



## **Austin/Travis County Food Policy Board**

## **MEETING MINUTES December 11, 2023**

The Austin/Travis County Food Policy Board (ATCFPB) convened on Monday, December 11th at the City of Austin Permitting and Development Center, 6310 Wilhelmina Delco Dr, Room 1406, Austin, TX 78752.

### **Board Members in Attendance:**

Andrea Abel, Lisa Barden, Marissa Bell, Joi Chevalier, Kacey Hanson, Larry Franklin, Natalie Poulos, Mark Bethell

### **Board Members Absent:**

Rosamaria Murillo, Karen Magid, Sari Vatske

### **Staff in Attendance:**

Edwin Marty (City of Austin), Angela Baucom (City of Austin)

### **CALL TO ORDER**

Chair Joi Chevalier called the meeting to order at 6:03 p.m.

### **PUBLIC COMMUNICATION**

None

### **APPROVAL OF MINUTES**

1. Board Member Lisa Barden motioned to approve the meeting minutes from the Regular Meeting on November 13<sup>th</sup> with Board Member Natalie Poulos, seconding the motion. Minutes passed on a 7-0 vote.

### **STAFF PRESENTATION**

2. Resilience Planning and Hubs Update, Laura Patiño and Marc Coudert, Resilience Office for City of Austin (see back-up materials).

Points of clarification:

- a. Office of Resilience provides a report on assets and vulnerabilities for dealing with outages, emergencies, and extreme weather conditions. Update to asset operation plan expected next summer.
- b. Community Health Workers (CHW) are intentionally neighborhood-based. Austin Public Health is establishing a network of CHWs and a Medical Reserve Corps (currently embedded in UT Health).
- c. Backup power means battery-based power on-site.
- d. Current Resilience Mini Grants are dependent on American Rescue Plan Act (ARPA) funding that runs out at the end of 2024.
- e. In emergency activation, how much communication between HSEM and other City personnel?

- i. Increasing involvement and cooperation. Actively hiring a Resilience Hub Manager who would be embedded within HSEM, and would report to the new Mass Care Manager, who is also being hired.
- f. What's the sustainability of the Resilience Hubs? What are some of the upstream things the hubs can do to make the communities stronger?
  - i. There is a focus on programming for the shock and programming for the stressor. That can include things like weatherization programs, training community members to do weatherization, workforce preparedness, etc. This will require community members paid to be part of the process (e.g. ambassadors, etc.)
- g. Who is responsible for that? Who engages the folks who will do the things mentioned?
  - i. Right now, it's the Office of Resilience, which needs additional partners to be most successful. The necessary relationships (particularly private sector entities) aren't there yet. City locations are identified, but additional community groups and locations also need to be identified.
- h. Do you have something to present or offer to private sector potential partners to rally them around the hubs?
  - i. There's a toolkit on how to take necessary actions, but not geared to private sector providers. The office wants to understand more about what their unique contributions can be.
- i. Mission Ready Packages (MRP): Shipping containers managed by HSEM located at rec centers. Staff supplies them and prepares them according to season/expected events. They sometimes include Meals Ready to Eat (MREs), but may reach temperatures inappropriate to store other food items.
- j. Office of Resilience is working with a consultant to leverage a FEMA BRIC grant to renovate Givens as a Resilience Hub facility.

## **DISCUSSION ITEMS**

3. Review board members' meetings with City and County officials.
    - a. Comm. Shea will be joining a meeting with Comm. Travillion in February.
  4. Board vacancies, appointments, and reappointments. Two vacancies from Comm. Shea and Gomez. One term reappointment is required from Comm. Travillion (Kacey Hanson's position).
    - a. Discussion of Candidate for Comm. Gomez's appointment – Hannah Thornton, Sustainable Food Center
    - b. Kacey Hanson was reappointed in October 2023.
  5. Discussion of Annual Internal Review and Report, Joi Chevalier
  6. Discussion of Commitment for Board Priorities
  7. Discussion of Joint Sustainability Committee meeting, Larry Franklin
  8. Discussion of Food Planning Working Group – tabled
- Larry Franklin left the dais at 7:41 pm.
9. Discussion of Emergency Preparedness, Including Resilience Hubs, Joi Chevalier
    - a. Positions actively being hired discussed earlier and in previous month's meeting.
  10. Discussion of other board activities not included in previous updates
  11. Review Board Member Assignments (take item out of order and discuss at end of meeting)
    - a. All members will provide Board Member Commitments to FY 2024 Strategic Plan to Amanda Rohlich.

