



**HISTORIC LANDMARK COMMISSION  
PRESERVATION PLAN COMMITTEE  
Wednesday, January 17, 2024 – 11:00 A.M.  
Permitting and Development Center, Room 1203  
6310 Wilhelmina Delco Dr.  
Austin, Texas 78752**

**Some members of the committee may participate by videoconference**

Public comment will be allowed in-person or remotely via telephone. Speakers may only register to speak on an item once either in-person or remotely and will be allowed up to three minutes to provide their comments. **Registration no later than noon the day before the meeting is required for remote participation by telephone.** To register to speak remotely, call or email the board liaison at (512) 974-3393 or [preservation@austintexas.gov](mailto:preservation@austintexas.gov).

**COMMITTEE MEMBERS:**

  X   *Raymond Castillo, Chair*  
 abs  *Tara Dudley*  
  X   *Ben Heimsath*

**MINUTES**

**CALL TO ORDER**

**PUBLIC COMMUNICATION: GENERAL**

No public communication.

**APPROVAL OF MINUTES**

1. **December 7, 2022**
2. **September 20, 2023**
3. **October 25, 2023**

No action taken.

4. **November 15, 2023**

**MOTION: Approve meeting minutes on a motion by Castillo, Heimsath seconding. Vote: 2-0**

**DISCUSSION ITEMS**

5. Community Ambassadors and Mini-Grant Partner Organizations
  - Ten community ambassadors selected

- Five Partner Organizations selected: Anderson Community Development Corporation, Creative Action, East Austin Conservancy, Taiwanese American Professionals – Austin Chapter, Tomorrow’s Promise Foundation
6. Public release of the Equity-Based Preservation Plan
    - Draft plan will be released on Feb. 6
    - Update Historic Landmark Commission members via Feb. 7 briefing and preservation plan newsletter
    - Make Commission involvement clear in outward-facing communication
  7. Launch event
    - Community kickoff event on Feb. 13
  8. Future outreach and engagement around the draft plan
    - Offer commissioners the opportunity to co-present with staff
    - Request that Preservation Austin underrepresented heritage interns brief the full Commission on their work in May
    - When meeting with Council members’ offices about the draft (late summer), invite commissioners

### **FUTURE AGENDA ITEMS**

- Commissioners noted that they would like to discuss a budget recommendation for the Commission

### **ADJOURNMENT**

**MOTION: Adjourn on a motion by Castillo, Heimsath seconding. Vote: 2-0**

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Please call the board liaison at the Historic Preservation Office at (512) 974-3393 for additional information; TTY users route through Relay Texas at 711.

For more information on the Preservation Plan Committee, please contact Cara Bertron at (512) 974-1446.

**The minutes were approved at the February 21, 2024 meeting on Commissioner Castillo’s motion, Commissioner Heimsath seconding, on a 2-0 vote. (Absent: Commissioner Dudley)**