



**REGULAR MEETING of the PRESERVATION PLAN COMMITTEE
of the HISTORIC LANDMARK COMMISSION
WEDNESDAY, SEPTEMBER 20, 2023 – 11:00 A.M.
PERMITTING AND DEVELOPMENT CENTER, ROOM 1203
6310 WILHELMINA DELCO DR.
AUSTIN, TEXAS**

Public comment will be allowed in-person or remotely via telephone. Speakers may only register to speak on an item once either in-person or remotely and will be allowed up to three minutes to provide their comments. Registration no later than noon the day before the meeting is required for remote participation by telephone. To register to speak remotely, call or email the board liaison at (512) 974-3393 or preservation@austintexas.gov.

CURRENT COMMITTEE MEMBERS:

 x *Raymond Castillo* abs *Harmony Grogan*
 x *Tara Dudley*

MINUTES

CALL TO ORDER

PUBLIC COMMUNICATION: GENERAL

Speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

APPROVAL OF MINUTES

1. **January 18, 2023**

MOTION: Minutes approved on a motion by Commissioner Castillo, Commissioner Dudley seconding. Vote: 2-0.

DISCUSSION ITEMS

2. Overview of community engagement to date
 - Digital toolkit for social media and organization newsletters
 - Available since fall 2022
3. Community engagement consultant update: Scope of work and selection
 - Review scope of work
 - Discuss consultant responses and selection process

- Concept Development & Planning, LLC (CD&P) selected
4. Next steps with community engagement
 - Collaborate with CD&P on public engagement plan
 - Develop community ambassador and mini-grant applications and selection process
 5. Selection of committee chair
 - No action taken on committee chair selection.

FUTURE AGENDA ITEMS

ADJOURNMENT

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Please call the board liaison at the Historic Preservation Office at (512) 974-3393 for additional information; TTY users route through Relay Texas at 711.

For more information on the Preservation Plan Committee, please contact Cara Bertron at (512) 974-1446.

The minutes were approved at the February 21, 2024 meeting on Commissioner Castillo's motion, Commissioner Heimsath seconding, on a 2-0 vote. (Absent: Commissioner Dudley)