



# City of Austin

## Planning Department

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### MEMORANDUM

**TO:** Claire Hempel, Chair &  
Planning Commission Members

**FROM:** Maureen Meredith, Senior Planner, Inclusive Planning Division  
Planning Department

**DATE:** February 20, 2024

**RE:** NPA-2023-0005.01\_6202, 6204 Caddie Street; 1600, 1604, 1606, 1608,  
1610, 1612, and 1614 Montopolis Drive; 6211, 6215 Fairway Street  
Montopolis-Fairway Mixed Use  
Montopolis Neighborhood Planning Area

The applicant requests a postponement of the above-referenced case from the **February 27, 2024** Planning Commission hearing to the **March 26, 2024 hearing date** to allow additional time to file the associated zoning application. Please see email from Victoria Haase, Thrower Design, LLC.

The postponement request was made in a timely manner and meets the Planning Commission's policy.

Attachments: Victoria Haase's email  
Plan Amendment Map

**From:** Victoria

**Sent:** Thursday, February 8, 2024 3:50 PM

**To:** Meredith, Maureen <Maureen.Meredith@austintexas.gov>; Ron Thrower

**Subject:** RE: Feb 27 PC PP date? NPA-2023-0005.01\_Montopolis/Fairway

External Email - Exercise Caution

Let's postpone to March 26<sup>th</sup>.

Thank you, Maureen.

Victoria Haase



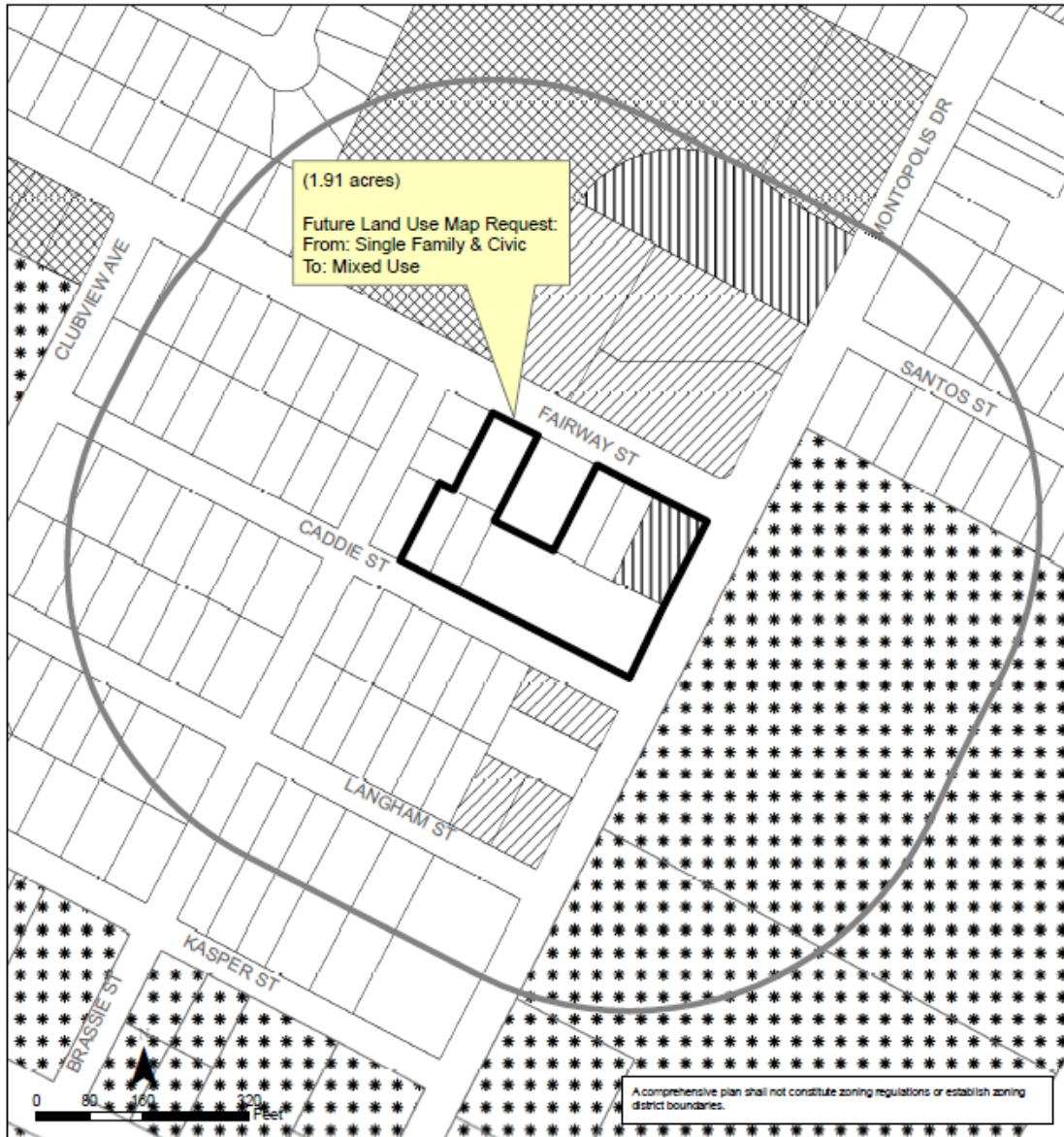
[www.throwerdesign.com](http://www.throwerdesign.com)

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**Montopolis Neighborhood Planning Area  
NPA-2023-0005.01**

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**Future Land Use**

Subject Tract	Multi-Family
500 ft. notif. boundary	Single-Family
Civic	Specific Regulating District
Commercial	

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Housing and Planning Department  
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