



**AIRPORT ADVISORY COMMISSION (AAC)
REGULAR MEETING
MINUTES
SEPTEMBER 13, 2023**

The Airport Advisory Commission convened in a regular meeting on September 13, 2023 at 6310 Wilhelmina Delco Dr. Room 1405 Austin, Texas.

Chair Wendy Todd called the regular meeting to order at 3:02 p.m.

Commissioners in Attendance:

Wendy Price Todd, Chair	Doyle Valdez
Bakari Brock, Vice-Chair	Fang Fang
Patrick Rose, Secretary	Scott Madole
Raymond Young	Jeff Eller

Commissioners in Attendance Remotely:

Jonathan Coon

Commissioners Absent:

Jeremy Hendricks

PUBLIC COMMUNICATION: GENERAL

- Ana Aguirre spoke on item number 9

APPROVAL OF MINUTES

1. Approve the minutes of the regular AAC meeting on August 9, 2023.

The minutes from the meeting of August 9, 2023 were approved on Commissioner Rose's

motion and Commissioner Young seconds on an 8-0-0-3. Commissioners Madole, Valdez, Hendricks, and Ennis were absent at this vote.

STAFF BRIEFINGS

2. July 2023 Financial Results presented by Rajeev Thomas, Deputy Chief, Finance.
3. Air Service Update provided by Jamy Kazanoff, AUS Air Service Development.
4. Journey with AUS (AUS AEDP/Capital Improvement Program) Active Projects Update provided by Lyn Estabrook, Division Manager, Planning and Development.
5. Briefing on the procurement process related to the upcoming Airport Expansion and Development Program presented by Matthew Duree, Division Chief 1, Financial Services Department.
6. Briefing on the Environmental, Social and Governance (ESG) Report (published May 2023) presented by Somer Shindler, Chief Officer, Planning and Development.
7. Update on contractor outreach efforts, in coordination with the Small and Minority Business Resources Department, in support of the Airport Expansion and Development Program presented by Somer Shindler, Chief Officer, Planning and Development.
8. Overview of Airport Overlay Zones including boundaries, land uses and required noise reduction measures for A0-1, A0-2, and A0-3 presented by Jennifer Williams, Project Manager, Planning and Development.

DISCUSSION/ACTION ITEMS

9. Discussion and possible action on a recommendation by the Airport Advisory Commission regarding the 2023 update to the Airport Master Development Plan Ordinance – requested and presented by Airport Advisory Commission Secretary Patrick Rose.

A motion to approve was made by Commissioner Rose; Commissioner Brock seconded. Motion passed on an 8-0-0-3 vote. Commissioners Madole, Hendricks, and Ennis were absent.

10. Authorize a professional services agreement for engineering services for Austin-Bergstrom International Airport (AUS) Environmental and Engineering Services, with CDM Smith, Inc., for a total contract amount not to exceed \$5,000,000.

A motion to approve was made by Commissioner Eller; Commissioner Young seconded. Motion passed on an 8-0-0-3 vote. Commissioners Rose, Hendricks, and Ennis were absent.

11. Authorize an amendment to a contract for a technical baggage handling system advisor for the Austin-Bergstrom International Airport Terminal Centralized Baggage Handling System Design Criteria Manual Reissue with AECOM Technical Services Inc., to increase the amount by \$2,432,259 for a revised total contract amount not to exceed \$5,966,845.

A motion to approve was made by Commissioner Young; Commissioner Eller seconded. Motion passed on an 8-0-0-3 vote. Commissioners Rose, Hendricks, and Ennis were absent.

12. Authorize an amendment to a contract for the Existing Terminal Centralized Baggage Handling System Upgrades Project with The Whiting-Turner Contracting Company, to increase the amount by \$83,808,109 for a total revised contract amount not to exceed \$256,863,723.

A motion to approve was made by Commissioner Valdez; Commissioner Fang Fang seconded. Motion passed on an 8-0-0-3 vote. Commissioners Rose, Hendricks, and Ennis were absent.

13. Approve a resolution finding that the use of the design-build method of contracting, as authorized by Subchapter G, Chapter 2269 of the Texas Government Code, is the project delivery method that provides the best value to the City for the following three Airport Expansion Development Program projects: AUS Central Utility Plant Relocation, West Garage – Lot B, Concourse B- Phase 1, and Tunnel System.

A motion to approve was made by Commissioner Young; Commissioner Brock seconded. Motion passed on an 8-0-0-3 vote. Commissioners Rose, Hendricks, and Ennis were absent.

14. Approve a resolution declaring the City of Austin's official intent to reimburse itself from revenue bonds in an amount not to exceed \$544,788,638 for Austin-Bergstrom International Airport capital improvements.

A motion to approve was made by Commissioner Brock; Commissioner Madole seconded. Motion passed on an 8-0-0-3 vote. Commissioners Rose, Hendricks, and Ennis were absent.

DISCUSSION ITEMS

15. Review City Council action at the August 31, 2023 meeting – [Item 94] Set a public hearing to consider an ordinance adopting an updated Austin-Bergstrom International Airport Master Development Plan. (Suggested date: September 14, 2023, at Austin City Hall, 301 W. Second Street, Austin, Texas). *Approved on consent.*

WORKING GROUP UPDATES

16. Update from the Acceleration Working Group

FUTURE AGENDA ITEMS

NEXT REGULAR MEETING

The next regular meeting of the AAC is scheduled for Wednesday, October 11, 2023.

ADJOURNMENT

Chair Wendy Price Todd adjourned the meeting at 4:54 p.m. without objection.

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For more information on the Airport Advisory Commission, please contact Tracy Thompson at tracy.thompson@flyaustin.com.

The minutes were approved at the 10/11/2023 meeting on Commissioner Brock's motion, Commissioner Valdez seconded on a 7-0-0-4 vote with Commissioners Madole, Fang, Young and Eller absent.

Approved