



**AIRPORT ADVISORY COMMISSION (AAC)
REGULAR MEETING
MINUTES
OCTOBER 11, 2023**

The Airport Advisory Commission convened in a regular meeting on October 11, 2023 at 6310 Wilhelmina Delco Dr. Room 1405 Austin, Texas.

Chair Wendy Todd called the regular meeting to order at 3:06 p.m.

Commissioners in Attendance:

Wendy Price Todd, Chair Doyle Valdez
Bakari Brock, Vice-Chair
Patrick Rose, Secretary
Jeremy Hendricks

Commissioners in Attendance Remotely:

Jonathan Coon
Chad Ennis

Commissioners Absent:

Raymond Young
Scott Madole
Fang Fang
Jeff Eller

PUBLIC COMMUNICATION: GENERAL

None

APPROVAL OF MINUTES

1. Approve the minutes of the regular AAC meeting on September 13, 2023.

The minutes from the meeting of September 13, 2023 were approved on Commissioner

Brocks's motion and Commissioner Valdez seconds on a 7-0-0-4. Commissioners Madole, Young, Fang, and Eller were absent at this vote.

STAFF BRIEFINGS

2. August 2023 Financial Results presented by Rajeev Thomas, Deputy Chief, Finance.
3. Fiscal Year 2024 Grant Plan provided by Rajeev Thomas, Deputy Chief, Finance.
4. Air Service Update provided by Jamy Kazanoff, AUS Air Service Development.
5. Journey with AUS (AUS AEDP/Capital Improvement Program) Active Projects Update provided by Lyn Estabrook, Division Manager, Planning and Development.

DISCUSSION/ACTION ITEMS

6. Discussion and possible action to approve the Airport Advisory Commission meeting schedule for calendar year 2024.

A motion to approve was made by Commissioner Hendricks; Commissioner Rose seconded. Motion passed on a 7-0-0-4 vote. Commissioners Madole, Young, Fang, and Eller were absent at this vote.

7. Discussion and possible action to establish a working group of the Airport Advisory Commission, the designation of the working group members, and defining the task of making recommendations related to increasing the participation of Disadvantaged Business Enterprises for airport contracts – Requested and presented by Airport Advisory Commission Chair Wendy Price Todd and co-sponsor Commissioner Jeremy Hendricks.

A motion to approve was made by Commissioner Hendricks; Commissioner Brock seconded. Motion passed on a 7-0-0-4 vote. Commissioners Madole, Young, Fang, and Eller were absent at this vote.

8. Authorize negotiation and execution of a contract for facility management and labor services for the South Terminal at the Austin-Bergstrom International Airport with ClearedDirect LLC, for the term of November 1, 2023, through December 31, 2025, in an amount not to exceed \$9,009,375.

A motion to approve was made by Commissioner Rose; Commissioner Ennis seconded. Commissioner Todd abstained. Motion passed on a 6-0-1-4 vote. Commissioners Madole, Young, Fang, and Eller were absent at this vote.

9. Authorize negotiation and execution of two contracts for generator maintenance, repair, and rental with Clifford Power Systems Inc. and Aggreko Holdings Inc. d/b/a Aggreko LLC, each for up to 62 months for total contract amounts not to exceed \$3,250,000, divided between the contractors.

A motion to approve was made by Commissioner Rose; Commissioner Hendricks seconded. Motion passed on a 7-0-0-4 vote. Commissioners Madole, Young, Fang, and Eller were absent at this vote.

DISCUSSION ITEMS

10. Review City Council action at the September 14, 2023 meeting – [Item 4] Approve a resolution declaring the City of Austin’s official intent to reimburse itself from revenue bonds in an amount not to exceed \$544,788,638 for Austin-Bergstrom International Airport capital improvements. Approved on consent.
11. Review City Council action at the September 14, 2023 meeting – [Item 101] Conduct a public hearing and consider an ordinance adopting an updated Austin-Bergstrom International Airport Master Development Plan. *Approved.*
12. Review City Council action at the September 21, 2023 meeting – [Item 33] Authorize an amendment to a contract for a technical baggage handling system advisor for the Austin-Bergstrom International Airport Terminal Centralized Baggage Handling System Design Criteria Manual Reissue with AECOM Technical Services Inc., to increase the amount by \$2,432,259 for a revised total contract amount not to exceed \$5,966,845. [Note: This amendment will be awarded in compliance with City Code Chapter 2-9A (Minority Owned and Women Owned Business Enterprise Procurement Program) and 49 CFR Part 26 (Disadvantaged Business Enterprise (DBE) Program). Current participation to date is 12.66% DBE]. *Approved on consent.*
13. Review City Council action at the September 21, 2023 meeting – [Item 34] Approve a resolution finding the use of the design-build method of contracting, as authorized by Subchapter G, Chapter 2269 of the Texas Government Code, is the project delivery method that provides the best value to the City for the following three Airport Expansion Development Program projects: AUS Central Utility Plant Relocation, West Garage - Lot

B, Concourse B - Phase 1, and Tunnel System. (Note: MBE/WBE goals will be established prior to issuance of this solicitation). *Withdrawn per Changes and Corrections.*

14. Review City Council action at the September 21, 2023 meeting – [Item 35] Authorize negotiation and execution of a contract for engineering services for Austin-Bergstrom International Airport with CDM Smith, Inc., for a total contract amount not to exceed \$5,000,000. [Note: This contract will be awarded in compliance with City Code Chapter 2-9B (Minority Owned and Women Owned Business Enterprise Procurement Program) by meeting the goals with 7.32% MBE and 5.00% WBE participation]. *Approved on consent.*
15. Review City Council action at the September 21, 2023 meeting – [Item 42] Authorize an amendment to a contract for the Existing Terminal Centralized Baggage Handling System Upgrades Project with the Whiting-Turner Contracting Company, to increase the amount by \$83,808,109 for a total revised contract amount not to exceed \$256,863,723. [Note: This amendment will be awarded in compliance with City Code Chapter 2-9A (Minority Owned and Women Owned Business Enterprise Procurement Program) and 49 CFR Part 26 (Disadvantaged Business Enterprise Program (DBE)). Current participation to date is 5.66% DBE]. *Approved on consent.*
16. Review City Council action at the October 5, 2023 meeting – [Item 20] Approve a resolution finding the use of the design-build method of contracting, as authorized by Subchapter G, Chapter 2269 of the Texas Government Code, is the project delivery method that provides the best value to the City for the Airport Expansion Development Program: AU Central Utility Plant Relocation Project. (Note: MBE/WBE goals will be established prior to issuance of this solicitation). *Approved on consent.*

WORKING GROUP UPDATES

17. Update from the Acceleration Working Group

FUTURE AGENDA ITEMS

- Brock motioned, Chair Todd seconded – add agenda item for new working group update
- Chair Todd motioned, Hendricks seconded – request information on what is happening to demonstrate action toward safety (re: runway incursions, near-miss incidents)

NEXT REGULAR MEETING

The next regular meeting of the AAC is scheduled for Wednesday, November 8, 2023.

ADJOURNMENT

Chair Wendy Price Todd adjourned the meeting at 4:02 p.m. without objection.

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Ammie Calderon, Aviation Department, at (512) 530-6605 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Tracy Thompson at tracy.thompson@flyaustin.com.

The minutes were approved at the 11/8/2023 meeting on Commissioner Brock's motion, Commissioner Valdez seconded on a 7-0-0-4 vote with Commissioners Madole, Fang, Young and Eller absent.