



***HIV PLANNING COUNCIL
EXECUTIVE COMMITTEE MEETING MINUTES
TUESDAY, SEPTEMBER 12, 2023***

The HIV PLANNING COUNCIL convened in an EXECUTIVE COMMITTEE meeting on TUESDAY, SEPTEMBER 12, 2023, remotely via Teams.

Glenn Crawford called the HIV PLANNING COUNCIL EXECUTIVE COMMITTEE Meeting to order at 5:07p.m.

Planning Council Members in Attendance:

Planning Council Members in Attendance Remotely: Glenn Crawford, Ashley Garling

PUBLIC COMMUNICATION: GENERAL

None.

APPROVAL OF MINUTES

1. Approve the minutes of the HIV PLANNING COUNCIL EXECUTIVE MEETING on 7/11/2023

The minutes from the meeting of July 11, 2023, were approved with edits on Glenn Crawford's motion, Ashley Garling second on a (2-0) vote. For: Glenn Crawford, Ashley Garling. Against: None. Abstain: None. Absent: Tarik Daniels.

CONFLICT OF INTEREST DECLARATIONS

2. Members will declare conflict of interest with relevant agenda items, service categories, and/or service standards

None.

STAFF BRIEFINGS

3. Introductions/Announcements

Dr. Walkes is the medical director of Austin Public Health. Ashley Garling is the new chair of the Finance/Allocations and Strategic Planning/Needs Assessment committee.

4. Office of Support Staff Report

Update given by Deena Rawleigh. The STAR Awards work group is meeting regularly. They have booked the PDC for December 1, but are hoping to possibly book the Central Library. Nominees have been notified and Office of Support is awaiting responses. Voting for the volunteer category will occur Oct. 1 to Nov. 1. Business committee will receive profiles of the professional nominees and a voting form during the month of October.

5. Administrative Agent Report

Update given by Ken Martin. All contracts have been executed and claims are coming in. Funds are close to 50% expended. Three positions in the AA are vacant, but only one is open right now. The Non-Competing Continuation (NCC) report is due by October 2.

DISCUSSION AND ACTION ITEMS

6. Discussion and approval of Candidates for Vacant Planning Council Officer Positions 

Overview given by Jaseudia Killion. Two nominations have been made, one for Chair and one for Secretary. The Chair nominee, Kelle' Martin, has accepted the nomination, and Office of Support is awaiting a response from the Secretary nominee, Joe Anderson.

The motion to approve the eligibility of the Chair and Secretary nominees was approved on Glenn Crawford's motion, Ashley Garling second on a (2-0) vote. For: Glenn Crawford, Ashley Garling. Against: None. Abstain: None. Absent: Tarik Daniels.

7. Discussion and approval of meeting times and locations for 2024 

No changes at this time. Committee will revisit as new members are added.

COMMITTEE UPDATES

8. Governance/Membership and Care Strategies Committee

Update given by Nathalia Delgadillo. The STAR Awards workgroup continues to meet to plan World AIDS Day. The committee is preparing for recruitment events, and will interview three new members, and one non-voting member.

9. Finance/Allocations and Strategic Planning/Needs Assessment Committee

Update given by Nathalia Delgadillo. New chair Ashley Garling has been appointed by Tarik Daniels. They will look at a reallocation recommendation this month.

FUTURE AGENDA ITEMS

10. Discussion of 2024 Kickoff Meeting

Committee would prefer one three-hour meeting on January 22 or 29. Office of Support will bring this to full Business and send out a poll for availability.

11. Discussion of Workplan calendar

Committee will only meet if there is pressing business to discuss, otherwise there will be no meetings for the rest of the year.

ADJOURNMENT

Glenn Crawford adjourned the meeting at 5:45p.m. without objection.

The minutes were approved at the 2/6/2024 meeting on Kelle' Martin's motion, Zachery Garay second on a (3-0) vote.