



Recommendation for Action

File #: 23-3445, **Agenda Item #:** 21.

12/14/2023

Posting Language

Authorize negotiation and execution of a contract for collection services for delinquent Municipal Court cases with Linebarger Goggan Blair & Sampson LLP, for a term of five years.

[Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority Owned and Women Owned Business Enterprise Procurement Program). For the services required for this solicitation, there were no subcontracting opportunities therefore, no subcontracting goals were established].

Lead Department

Financial Services Department.

Client Department(s)

Municipal Court.

Fiscal Note

The contractor will be entitled to retain a collection fee or fees authorized by Section 103 of the Texas Code of Criminal Procedure, Chapter 175 of the Texas Administrative Code, and Section 12-1-65(C) of the Austin City Code. There is no budget impact for this item as all fees are paid by the individual with outstanding collections.

Purchasing Language:

The Financial Services Department issued a Request for Proposals (RFP) 4600 LRH3000 for these services. The solicitation issued on July 31, 2023, and it closed on August 24, 2023. Of the six offers received, the recommended contractor submitted the best evaluated responsive offer. A complete solicitation package, including a log of offers received, is available for viewing on the City's Financial Services website, Austin Finance Online. This information is currently found at https://financeonline.austintexas.gov/afo/account_services/solicitation/solicitation_details.cfm?sid=138966.

For More Information:

Direct questions regarding this Recommendation for Council Action to the Financial Services Department - Central Procurement at: FSDCentralProcurementRCAs@austintexas.gov or 512-974-2500. Respondents to the solicitation and their Agents should direct all questions to the Authorized Contact Person identified in the solicitation.

Additional Backup Information:

This contract provides locating, contact, and collection services for delinquent Municipal Court cases. The Municipal Court will only refer cases after exhausting internal collection efforts including those directed by Article 103 of the Texas Code of Criminal Procedure, Chapter 175 of the Texas Administrative Code and as outlined in City of Austin Municipal Code, Section 12-1-65(C). Included in this collection service contract are traffic, city code, and state code violation cases.

The collection fee, authorized by Article 103 of the Texas Code of Criminal Procedure and approved by

Council, is added to all cases as required by law. The collection fee is paid to the contractor through the amount they collect. There is no budget impact for this item as all fees are paid by the individual with the outstanding collections.

An evaluation team with expertise in this area evaluated the offers and scored Linebarger Goggan Blair & Sampson LLP as the best to provide these services based on functional requirements, firm experience and reference, contractor's personnel, local business presence, service-disabled veteran business enterprise, and price.