



***HIV PLANNING COUNCIL
FINANCE/ALLOCATIONS AND STRATEGIC PLANNING/NEEDS ASSESSMENT
COMMITTEE MEETING MINUTES
WEDNESDAY, SEPTEMBER 20, 2023***

The HIV PLANNING COUNCIL FINANCE/ALLOCATIONS AND STRATEGIC PLANNING/NEEDS ASSESSMENT COMMITTEE convened in a REGULAR meeting on WEDNESDAY, SEPTEMBER 20, 2023, at 6310 WILHELMINA DELCO DRIVE in Austin, Texas.

Committee Chair Ashley Garling called the HIV PLANNING COUNCIL Committee Meeting to order at 5:54 p.m.

Planning Council Members in Attendance: None

Planning Council Members in Attendance Remotely: Committee Chair Ashley Garling, Kelle' Martin, Kristina McRae-Thompson

PUBLIC COMMUNICATION: GENERAL

None

APPROVAL OF MINUTES

1. Approve the minutes of the HIV PLANNING COUNCIL FINANCE/ALLOCATIONS AND STRATEGIC PLANNING/NEEDS ASSESSMENT COMMITTEE MEETING on 8/16/2023

The minutes from the meeting of 8/16/2023 were approved on Kelle' Martin's motion, Ashley Garling second on a 3-0 vote. For: Ashley Garling, Kelle' Martin, Kristina McRae-Thompson. Against: None. Abstain: None. Absent: Sharon Zaldivar Alatorre.

CONFLICT OF INTEREST DECLARATIONS

2. Members will declare conflict of interest with relevant agenda items, service categories, and/or service standards

None

STAFF BRIEFINGS

3. Introductions/Announcements

None at this time.


4. Office of Support staff report

Update given by Nathalia Delgadillo. There are three voting applicants and one non-voting applicant that will be presented at the next Business meeting. We are still waiting for responses for the Assessment of the Administrative Mechanism (AAM).

5. Administrative Agent (AA) report

Update given by Veronica Chavira. Grant funds are about 43% expended, approval for carryover request has been received along with a formal notice of award from HRSA.

DISCUSSION AND ACTION ITEMS

6. Discussion and approval of recommended reallocations 

AA recommends reallocating 30,642 from Emergency Financial Assistance (EFA) to Health Insurance Premium and Cost Sharing Assistance (HIPSCA).


The motion to approve the reallocation of funds from EFA to HIPSCA was approved on Kelle' Martin's motion, Kristina McRae-Thompson second on a (3-0) vote. For: Ashley Garling, Kelle' Martin, Kristina McRae-Thompson. Against: None. Abstain: None. Absent: Sharon Zaldivar Alatorre.

7. Discussion of recommendations for Planning Council Budget through end of Fiscal Year 23

Committee would like to see funds go to recruitment events, and spend the remainder on swag so that budget can be spent on advertising next year.

8. Review and discussion of Integrated Plan Feedback from HRSA

Tabled until discussion with project officer occurs.

9. Discussion and approval of committee meeting day and time 

Kristina would prefer to meet sometime between 2pm-4:30pm, and Wednesdays are not ideal for Kristina or Ashley. Ashley would prefer 6pm-8pm. Kelle' is busy on Tuesdays. Thursdays are also busy for many people. Office of Support will send out a

poll once the new members have joined to decide a time and day for 2024 meetings. Committee would like to consider meeting less frequently in the early months of 2024, then every month leading up to Priority Setting and Resource Allocation (May-September). No vote at this time.

FUTURE AGENDA ITEMS

10. Workplan Calendar review

Committee will not meet for the rest of the year.

ADJOURNMENT

Committee Chair Ashley Garling adjourned the meeting at 6:50p.m. without objection.

The minutes were approved at the 2/14/2024 meeting on Gin Pham's motion, Kristina McRae-Thompson second on a (3-0) vote.