



***BUILDING AND STANDARDS COMMISSION
SPECIAL CALLED MEETING
MINUTES
FRIDAY, December 1, 2023***

The BUILDING AND STANDARDS COMMISSION convened in a SPECIAL CALLED meeting on 1 December 2023, at the CITY OF AUSTIN PERMITTING AND DEVELOPMENT CENTER (PDC), 6310 WILHELMINA DELCO DRIVE, ROOM 1401, in Austin, Texas.

COMMISSIONER MICHAEL FRANCIS called the BUILDING AND STANDARDS COMMISSION (BSC) Meeting to order at 11:17 a.m. The commission went off-dais at 11:53 a.m. for lunch and resumed the meeting at 12:47 p.m.

Commissioners in Attendance: Chair Sadé Ogunbode, Commissioners: Blaine Campbell, Michael Francis, Luis Osta Lugo and Logan Schugart.

Commissioners in Attendance Remotely: Commissioners Edward Selig and Timothy Stostad.

PUBLIC COMMUNICATION: GENERAL

No one appeared before the Commission for public communication.

DISCUSSION ITEMS

1. Case Review & Escalations Division Overview
Presenter: Robert Moore, Division Manager – CRED, Code Department
2. Life of a Case from Cradle to Grave
Presenter: Robert Moore, Division Manager – CRED, Code Department
3. Obtaining a Permit
Presenter: Todd Wilcox, Building Official, Development Services Department
4. Repeat Offender Program Overview
Presenter: Matthew Noriega, Division Manager – ROP, Development Services Department
5. Discussion of accounting estimate for cases escalated to the Building and Standards Commission

Presenters: Robert Moore, Division Manager – CRED, Development Services Department;
Kyle Boisjoli, Business Process Consultant, Development Services Department

6. Commission Jurisdiction, Procedures, Authority, Obligations and Appeals
Presenter: Sonya Herrera, Assistant City Attorney, Law Department

Chair Ogunbode adjourned the meeting at 2:48 p.m. without objection.

The minutes were approved at the January 24, 2024 meeting on COMMISSIONER OSTA LUGO'S motion, COMMISSIONER SCHUGART'S second on a 7-0 vote.