



City of Austin

Planning Department

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MEMORANDUM

TO: Claire Hempel, Chair &
Planning Commission Members

FROM: Maureen Meredith, Senior Planner, Inclusive Planning Division
Planning Department

DATE: December 27, 2023

RE: NPA-2023-0023.03_6404 Manor Rd
University Hills/Windsor Park Combined Neighborhood Planning Area

The applicant requests a postponement of the above-referenced case from the **January 9, 2024** Planning Commission hearing to the **February 27, 2024 hearing date** to allow for S.M.A.R.T. Housing Certification review. Please see email from Drew Raffaele from Drenner Group, PC.

The postponement request was made in a timely manner and meets the Planning Commission's policy.

Attachments: Email from Drew Raffaele, Drenner Group, PC
Plan Amendment Map

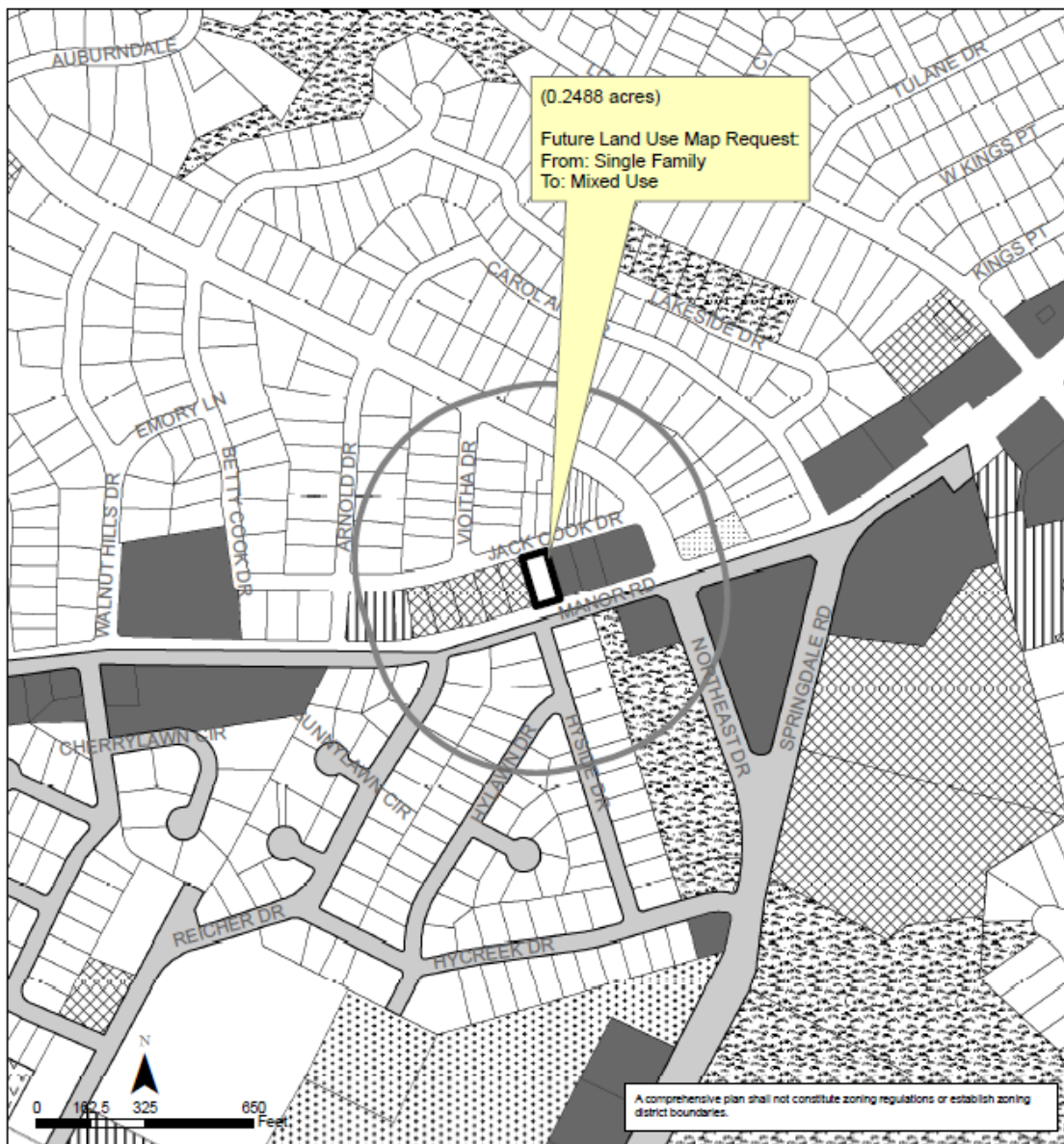
From: Drew Raffaele
Sent: Thursday, December 14, 2023 1:35 PM
To: Meredith, Maureen <Maureen.Meredith@austintexas.gov>
Cc: Leah Bojo
Subject: RE: Jan 9 PC - PP Date?: NPA-2023-0023.03_6404 Manor Rd

External Email - Exercise Caution

Hi Maureen,

The zoning application is ready to submit but the owner has decided to submit for SMART Housing certification prior to submittal. Let's postpone the NPA to February 27th.

Drew Raffaele, Senior Project Manager
Drenner Group, PC | Office: 512.807.2900 | Direct: 512.807.2913 | Mobile:
817.371.3150



**University Hills/Windsor Park Combined Neighborhood Planning Area
 NPA-2023-0023.03**

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City of Austin
 Housing and Planning Department
 Created on 8/9/2023, by: meekss

Future Land Use			
	Subject Tract		Multi-Family
	500 ft. notf. boundary		Office
	Civic		Recreation & Open Space
	Higher-Density Single-Family		Single-Family
	Mixed Residential		Transportation
	Mixed Use		