



# City of Austin

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## Planning Department

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<https://www.austintexas.gov/department/housing-and-planning>

### MEMORANDUM

**TO:** Todd W. Shaw, Chair &  
Planning Commission Members

**FROM:** Maureen Meredith, Senior Planner, Inclusive Planning Division  
Planning Department

**DATE:** November 21, 2023

**RE:** NPA-2022-0029.03\_1701 E. Anderson Lane  
St. John/Coronado Hills Combined Neighborhood Planning Area

The applicant has withdrawn the above-referenced plan amendment application. Please see email from Kat Sparks Vice President, Sales & Leasing, Byram Properties

Attachments: Kat Sparks' email  
Plan Amendment Map

**From:** Kat Sparks  
**Sent:** Wednesday, October 11, 2023 4:04 PM  
**To:** Meredith, Maureen <Maureen.Meredith@austintexas.gov>  
**Subject:** 1701 E Anderson Lane Application Withdrawal

External Email - Exercise Caution

Hi, Maureen. I hope your week is going well.

We met with attorneys who are more familiar with the process for changing the zoning and the NP for our property (1701 E. Anderson Lane), and were advised to send you this email with the following statement:

“The Owner hereby withdraws its application for Plan Amendment (NPA-2022-029.03) for its property at 1701 E. Anderson Lane. If the Owner decides to pursue a Plan Amendment in the future, it will refile an application with the City.”

We just don't have solid direction at this time, and don't want to give you more work to do until we have a handle on this.

Please let me know if I need to do anything further to withdraw our application. My cell number is: 570.801.2600 if you wish to call me directly.

Thank you for all your help with this Maureen. - Kat



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