



Construction Advisory Committee
REGULAR MEETING MINUTES
January 11, 2022

CALL TO ORDER

The Construction Advisory Committee convened in a Regular meeting on January 11th.

Chair Lyn Nance-Hendricks called the Committee Meeting to order at 10:08 AM Seconded by Bob Batlan

LIAISONS

Eric Bailey– Executive Liaison

Shelley Franklin – Staff Liaison

CURRENT BOARD MEMBERS:

(A) Mayoral – Vacant

(P) District 1 – Calvin Williams, Committee Member

(A) District 2 – Juan Pedro Munoz, Committee Member

(P) District 3 – Bob Batlan, Committee Member

(P) District 4 – Lyn Nance-Hendricks, Chair

(P) District 5 – Candelario Vazquez, Committee Member

(P) District 6 – Drew Hanish, Committee Member

(A) District 7 – Vacant

(P) District 8 – Sean Forkner, Committee Member

(P) District 9 – Anna Bocchini, Committee Member

(P) District 10 – Jeff Musgrove, Committee Member

City Staff

Eric Bailey, Assistant Director, Public Works

Shelley Franklin, Department Executive Assistant, Public Works

Keyes Clemons, Program Coordinator, Public Works

Edward Campos, Director, Small and Minority Business Resources

Cynthia Gonzales, Assistant Director

Garrett Cox, Division Manager, Capital Contracting Office

CITIZENS COMMUNICATION

- a. No citizen communications

1. APPROVAL OF MINUTES

- a. Committee Member Jeff Musgrove motioned to approve the December 14th Minutes, Committee Member Calvin Williams Seconds-Unanimous agreement.

2. DIRECTOR'S REPORT

- a. Update on Public Works Projects
 - i. Public Works Assistant Director, Eric Bailey, shared a presentation on Public Works Capital Project Delivery. The Committee requested follow up with the Law Department on the Federal vaccine requirement for next meeting.

3. NEW BUSINESS

- a. Update and discussion regarding work plan and future agenda items
 - i. Questions around Better Builder Project:
 - 1. Monitoring
 - 2. Upcoming projects
 - 3. Violations that have been reported
- b. Update and discussion regarding contractor relevant experience
 - i. Garrett Cox, Capital Contracting Office, shared presentations on the Bid Solicitation Process and Contractor Relevant Experience. There were extensive discussions of the Contractor Performance Evaluation process, and concerns over discretionary decision making, by PMs, for rejecting bids due to past performance scores.
- c. Discussion of possible subcommittees
 - i. There was discussion of how many members is required for a subcommittee, but there was no interest expressed in creating a specific subcommittee
- d. Nomination and election of new Committee Vice-Chair
 - i. Committee member Jeff Musgrove volunteered for the Vice-Chair position, Chair Lyn Nance-Hendricks moved, seconded by Bob Batlan.

4. NEXT MEETING: February 8, 2022

5. ADJOURNMENT

Committee Member Lyn Nance-Hendricks motioned to adjourn; Committee Member Bob Batlan seconded. Meeting ended at 11:06 AM.

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For more information on the Construction Advisory Committee, please contact Shelley Franklin at 512-974-3957.

The minutes were approved at the February 8, 2022, meeting on Sean Forkner's motion, Jeff Musgrove second on a 6-0 vote.