



**MEMORANDUM**

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TO: Claire Hempel, Chair  
Planning Commission Members

FROM: Nancy Estrada  
Planning Department

DATE: January 17, 2024

RE: **C14-2023-0056 – W. US Hwy 290 Rezoning**  
Postponement Request by Staff

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Staff requests a postponement of the above referenced rezoning case from the January 23, 2024, Planning Commission hearing to February 13, 2024, to allow time for staff to review additional information submitted by the applicant.