



**AIRPORT ADVISORY COMMISSION (AAC)
REGULAR MEETING
MINUTES
DECEMBER 13, 2023**

The Airport Advisory Commission convened in a regular meeting on December 13, 2023 at 6310 Wilhelmina Delco Dr. Room 1405 Austin, Texas.

Chair Wendy Todd called the regular meeting to order at 3:03 p.m.

Commissioners in Attendance:

Wendy Price Todd, Chair Jeff Eller
Patrick Rose, Secretary
Chad Ennis
Scott Madole

Commissioners in Attendance Remotely:

Jonathan Coon Fang Fang
Jeremy Hendricks Doyle Valdez
Bakari Brock

Commissioners Absent:

Raymond Young

PUBLIC COMMUNICATION: GENERAL

APPROVAL OF MINUTES

1. Approve the minutes of the regular AAC meeting on November 8, 2023.

The minutes from the meeting of November 8, 2023 were approved on Commissioner

Ennis' motion and Commissioner Eller seconds on an 8-0-0-3. Commissioners Brock, Rose, and Young were absent at this vote.

STAFF BRIEFINGS

2. October 2023 Financial Results presented by Rajeev Thomas, Deputy Chief, Finance.
3. Air Service Update provided by Jamy Kazanoff, AUS Air Service Development.
4. Journey with AUS (AUS AEDP/Capital Improvement Program) Active Projects Update provided by Lyn Estabrook, Division Manager, Planning and Development.
5. Briefing on the Small and Minority Business Resources Department (SMBR) goal-setting process presented by Edward Campos, SMBR Director, and Felecia Shaw, Acting Assistant Director
6. Introduction to Ramp Control and Efforts Towards Implementation presented by Loren Lintner, Acting Deputy Chief of Operations

DISCUSSION/ACTION ITEMS

7. Authorize negotiation and execution of three contracts for Aviation information technology consultant services with the The JW Group, Inc., Barich, Inc., and AECOM Technical Services, Inc., or one of the other qualified offerors, each for up to seven years for total contract amounts not to exceed \$31,500,000, divided among the contractors. [Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2- 9B (Minority Owned and Women Owned Business Enterprise Procurement Program). For the services required for this solicitation, there were insufficient subcontracting opportunities; therefore, no subcontracting goals were established].

A motion to approve was made by Commissioner Eller; Commissioner Rose seconded. Motion passed on a 10-0-0-1 vote. Commissioner Young was absent at this vote.

8. Approve an amendment to a contract for the AEDP Airfield Infrastructure project with RS&H Inc. to increase the amount by \$12,700,000, for a revised total contract amount not to exceed \$20,700,000. [Note: This Contract will be awarded in compliance with 49 CFR Part 26 DBE Procurement Program by Meeting goals with 6.15% DBE participation].

A motion to approve was made by Commissioner Ennis; Commissioner Eller seconded. Motion passed on a 10-0-0-1 vote. Commissioner Young was absent at this vote.

9. Approve a resolution finding that the use of the Construction Manager at Risk method of contracting, as authorized by Subchapter F, Chapter 2269 of the Texas Government Code, is the project delivery method that provides the best value to the City for the Concourse B and Tunnel System project as part of the Airport Expansion and Development Program. (Note: MBE/WBE goals will be established prior to issuance of this solicitation).

A motion to approve was made by Commissioner Brock; Commissioner Ennis seconded. Motion passed on a 10-0-0-1 vote. Commissioner Young was absent at this vote.

10. Approve a resolution finding the use of the Construction Manager at Risk method of contracting, as authorized by Subchapter F, Chapter 2269 of the Texas Government Code, is the project delivery method that provides the best value to the City for the West Parking Garage-Lot B Project as part of the Airport Expansion and Development Program. (Note: MBE/WBE goals will be established prior to issuance of this solicitation).

A motion to approve was made by Commissioner Ennis; Commissioner Madole seconded. Motion passed on a 10-0-0-1 vote. Commissioner Young was absent at this vote.

DISCUSSION ITEMS

11. Review City Council action at the November 9, 2023 meeting – [Item 13] Authorize negotiation and execution of two contracts for generator maintenance, repair, and rental with Clifford Power Systems Inc. and Aggreko Holdings Inc., d/b/a Aggreko LLC, each for up to 62 months, for total contract amounts not to exceed \$3,250,000, divided between the contractors. [Note: This procurement was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority Owned and Women Owned Business Enterprise Procurement Program). For the services required for this procurement, there were no subcontracting opportunities; therefore, no subcontracting goals were established]. *Approved on consent.*
12. Review City Council action at the November 9, 2023 meeting – [Item 55] Approve a resolution regarding operations at the Austin-Bergstrom International Airport and urging the Federal Aviation Administration to take immediate action to improve the safety of travelers. *Approved on consent.*
13. Review City Council action at the November 30, 2023 meeting – [Item 49] Approve a resolution finding the use of the construction manager at risk method of contracting, as

authorized by Subchapter F, Chapter 2269 of the Texas Government Code, is the project delivery method that provides the best value to the City for the utility infrastructure project as part of the Airport Expansion and Development Program (Note: MBE/WBE goals will be established prior to issuance of this solicitation). *Approved on consent.*

WORKING GROUP UPDATES

14. Update from the Acceleration Working Group
15. Update from the Opportunity Working Group

FUTURE AGENDA ITEMS

- Vision Zero Update

NEXT REGULAR MEETING

The next regular meeting of the AAC is scheduled for Wednesday, January 10, 2024.

ADJOURNMENT

Chair Wendy Price Todd adjourned the meeting at 4:22 p.m. without objection.

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Ammie Calderon, Aviation Department, at (512) 530-6605 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Tracy Thompson at tracy.thompson@flyaustin.com.