



City of Austin

Planning Department

P.O. Box 1088, Austin, TX 78767 -1088

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MEMORANDUM

TO: Claire Hempel, Chair &
Planning Commission Members

FROM: Maureen Meredith, Senior Planner, Inclusive Planning Division
Planning Department

DATE: December 27, 2023

RE: NPA-2023-0023.03_6404 Manor Rd
University Hills/Windsor Park Combined Neighborhood Planning Area

The applicant requests a postponement of the above-referenced case from the **January 9, 2024** Planning Commission hearing to the **February 27, 2024 hearing date** to allow for S.M.A.R.T. Housing Certification review. Please see email from Drew Raffaele from Drenner Group, PC.

The postponement request was made in a timely manner and meets the Planning Commission's policy.

Attachments: Email from Drew Raffaele, Drenner Group, PC
Plan Amendment Map

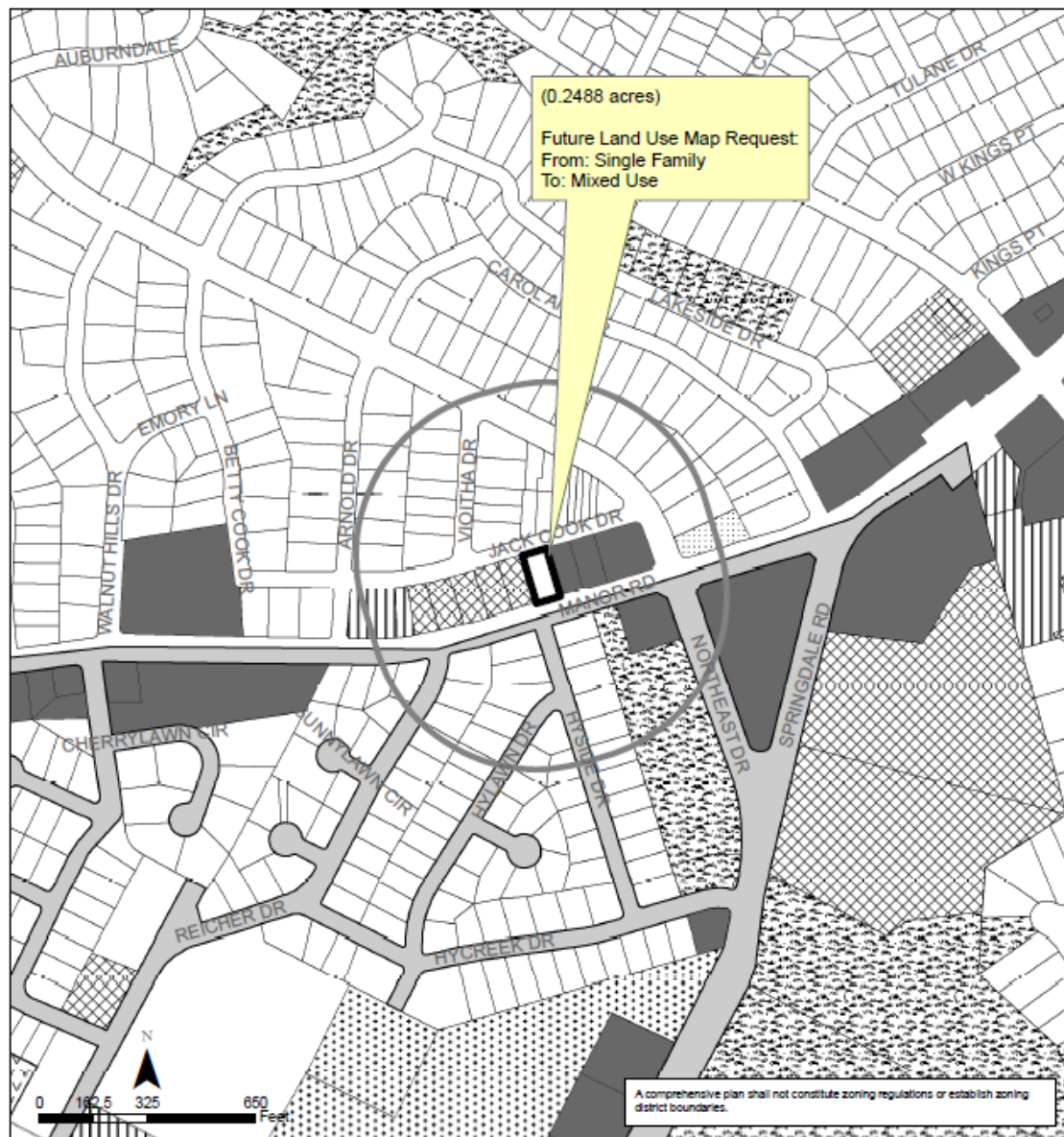
From: Drew Raffaele
Sent: Thursday, December 14, 2023 1:35 PM
To: Meredith, Maureen <Maureen.Meredith@austintexas.gov>
Cc: Leah Bojo
Subject: RE: Jan 9 PC - PP Date?: NPA-2023-0023.03_6404 Manor Rd

External Email - Exercise Caution

Hi Maureen,

The zoning application is ready to submit but the owner has decided to submit for SMART Housing certification prior to submittal. Let's postpone the NPA to February 27th.

Drew Raffaele, Senior Project Manager
Drenner Group, PC | Office: 512.807.2900 | Direct: 512.807.2913 | Mobile:
817.371.3150



University Hills/Windsor Park Combined Neighborhood Planning Area NPA-2023-0023.03

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City of Austin
Housing and Planning Department
Created on 8/9/2023, by: meekss

Future Land Use

| | | | |
|--|------------------------------|--|-------------------------|
| | Subject Tract | | Multi-Family |
| | 500 ft. notf. boundary | | Office |
| | Civic | | Recreation & Open Space |
| | Higher-Density Single-Family | | Single-Family |
| | Mixed Residential | | Transportation |
| | Mixed Use | | |