



**AIRPORT ADVISORY COMMISSION (AAC)
REGULAR MEETING
MINUTES
NOVEMBER 8, 2023**

The Airport Advisory Commission convened in a regular meeting on November 8, 2023 at 6310 Wilhelmina Delco Dr. Room 1405 Austin, Texas.

Chair Wendy Todd called the regular meeting to order at 3:03 p.m.

Commissioners in Attendance:

Wendy Price Todd, Chair Fang Fang
Patrick Rose, Secretary Jeff Eller
Chad Ennis
Scott Madole
Doyle Valdez

Commissioners in Attendance Remotely:

Jonathan Coon
Jeremy Hendricks
Raymond Young

Commissioners Absent:

Bakari Brock

PUBLIC COMMUNICATION: GENERAL

Andy Saenz, Public Affairs Director – Flint Hills Resources

APPROVAL OF MINUTES

1. Approve the minutes of the regular AAC meeting on October 11, 2023.

The minutes from the meeting of October 11, 2023 were approved on Commissioner

Valdez's motion and Commissioner Rose seconds on a 10-0-0-1. Commissioner Brock was absent at this vote.

STAFF BRIEFINGS

2. September 2023 Financial Results presented by Rajeev Thomas, Deputy Chief, Finance.
3. Air Service Update provided by Jamy Kazanoff, AUS Air Service Development.
4. Journey with AUS (AUS AEDP/Capital Improvement Program) Active Projects Update provided by Lyn Estabrook, Division Manager, Planning and Development.

DISCUSSION/ACTION ITEMS

5. Discussion and possible action on a recommendation by the Airport Advisory Commission supporting requests made by U.S. Congressman Lloyd Doggett to the Federal Aviation Administration in a letter dated October 16, 2023 and information sharing between the City of Austin Department of Aviation and Federal Aviation Administration, Transportation Safety Administration and Customs and Border Protection.

A motion to approve was made by Commissioner Rose; Commissioner Fang Fang seconded. Motion passed on a 10-0-0-1 vote. Commissioner Brock was absent at this vote.

6. Authorize negotiation and execution of three contracts for Aviation information technology consultant services with the The JW Group, Inc., Barich, Inc., and AECOM Technical Services, Inc., or one of the other qualified offerors, each for up to seven years for total contract amounts not to exceed \$31,500,000, divided among the contractors. [Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2- 9B (Minority Owned and Women Owned Business Enterprise Procurement Program). For the services required for this solicitation, there were insufficient subcontracting opportunities; therefore, no subcontracting goals were established].

A motion to postpone was made by Commissioner Fang Fang; Commissioner Todd seconded. Motion passed on a 9-1-0-1 vote. Commissioner Ennis opposed and Commissioner Brock was absent at this vote.

7. Approve a resolution finding the use of the construction manager at risk method of contracting, as authorized by Subchapter F, Chapter 2269 of the Texas Government Code, is the project delivery method that provides the best value to the City for Utility

Infrastructure Project as part of the Airport Expansion and Development Program (Note: MBE/WBE goals will be established prior to issuance of this solicitation).

A motion to approve was made by Commissioner Eller; Commissioner Valdez seconded. Motion passed on a 10-0-0-1 vote. Commissioner Brock was absent at this vote.

8. Authorize funding for the Section 481 Service Fee Agreement with U.S. Customs and Border Protection (CBP) for the reimbursement of CBP costs for additional and/or expanded services outside of CBP's normal operating hours at Austin-Bergstrom International Airport, for an additional five years in an amount not to exceed \$1,500,000.

A motion to approve was made by Commissioner Eller; Commissioner Rose seconded. Motion passed on a 10-0-0-1 vote. Commissioner Brock was absent at this vote.

DISCUSSION ITEMS

9. Discussion related to the recent reporting about interest in renaming Austin-Bergstrom International Airport and the process described by current City Code for renaming a public facility.
10. Review City Council action at the October 19, 2023 meeting – [Item 77] Authorize negotiation and execution of a contract for facility management and labor services for the South Terminal at the Austin-Bergstrom International Airport with ClearedDirect LLC, for the term of November 1, 2023, through December 31, 2025, in an amount not to exceed \$9,009,375. *Approved on consent.*

WORKING GROUP UPDATES

11. Update from the Acceleration Working Group
12. Update from the Opportunity Working Group

FUTURE AGENDA ITEMS

- Update on Ramp Safety
- Information on how AUS handled the stressors of a record-breaking October

- Update on progress of negotiations in regards to direct flight to Asia and other non-stop international flights

NEXT REGULAR MEETING

The next regular meeting of the AAC is scheduled for Wednesday, December 13, 2023.

ADJOURNMENT

Chair Wendy Price Todd adjourned the meeting at 4:15 p.m. without objection.

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Ammie Calderon, Aviation Department, at (512) 530-6605 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Tracy Thompson at tracy.thompson@flyaustin.com.

The minutes were approved at the 12/13/2023 meeting on Commissioner Ennis' motion, Commissioner Eller seconded on an 8-0-0-3 vote with Commissioners Rose, Young, and Brock absent.