



Recommendation for Action

File #: 23-3305, **Agenda Item #:** 42.

11/30/2023

Posting Language

Authorize negotiation and execution of a contract for the purchase and installation of industrial high volume low speed fans with Heat Transfer Solutions, Inc., for a term of one year in an amount not to exceed \$167,000.

[Note: This procurement was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the goods and services required for this procurement, there were no subcontracting opportunities; therefore, no subcontracting goals were established].

Lead Department

Financial Services Department.

Client Department(s)

Fleet Mobility Services Department.

Fiscal Note

Funding is available in the Fiscal Year 2023-2024 Operating Budget of Fleet Mobility Services Department.

Purchasing Language:

Multiple cooperative purchase programs were reviewed for these goods and services. The Financial Services Department has determined this contractor best meets the needs of Fleet Mobility Services to provide these goods and services required for the City.

For More Information:

Direct questions regarding this Recommendation for Council Action to the Financial Services Department - Central Procurement at: FSDCentralProcurementRCAs@austintexas.gov or 512-974-2500.

Additional Backup Information:

This contract will provide for the purchase and installation of high-volume, low-speed (HVLS) overhead and directional fans for two Fleet Mobility Service Centers. HVLS fans are large ceiling fans specifically designed to move a large volume of air at a low rotational speed, and will provide an energy-efficient solution for temperature regulation in Fleet Mobility Service Centers through enhanced air circulation, temperature control, improved ventilation, effective dust and debris management, and reduced noise levels. These cost-effective, energy-efficient fans will significantly contribute to the health and safety of employees, creating a more comfortable, safe, and productive work environment.

This is a new contract. The requested authorization amount is based on the total cost of equipment including installation services.

The Texas Association of School Boards, Inc. (Buyboard) cooperative is a cooperative purchasing association recognized under Texas procurement statutes. Cooperative associations, themselves or using a lead government, competitively solicit and award contracts that are eligible for use by other qualified state and local

governments. Due to their substantial volumes, larger than any one government could achieve independently, cooperative contracts routinely include superior terms, conditions, and pricing. Use of cooperative contracts also results in lower administrative costs and time savings.

A delay in approving this contract could impact comfort and safety improvements and possibly reduce productivity in the work space.