- b. Amanda Rohlich will collect and assemble Board Member Commitments to FY 2024 Strategic Plan Grid for presentation to board.
- c. Angela Baucom will request presentation materials and sustainable purchasing update from Amanda Mortl with Office of Sustainability and send to Amanda Rohlich for update to the Board.
- d. Edwin Marty to provide updated representation of board members with corresponding City of Austin Council Districts and Council Member representation, and Commissioner Precinct and Commissioner representation.
- e. Joi Chevalier will request backup written update from the Food Plan CAC liaison in case the liaison cannot attend future meetings.
- f. Joi Chevalier will send out preparedness meeting invite for Thursday 12/14 at 4 pm.

### **DISCUSSION & ACTION ITEMS**

The following items were approved at a meeting with missing audio so need to be voted on again.

12. Approval of meeting minutes from August 21, 2023. Board Member Kacey Hanson motioned to approve the meeting minutes from the Regular Meeting on August 21 with Board Member Mark Bethell seconding the motion. Minutes passed on a 7-0 vote
13. Approval of Special Called Meeting minutes from July 27, 2023 Board Member Kacey Hanson motioned to approve the meeting minutes from the Special Called Meeting on July 27 with Board Member Mark Bethell seconding the motion. Minutes passed on a 7-0 vote
14. Approval of meeting minutes from July 10, 2023, Board Member Kacey Hanson motioned to approve the meeting minutes from the Regular Meeting on July 10 with Board Member Mark Bethell seconding the motion. Minutes passed on a 7-0 vote
15. Approval of meeting minutes from June 12, 2023 Board Member Kacey Hanson motioned to approve the meeting minutes from the Regular Meeting on June 12 with Board Member Mark Bethell seconding the motion. Minutes passed on a 7-0 vote
16. Approval of Larry Franklin as liaison to Joint Sustainability Committee Board Member Lisa Barden motioned to approve the appointment of Larry Franklin to the role of liaison to Joint Sustainability Committee with Board Member Mark Bethel seconding the motion. Appointment passed on a 7-0 vote
17. Approval of Supporting Food Access in Travis County (recommendation brought forth by Andrea Abel) Board Member Andrea Abel motioned to approve the recommendation with Board Member Lisa Barden seconding the motion. Recommendation passed on a 7-0 vote
18. Approval of minutes meeting from August 8, 2022 Board Member Kacey Hanson motioned to approve the meeting minutes from the Regular Meeting on August 8 with Board Member Mark Bethell seconding the motion. Minutes passed on a 7-0 vote
19. Approval of annual schedule for 2023.
20. Approval of minutes meeting from June 13, 2022 Board Member Kacey Hanson motioned to approve the meeting minutes from the Regular Meeting on June 13, 2022 with Board Member Mark Bethell seconding the motion. Minutes passed on a 7-0 vote
21. Approval of minutes meeting from May 9, 2022 Board Member Kacey Hanson motioned to approve the meeting minutes from the Regular Meeting on May 9, 2022 with Board Member Mark Bethell seconding the motion. Minutes passed on a 7-0 vote

22. Approval of minutes meeting from April 19, 2022 Board Member Kacey Hanson motioned to approve the meeting minutes from the Regular Meeting on April 19, 2022 with Board Member Mark Bethell seconding the motion. Minutes passed on a 7-0 vote
23. Approval of minutes meeting from February 14, 2022 Board Member Kacey Hanson motioned to approve the meeting minutes from the Regular Meeting on February 14, 2022 with Board Member Mark Bethell seconding the motion. Minutes passed on a 7-0 vote
24. Approval of minutes meeting from December 13, 2022 Board Member Kacey Hanson motioned to approve the meeting minutes from the Regular Meeting on December 13, 2022 with Board Member Mark Bethell seconding the motion. Minutes passed on a 7-0 vote

#### **FUTURE AGENDA ITEMS**

25. Discussion and scheduling of future agenda items
  - a. January - Travis County's Land Use and Transportation Plan progress update

#### **ADJOURNMENT**

Chair Joi Chevalier adjourned the meeting at 7:56 pm

**Minutes were approved at the January 8, 2024 full board meeting on Board Member Mark Bethell's motion with Board Member Marissa Bell seconding. Minutes passed on a 9-0 vote.**