



**MEMORANDUM**

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TO: Claire Hempel, Chair  
 Planning Commission Members

FROM: Nancy Estrada  
 Planning Department

DATE: February 7, 2024

RE: **C14-2022-0062 – 439-511(odd only) & 515 Industrial Boulevard and  
 4208 Terry O Lane Rezoning**  
 Postponement Request by Staff

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Staff requests a postponement of the above referenced rezoning case from the February 13, 2024, Planning Commission hearing to the March 12, 2024 hearing. Staff is reviewing the additional engineering report submitted by the Applicant.