



**MINUTES FOR THE
CITY OF AUSTIN FIREFIGHTERS', POLICE OFFICERS' AND
EMERGENCY MEDICAL SERVICES PERSONNEL'S
CIVIL SERVICE COMMISSION**

**REGULAR MEETING
MONDAY, OCTOBER 2, 2023**

The Firefighters', Police Officers', and Emergency Medical Services Personnel's Civil Service Commission convened in a Regular Meeting on Monday, October 2, 2023, at 5202 East Ben White Boulevard, Building 500, Austin TX 78741.

Commissioners in Attendance:

Commission Chair Jolsna Thomas
Commission Vice Chair Farah Ahmed
Commissioner Melissa Rogers

Staff in Attendance:

Jaclyn Gerban, Assistant City Attorney
Nathan Brown, Assistant Director
Matthew Chustz, Civil Service Manager

Cyndi Gordon, Civil Service Coordinator
Tymber Dhans, Civil Service Coordinator
Sarah Williams, Civil Service Coordinator

CALL TO ORDER

Chair Thomas called the meeting to order at 10:00 a.m.

PUBLIC COMMUNICATION: GENERAL

None

APPROVAL OF MINUTES

1. Approve the minutes of the Firefighters', Police Officers', and Emergency Medical Services Personnel's Civil Service Commission Special Called Meeting of September 5, 2023.
The minutes from the Special Called Meeting of September 5, 2023, were approved on Vice Chair Ahmeds' motion, Commissioner Rogers' second on a 3-0 vote.

DISCUSSION AND ACTION ITEMS

2. Hear and rule on appeal(s) from the Austin Fire Department Fire Captain written promotional examination administered on September 20, 2023, pursuant to the Texas Local Government Code Chapter 143.034 and Rule 7 of the City of Austin Fire Fighters', Police Officers' and Emergency Medical Services Personnel's Civil Service Commission Rules and Regulations.

Vice Chair Ahmed moved to accept answer A and C as correct. Commissioner Rogers seconded the motion. The motion to approve the appeal of question 35 and accept answers A and C was approved on a 2-1 vote.

Chair Thomas moved to accept answer A, B, and C as correct. Commissioner Rogers seconded the motion. The motion to approve the appeal of question 61 and accept answers A, B, and C was approved on a 3-0 vote.

3. Discussion and possible action regarding future meeting dates and times.

Discussion was held on the 2024 meeting schedule. The motion to approve the City of Austin Firefighters', Police Officers' and Emergency Medical Services Personnel's Civil Service Commission's 2024 meeting schedule was approved on Chair Thomas' motion, Vice Chair Ahmed's seconded on a vote of 3-0.

The approved 2024 Civil Service Commission meeting schedule is:

Monday, February 5, 2024

Monday, July 1, 2024

Friday, March 8, 2024

Monday, August 5, 2024

Monday, April 1, 2024

Monday, October 7, 2024

Monday, May 6, 2024

Monday, November 4, 2024

Monday, June 3, 2024

Monday, December 2, 2024

STAFF BRIEFINGS

4. Report from the Civil Service Office regarding exam processes, disciplinary hearings, and fitness-for-duty actions.

Cyndi Gordon and Sarah Williams, Civil Service Coordinators, and Matthew Chustz, Municipal & Civil Service Manager, delivered the briefing to the Commission.

FUTURE AGENDA ITEMS

None

ADJOURNMENT

Chair Thomas made a motion to adjourn the meeting, Vice Chair Ahmed seconded the motion. The motion was approved on a 3-0 vote, and the meeting was adjourned at 10:30 AM.

The minutes were approved at the December 11, 2023 meeting on Commissioner Roger's motion, Chair Thomas' second on a 2-0 vote.