



**AIRPORT ADVISORY COMMISSION (AAC)
REGULAR MEETING
MINUTES
JANUARY 10, 2024**

The Airport Advisory Commission convened in a regular meeting on January 10, 2024 at 6310 Wilhelmina Delco Dr. Room 1405 Austin, Texas.

Chair Wendy Todd called the regular meeting to order at 3:00 p.m.

Commissioners in Attendance:

Wendy Price Todd, Chair	Jeremy Hendricks
Patrick Rose, Secretary	Fang Fang
Chad Ennis	Doyle Valdez
Raymond Young	

Commissioners in Attendance Remotely:

Jonathan Coon
Bakari Brock
Jeff Eller

Commissioners Absent:

Scott Madole

PUBLIC COMMUNICATION: GENERAL

APPROVAL OF MINUTES

1. Approve the minutes of the regular AAC meeting on December 13, 2023.

The minutes from the meeting of December 13, 2023 were approved on Commissioner Valdez's motion and Commissioner Young seconds on an 8-0-0-3. Commissioners Brock,

and Rose arrived after the voting of the minutes, and Commissioner Madole was absent at this vote.

Commissioner Todd requested that the record shows there were *No Updates* from either working group in the previous months.

STAFF BRIEFINGS

2. November 2023 Financial Results presented by Rajeev Thomas, Deputy Chief, Finance.
3. Air Service Update provided by Jamy Kazanoff, AUS Air Service Development.
4. Journey with AUS (AUS AEDP/Capital Improvement Program) Active Projects Update provided by Lyn Estabrook, Division Manager, Planning and Development.
5. Update on the Concourse B and Connector Project presented by Lyn Estabrook, Deputy Chief Development Officer, Planning and Development, and Robert Mercado, AUS Project Manager
6. Status of Department of Aviation Structure.

DISCUSSION ITEMS

7. Review City Council action at the December 14, 2023 meeting – [Item 3] Authorize funding for the Section 481 Service Fee Agreement with U.S. Customs and Border Protection (CBP) for the reimbursement of CBP costs for additional or expanded services outside of CBP's normal operating hours at Austin-Bergstrom International Airport, for an additional five years in an amount not to exceed \$1,500,000. Approved on consent.
8. Review City Council action at the December 14, 2023 meeting – [Item 13] Authorize negotiation and execution of three contracts for aviation information technology consultant services with the JW Group, Inc., Barich, Inc., and AECOM Technical Services, Inc., or one of the other qualified offerors, each for up to seven years for total contract amounts not to exceed \$31,500,000, divided among the contractors. [Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority Owned and Women Owned Business Enterprise Procurement Program). For the services required for this solicitation, there were insufficient subcontracting opportunities; therefore, no subcontracting goals were established]. Approved on consent.

9. Review City Council action at the December 14, 2023 meeting – [Item 16] Approve a resolution finding that the use of the construction manager at risk method of contracting, as authorized by Subchapter F, Chapter 2269 of the Texas Government Code, is the project delivery method that provides the best value to the City for the Concourse B and Tunnel System project as part of the Airport Expansion and Development Program. (Note: MBE/WBE goals will be established prior to issuance of this solicitation). Approved on consent.
10. Review City Council action at the December 14, 2023 meeting – [Item 19] Approve a resolution finding that the use of the construction manager at risk method of contracting, as authorized by Subchapter F, Chapter 2269 of the Texas Government Code, is the project delivery method that provides the best value to the City for the West Parking Garage-Lot B project as part of the Airport Expansion and Development Program. (Note: MBE/WBE goals will be established prior to issuance of this solicitation). Approved on consent.
11. Review City Council action at the December 14, 2023 meeting – [Item 31] Authorize an amendment to the contract for the Airport Expansion and Development Program Airfield Infrastructure project with RS&H, Inc., to increase the amount by \$12,700,000, for a revised total contract amount not to exceed \$20,700,000. [Note: This amendment will be executed in compliance with City Code Chapter 2-9A (Minority Owned and Women Owned Business Enterprise Procurement Program) and 49 CFR Part 26 Disadvantaged Business Enterprise Program (DBE)]. Approved on consent.
12. Review City Council action at the December 14, 2023 meeting – [Item 70] Approve a resolution directing the City Manager to include in the City’s State and Federal Legislative Agenda support for legislation related to drone use that enhances public safety, security, and quality of life. Approved on consent.

WORKING GROUP UPDATES

13. Update from the Acceleration Working Group – *No Updates*
14. Update from the Opportunity Working Group – *No Updates*

FUTURE AGENDA ITEMS

- Mobility, Wayfinding, and Rideshare Update
- Pending recommendation by the AAC regarding Pedestrian and Vehicular Safety
- Recognition of recently promoted staff and appreciation of service by Jim Smith
- Update on Ramp Control project

NEXT REGULAR MEETING

The next regular meeting of the AAC is scheduled for Wednesday, February 14, 2024.

ADJOURNMENT

Chair Wendy Price Todd adjourned the meeting at 4:03 p.m. without objection.

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Ammie Calderon, Aviation Department, at (512) 530-6605 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Tracy Thompson at tracy.thompson@flyaustin.com.

The minutes were approved at the 2/14/2024 meeting on Commissioner motion, Commissioner seconded on an 0-0-0-0 vote with Commissioners absent.