



## **Austin/Travis County Food Policy Board**

## **MEETING MINUTES November 13, 2023**

The Austin/Travis County Food Policy Board (ATCFPB) convened on Monday, November 13th at the City of Austin Permitting and Development Center, 6310 Wilhelmina Delco Dr, Room 1406, Austin, TX 78752.

### **Board Members in Attendance:**

Andrea Abel, Lisa Barden, Marissa Bell, Joi Chevalier, Kacey Hanson, Karen Magid, Rosamaria Murillo, Natalie Poulos, Sari Vatske

### **Board Members Absent:**

Mark Bethell, Larry Franklin

### **Staff in Attendance:**

Edwin Marty (City of Austin), Amanda Rohlich (City of Austin)

### **CALL TO ORDER**

Chair Joi Chevalier called the meeting to order at 6:06 p.m.

### **PUBLIC COMMUNICATION**

None

### **APPROVAL OF MINUTES**

1. Board Member Kacey Hanson motioned to approve the meeting minutes from the Regular Meeting on October 13<sup>th</sup> with Board Member Karen Magid seconding the motion. Minutes passed on a 9-0 vote.

### **STAFF PRESENTATION**

2. Imagine Austin Comprehensive Plan Update, April Geruso, Division Manager – Long-Range Planning, City of Austin Planning Department (see back-up materials).

### **DISCUSSION ITEMS**

3. Review board members' meetings with City and County officials. Joi Chevalier would like to bring in Commissioner Shea for the meeting updates with Commissioner Travillion.

Sari Vatske left the dais at 6:57 p.m.

4. Board vacancies, appointments, and reappointments. Two vacancies from Comm. Shea and Gomez. One term reappointment is required from Comm. Travillion (Kacey Hanson's position).

5. Review prior board recommendation to adjust board composition to align with City and County growth and 10-1 structure
  - a. Karen Magid recommends waiting until there is a food plan
  - b. Suggestion to follow-up with the County on how to determine County representation
  - c. Potential to talk into a working group to generate ideas on how to address
6. Discussion of Annual Internal Review and Report, Joi Chevalier
7. Discussion of Joint Sustainability Committee meeting, Larry Franklin
8. Discussion of Food Planning Working Group, Karen Magid (Community Advisory Committee liaison for ATCFPB)
  - a. Community Advisory Committee will finalize equity tool (Sustainability and Equity Assessment Tool – SEAT) in their next meeting tomorrow, Nov. 14
  - b. Some of the board members who are participating in IAGs shared brief reflections on how the workshops are going.
  - c. In general, good participation both in numbers and diversity of experience. The activities seem to be helpful, but some groups are challenged relating the Objectives to the Issue Area Group (i.e., Post-Consumption & Food Waste, Processing & Distribution).
  - d. Processing and Distribution group may be lacking good representation of people working in processing and distribution. Supply Chain Vulnerability Assessment should serve to fill some of these gaps.
  - e. Next up for the CAC is looking at the structure of the plan and table of contents. They need to see where goals and strategies are headed in order make decisions about structure.
  - f. In Phase 3 (Feb/March) we will have synthesized goals and strategies and will take this out to boards and commissions for feedback and ground truthing.
9. Discussion of Emergency Preparedness, Including Resilience Hubs and Timeline / How We Move Forward, Joi Chevalier
  - a. Homeland Security Emergency Management posted the Mass Care Branch Manager position and closed it on November 8.
  - b. The only public facing plan is the Emergency Operations Plan. All appendixes and annexes are internal facing.
  - c. Request from Joi to have HSEM report out on how best to communicate to organizations involved --what has changed since the last disaster and what is actionable for community partners
  - d. Joi to send a meeting invite for WG
10. Discussion of other board activities not included in previous updates
11. Review Board Member Assignments (take item out of order and discuss at end of meeting)
  - a. Amanda Rohlich will share food plan Airtable
  - b. Emily Ackland to reach out to Commissioner Shea and Gomez about board vacancies
  - c. Kacey Hanson will reach out to Rachel Coff and Comm. Travillion to see how to engage Shea
  - d. Amanda Rohlich will share the recommendation regarding board member representation/make-up
  - e. Edwin Marty to follow-up with Emily Ackland regarding County on how to determine County representation on board
  - f. Amanda Rohlich will get JSC update from Larry Franklin and share with board members

- g. Joi to send a meeting invite for WG for Emergency Preparedness
- h. Joi will create an invite for a WG to discuss board structure

#### **FUTURE AGENDA ITEMS**

- 12. Discussion and scheduling of future agenda items
  - a. December – Chief Resilience Officer Updates on Resilience Hubs
  - b. January - Travis County's Land Use and Transportation Plan progress update

#### **ADJOURNMENT**

Chair Joi Chevalier adjourned the meeting at 8:07 pm

**The meeting minutes were approved at the December 11, 2023 meeting on Board Member Lisa Barden motion with Board Member Natalie Poulos seconding. Minutes passed on a 7-0 vote.**