

**MBE/WBE and Small Business Enterprise Procurement Program
Advisory Committee Meeting Minutes
Tuesday - December 6, 2022**



*The MBE/WBE and Small Business Enterprise Procurement Program Advisory Committee convened
in a regular meeting on Tuesday, October 4, 2022.*

CALL TO ORDER

Committee Chair, Reginald Worlds called meeting to order at 5:35 pm.

COMMITTEE MEMBERS IN ATTENDANCE:

In-Person: Reginald Worlds (Chair), Barbra Boeta

Virtual: Ahmed Moledina (Vice-Chair), Daniel Berner, Erica Douglass, Schiller Liao, Eliza May, Talan Tyminski

Absent: Lena Banks, Tina Cannon, Terry Mitchell,

PUBLIC COMMUNICATION: GENERAL

- None

APPROVAL OF MINUTES

1. Approve the minutes of the MBE/WBE Advisory Committee special called meeting on September 13, 2022.
 - The minutes were considered for approval and approved on a motion by Committee Member, Barbra Boeta and seconded by Committee Vice-Chair, Ahmed Moledina. Approved on an 6-0 vote. (Schiller Liao and Eliza May were not online during the vote)

DISCUSSION ITEMS

2. Discussion on updates and directions from the Chair and Vice-Chair on MBE/WBE Program changes or enhancements.
 - No updates

DISCUSSION AND ACTION ITEMS

3. Update on the Disparity Study with discussion and appropriate action.
 - Completed all the roadshows.
 - Invited to the Gay and Lesbian Chamber of Commerce to present on the disparity study findings.
 - Scheduled for Council on October 27th for adoption of the disparity study and extension of the ordinance.

4. Discussion and appropriate action regarding the MBE/WBE Advisory Committee Regular Meeting schedule for 2023.
 - The Regular Meeting schedule for 2023 were considered for approval and approved on a motion by Committee Member, Barbra Boeta and seconded by Committee Member, Erica Douglass.
 - Approved on an 6-0 vote. (Schiller Liao and Eliza May were not online during the vote)

WORKING GROUP UPDATES

5. Discussion on updates on the status outcomes, issues, and discussions from and for the Inclusive Procurement Working Group (IPWG).
 - SMBR Director, Edward Campos provided the update.
 - The IPWG is continuing review of the proposed recommendations for Council.
 - The recommendations will be brought to the Advisory Committee for formal action.

STAFF BRIEFINGS

6. Discussion on the SMBR Director's updates and announcements.
7. SMBR Staff will provide a monthly update on the following reports:
 - a) Council Awards b) Third Party Project c) Request for Change (RFC) d) Certification Roll
 - SMBR Compliance Officer, Felecia Shaw provided the updates on the Council Awards, Third Party Project, and the Request for Change reports.
These reports are posted on the MBE/WBE Advisory Committee website.
 - SMBR Certification Division Manager, Elton Price provided the update on the Certification Roll report.
This report is posted on the MBE/WBE Advisory Committee website.

FUTURE AGENDA ITEMS

- Airport expansion project update from Aviation (December)
- MBE/WBE Outreach Plan Implementation for the Corridor Program update (January)
- Ordinance program changes (January/February)
- Progress of Convention Center update from Austin Convention Center (TBD)
- Refinement of current MBE/WBE reports to include non-construction (TBD)

ADJOURNMENT

Committee Chair, Reginald Worlds adjourned meeting at 6:43pm without objection.

For more information on the MBE/WBE and Small Business Procurement Program Advisory Committee, contact Nakia James at (512) 974-9108 or nakia.james@austintexas.gov.

*On 01/10/2023, the minutes for this meeting were approved on a motion by Committee Member, Talan Tyminski and seconded by Committee Member, Eliza May on a 7-0 vote.
(Committee Member, Schiller Liao was not present during vote.)*