

**MBE/WBE and Small Business Enterprise Procurement Program
Advisory Committee Meeting Minutes
Tuesday – October 4, 2022**



*The MBE/WBE and Small Business Enterprise Procurement Program Advisory Committee convened
in a Special Called meeting on Tuesday, September 13, 2022.*

CALL TO ORDER

Committee Vice-Chair, Ahmed Moledina called meeting to order at 5:34 pm.

COMMITTEE MEMBERS IN ATTENDANCE:

In-Person: Ahmed Moledina (Vice-Chair)**, Barbra Boeta

Virtual: Reginald Worlds (Chair), Lena Banks, Tina Cannon, Daniel Berner,
Erica Douglass, Schiller Liao, Eliza May

Absent: Schiller Liao, Terry Mitchell, Talan Tyminski

***Ahmed Moledina was the Acting Chair for this meeting*

PUBLIC COMMUNICATION: GENERAL

- Gino Macias of Macias & Associates LP requested that the Committee review the Disparity Study and ensure that the goals for purchasing and minority businesses remain the same.

APPROVAL OF MINUTES

1. Approve the minutes of the MBE/WBE Advisory Committee Regular Meeting on August 2, 2022.
 - The minutes were considered for approval and approved on a motion by Committee Member, Eliza May and seconded by Committee Member, Tina Cannon.
Approved on an 8-0 vote.

DISCUSSION AND ACTION ITEMS

2. Discussion and appropriate action regarding the adoption of the City's 2022 Disparity Study and Recommendations.
 - The committee addressed questions to Colette Holt, Disparity Study Consultant, on the contents of the study including but not limited to the following: utilization of MBEs and WBEs; weighted availability of MBEs and WBEs; and the disparity ratios
 - The adoption of the Disparity Study was considered for approval and approved on a motion by Committee Member, Lena Banks and seconded by Committee Member, Eliza

May. Approved on an 6-0 vote. *Committee Members Tina Cannon and Daniel Berner were not present during the vote.*

3. Discussion and appropriate action regarding the approval of an ordinance amending City Code Chapters 2-9A, 2-9B, 2-9C, and 2-9D extending the sunset date of the Minority-Owned and Women-Owned Business Enterprise Procurement Program.
 - The plan is to extend the ordinance to May 31, 2023.
 - The approval for extending the sunset date was considered and approved on a motion by Committee Member, Barbra Boeta and seconded by Committee Chair, Reginald Worlds. Approved on an 6-0 vote. *Committee Members Tina Cannon and Daniel Berner were not present during the vote.*

WORKING GROUP UPDATES

4. Discussion on updates on the status outcomes, issues, and discussions from and for the Inclusive Procurement Working Group (IPWG).
 - SMBR Director, Edward Campos provided the update.
 - The IPWG is continuing review of the proposed recommendations for Council.
 - The recommendations will be brought to the Advisory Committee for formal action.

FUTURE AGENDA ITEMS

- Parameters of a report for non-construction from Financial Services
- Update on the AEDP by Aviation

ADJOURNMENT

Committee Vice-Chair, Ahmed Moledina adjourned meeting at 7:22 pm without objection.

On October 4, 2022 the minutes for this meeting were considered for approval and approved on a motion by Committee Member, Barbra Boeta and seconded by Committee Vice-Chair, Ahmed Moledina. Approved on an 6-0 vote.