

**Posting Language**

Recommend approval to negotiate and execute a contract for HACH reagents, lab supplies, parts, and services with Hach Company d/b/a HACH CO or OTT HydroMet, for a term of five years in an amount not to exceed \$4,926,408.

**MBE/WBE**

Sole source contracts are exempt from the City Code Chapter 2-9B (Minority Owned and Women Owned Business Enterprise Procurement Program); therefore, no subcontracting goals were established.

**Lead Department**

Financial Services Department.

**Client Department**

Austin Water Interim Assistant Director of Operations, Mercedes Garcia-Lopez

**Fiscal Note**

Funding in the amount of \$985,281 is available in the Fiscal Year 2023-2024 Operating Budget of Austin Water. Funding for the remaining contract term is contingent upon available funding in future budgets.

**Purchasing Language:**

Sole Source.

**Council Committee, Boards and Commission Action:**

February 14, 2024 - To be reviewed by the Water & Wastewater Commission.

**Additional Backup Information:**

The contract will provide service and parts for reagents, probes, and lab supplies that are specific and proprietary to the HACH instruments used at water and wastewater treatment plants, in addition to Laboratory, Water Distribution, and Wastewater Collection Divisions of Austin Water. The supplies and services are used in field process analysis, on-line analyzers, and benchtop lab meters for water quality compliance and process control monitoring. Analyses are required by the Texas Commission on Environmental Quality and may be performed hourly, daily, weekly, and/or monthly to ensure compliance.

HACH Company d/b/a HACH CO or OTT HydroMet is the manufacturer and sole authorized distributor of these services and parts, reagents, probes, and lab supply which are required to be used with this lab equipment to protect the warranty and ensure accurate results. This contract will replace a contract that expires on October 13, 2024. The recommended contractor is the current provider of these services. The requested authorization amounts were determined using departmental estimates and historical spending.

If a contract is not secured, Austin Water will not meet the requirements of the Texas Commission on Environmental Quality which could result in a disruption of services to the public.