



**MUNICIPAL CIVIL SERVICE COMMISSION
MINUTES**

**REGULAR MEETING
Monday, December 13, 2021**

The Municipal Civil Service Commission convened in a regularly scheduled meeting on Monday, December 13, 2021, at the Human Resources Department, Learning & Research Center (LRC) 5202 E. Ben White Blvd., Suite 500, Austin, TX 78741.

Vice-Chair Rogers called the Commission meeting to order at 9:34 a.m.

Commissioners in Attendance:

Melissa Rogers, Vice-Chair
Andy Mormon
Kevin Mullen

Commissioners Absent:

Teresa Perez-Wiseley, Chair
McKenzie Frazier

Staff in Attendance:

Matthew Chustz, Municipal Civil Service Administrator
April Shaw, Municipal Civil Service Coordinator
Jennifer Stanko, Municipal Civil Service Coordinator
Oscar Gonzales, IT Systems Administrator

1. APPROVAL OF MINUTES

- a. Approve the minutes from the Municipal Civil Service Commission regular meeting on November 8, 2021.

The minutes of the November 8, 2021, regular meeting were approved on Commissioner Mormon's motion, Commissioner Mullen's second, on a vote of 3-0.

2. HEARING

- a. Conduct a hearing on the appeal filed by Charles Felipa regarding their Denial of Promotion from the Public Works Department.

The appeal filed by Charles Felipa regarding their Denial of Promotion from the Public Works Department was withdrawn by Charles Felipa at the time of the hearing.

- b. Deliberate in open or closed session, pursuant to 551.074 of the Texas Government Code (personnel exception), regarding the appeal of Charles Felipa regarding their Denial of Promotion from the Public Works Department.

No deliberations were held.

- c. Possible action and decision on the appeal filed by Charles Felipa regarding their Denial of Promotion from the Public Works Department.

No decision was rendered in this matter. The appeal filed by Charles Felipa regarding their Denial of Promotion from the Public Works Department was withdrawn by Charles Felipa at the time of the hearing.

Vice-Chair Rogers reopened Citizen Communication.

Charles Felipa addressed the Commission regarding the agenda item and content of his appeal.

3. OLD BUSINESS

- a. Discussion and possible action on the Municipal Civil Service Commission recommendation to City Council (Recommendation 20191108-04B) regarding the review of granted denial of promotion and discharge appeals.

This item was postponed.

- b. Discussion and review of the Municipal Civil Service Rules to provide input to the Municipal Civil Service Director.

This item was postponed.

- c. Discussion and possible action on future meeting dates, times and locations.

Discussion was held.

4. FUTURE AGENDA ITEMS

The Commission requested a future agenda item for discussion and possible action regarding the Municipal Civil Service recommendation to City Council (Recommendation 20191108-04B) regarding the review of granted denial of promotion and discharge appeals.

The Commission requested a future agenda item for discussion and review of the Municipal Civil Service Rules to provide input to the Municipal Civil Service Director.

ADJOURNMENT

Vice-Chair Rogers adjourned the meeting at 10:20 a.m. without objection.

The minutes were approved at the March 13, 2022 meeting on Commissioner Rodgers' motion, Commissioner Mormon's second on a 4-0 vote.