



**MEMORANDUM**

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TO: Claire Hempel, Chair  
Planning Commission Members

FROM: Nancy Estrada  
Planning Department

DATE: December 6, 2023

RE: **C14-2023-0056 – W. US Hwy 290 Rezoning**  
Postponement Request by Staff

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Staff requests a postponement of the above referenced rezoning case from the December 12, 2023, Planning Commission hearing to the December 19, 2023 hearing, to allow time for staff to review.