



Recommendation for Action

File #: 23-3304, **Agenda Item #:** 41.

11/30/2023

Posting Language

Authorize negotiation and execution of a contract for tree supply, installation, and establishment for the corridor mobility program with Heritage Tree Care LLC, for up to seven years for a total contract amount not to exceed \$11,662,600.

[Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established].

Lead Department

Financial Services Department.

Client Department(s)

Transportation and Public Works Department.

Fiscal Note

Funding in the amount of \$3,887,533 is available in the Fiscal Year 2023-2024 Capital Budget of the Transportation and Public Works Department.

Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

The Financial Services Department issued a Request for Proposals (RFP) 2400 BJT3008 for these goods and services. The solicitation was issued on February 13, 2023, and closed on March 28, 2023. The recommended contractor submitted the only responsive offer. A complete solicitation package, including a log of the offer received, is available for viewing on the City's Financial Services website, Austin Finance Online. This information can currently be found at

https://financeonline.austintexas.gov/afo/account_services/solicitation/solicitation_details.cfm?sid=136460.

For More Information:

Direct questions regarding this Recommendation for Council Action to the Financial Services Department - Central Procurement at: FSDCentralProcurementRCAs@austintexas.gov or 512-974-2500. Respondents to the solicitation and their Agents should direct all questions to the Authorized Contact Person identified in the solicitation.

Additional Backup Information:

The contract will provide the necessary services to grow approximately 1,500 to 2,500 trees for delivery and installation, as well as provide extended tree establishment services following installation of trees under this contract or by others under separate contracts.

These trees are intended to protect and shade pedestrians and bicyclists traveling along major transit corridors

in Austin, while also providing enhanced spaces and landscapes for the larger community's benefit. These trees are essential for the Corridor Mobility Program (CMP) to meet the strategic outcomes mandated in the program's Contract with Voters. The CMP is the development, design, and construction of improvements along key Austin corridors (50 miles of roadway) that enhance mobility, safety, and connectivity for all users. As part of the 2016 Mobility Bond, Austin City Council has a Contract with Voters to balance increased transportation safety and mobility with core values like the continued development of affordable housing and support for local businesses.

An evaluation team with expertise in this area evaluated the offers and scored Heritage Tree Care LLC as the best to provide these services based on cost proposal, service-disabled veteran business enterprise, local preference, business organization, concept and solution proposed, project management structure, prior experience, and personnel.

This is a new contract. The requested authorization amount for this contract was determined using departmental estimates to provide a multi-term contract to provide growing 1,500 to 2,500 trees for delivery and installation, as well as provide extended tree establishment services following installation.

If the contract is not secured, the CMP cannot ensure that the necessary trees will be available at the required quantity, quality, size, and price.

Contract Details:

Contract Term	Length of Term	Contract Authorization
Initial Term	3 years	\$4,998,257
Optional Extension 1	2 years	\$3,332,172
Optional Extension 2	2 years	\$3,332,171
Total	7 years	\$11,662,600

Note: Contract Authorization amounts are based on the City's estimated annual usage.