

AUSTIN CONVENTION ENTERPRISES, INC.

AGENDA AND NOTICE OF MEETING

Austin Convention Enterprises, Inc., a Texas non-profit public facility corporation (the “*Corporation*”), will hold a regular meeting of its board of directors (the “*Board*”). The meeting will be held in Room 408 of the Hilton Austin Downtown, 500 East 4th St., Austin, Texas 78701 at 2:30pm, December 15, 2023, for the following purposes:

1. Call to Order; determination of quorum.
2. Registered public speaker comments.
3. Approve minutes for the November 17, 2023 Corporation Board meeting.
4. Receive report from the Hilton Austin (the “Hotel”) management team and Asset Manager for the Corporation on the operating performance of the Hotel.
5. Receive report from Corporation president on recent activities affecting the Corporation, including bondholder and bond rating communications, public financial disclosures, ongoing oversight of the facility, and topics related to the demolition and expansion of the Austin Convention Center.
6. Receive report from Corporation president regarding ongoing ACCA issues including capital projects, repairs, and the operation of common elements.
7. Discussion and approval of proposed 2023 Hotel operating and capital budgets.
8. Discuss the employment, duties, and evaluation of the Corporation President.
9. Discussion and approval of proposed 2023 Corporation administrative expense budget.
10. Discussion and possible approval of an agreement with S. Patricia White, CPA, P.C. for accounting services.
11. Discussion and possible action on vendor selection for records storage services.
12. Appoint officers of the Corporation.
13. Discussion of board committees.
14. Discussion and possible action on future Board meetings schedule.

The Corporation reserves the right to go into executive session, if necessary, (i) pursuant to Section 551.071 of the Texas Government Code to receive advice from Legal Counsel regarding any item on this agenda.

The public can listen to the meeting by going to the Corporation website, Meetings tab per instructions on that page: www.austinconventionenterprises.com. If you have problems accessing the meeting online, email Jimmy Flannigan at jimmy.flannigan@austince.org for assistance.

PROCESS FOR REGISTERING TO SPEAK AT CORPORATION BOARD MEETINGS

To speak to the Board of the Corporation at a scheduled meeting, individuals must register at least 24 hours before such meeting. To register, email jimmy.flannigan@austince.org and provide name, address, phone number and topic. Handouts may be provided with your email registration request and if registration is completed, the handout will be provided to the Board prior to the meeting.

The registration will not be complete until registrant receives a confirmation email. Speaking time will be limited to three minutes. Speakers may not assign their time to another speaker. If there are five or more speakers on a given subject whose interests are aligned or who become repetitive, the Board may designate in its discretion three representatives to present that point of view.

Speakers will speak in the order they are confirmed, although the Board reserves the right to have all speakers on a particular agenda item address the Board sequentially. Speakers will be called upon at the time as indicated per this agenda. A speaker forfeits his or her right to speak if not available when called. The Board is not required to respond to speakers.

NOTICE REGARDING FUTURE POSTINGS FOR CORPORATION MEETINGS

The Corporation has developed a web site, austinconventionenterprises.com. Notices regarding the Corporation, including time, location and agendas for board meetings are made on this web site. Notices for board meetings will also continue to be made by the office of the City Clerk.

THE CORPORATION AND THE CITY OF AUSTIN ARE COMMITTED TO COMPLYING WITH THE AMERICANS WITH DISABILITIES ACT (ADA). REASONABLE ACCOMMODATIONS, INCLUDING EQUAL ACCESS TO COMMUNICATIONS, WILL BE PROVIDED UPON REQUEST. PLEASE CALL 512-974-7600 (VOICE), OR RELAY TEXAS 1-800-735-2989 (TDD/TT) FOR MORE INFORMATION.