



**DESIGN COMMISSION  
REGULAR MEETING  
MINUTES  
MONDAY, NOVEMBER 13, 2023**

**The Design Commission convened in a regular meeting on Monday, November 13, 2023, at the Permitting and Development Center, Room 1405, 6310 Wilhelmina Delco, in Austin, Texas.**

**Chair Salinas called the Design Commission Meeting to order at 6:02 p.m.**

**Board Members/Commissioners in Attendance:**

*Jon Salinas, Chair  
Josue Meiners, Vice Chair  
David Carroll  
Nkiru Gelles  
Kevin Howard  
Marissa McKinney  
Brita Wallace  
Brendan Wittstruck*

**Board Members/Commissioners in Attendance Remotely:**

*Conners Ladner*

**PUBLIC COMMUNICATION: GENERAL**

**None.**

**APPROVAL OF MINUTES**

1. Approve the minutes of the Design Commission regular meeting on October 23, 2023.  
**The minutes from the meeting of 10/23/2023 were approved on Vice Chair Meiners' motion, Chair Salinas' second on a 9-0 vote. Commissioner Luckens was absent.**

**STAFF BRIEFINGS**

2. Staff briefing regarding the Downtown Density Bonus Program. Presented by Jorge Rousselin, Planning Department.

*Sponsors:* Chair Salinas, Vice Chair Meiners

**The presentation was made by Jorge Rousselin, Planning Department.**

3. Staff briefing regarding the Urban Design Guidelines Update. Presented by Sophia Benner, Planning Department.

*Sponsors:* Chair Salinas, Commissioner McKinney

**The presentation was made by Sophia Benner, Planning Department.**

### **DISCUSSION AND ACTION ITEMS**

4. Discussion and possible action to recommend to City Council whether the project 14<sup>th</sup> and Lavaca, located at 301 West 14th Street, complies with the Urban Design Guidelines for the City of Austin. Presented by Leah Bojo, Drenner Group, PC, Paul Suttles, STG Design, and Cameron Campbell, Campbell Landscape Architecture.

**The motion to recommend to City Council that the project 14th and Lavaca, located at 301 West 14th Street, complies with the Urban Design Guidelines for the City of Austin was approved on Vice Chair Meiners' motion, Commissioner McKinney's second on an 8-0-1 vote. Commissioner Carroll abstained. Commissioner Luckens was absent.**

5. Discussion and possible action on the creation and membership of working groups.

*Sponsors:* Chair Salinas, Commissioner McKinney

**The motion to assign Commissioner Howard, Commissioner McKinney, and Commissioner Wittstruck to the Urban Design Guidelines Working Group was approved on Chair Salinas' motion, Vice Chair Meiners' second on a 9-0 vote. Commissioner Luckens was absent.**

6. Discussion and possible action on the 2024 Design Commission meeting schedule.

**The motion to approve Draft 2 of the 2024 Design Commission meeting schedule was approved on Commissioner Wittstruck's motion, Vice Chair Meiners' second on a 9-0 vote. Commissioner Luckens was absent.**

### **WORKING GROUP/COMMITTEE UPDATES**

7. Update from the Urban Design Guidelines Working Group regarding updates to the guidelines.

**Update was given by Commissioner Carroll.**

8. Update from representative of the Downtown Commission regarding last meeting.

**Update was given by Commissioner McKinney.**

9. Update from representative of the Joint Sustainability Committee regarding last meeting.

**Update was given by Chair Salinas.**

10. Update from representative of the South-Central Waterfront Advisory Board regarding last meeting.  
**Update was given by Commissioner Ladner**

**Chair Salinas adjourned the meeting at 8:50 p.m. without objection.**

**The minutes were approved at the 12-11-2023 meeting on Vice Chair Meiners' motion, Commissioner Wallace's second on a 9-0 vote.**