system concept and solutions proposed, cost proposal, local preference, and service-disabled veteran enterprise.

Contract Details:

Contract Term	Length of Term	Contract Authorization
Initial Term	3 year	\$600,000
Optional Extension 1	1 year	\$200,000
Optional Extension 2	1 year	\$200,000
Total	5 years	\$1,000,000

Note: Contract Authorization amounts are based on the City's estimated annual usage.