



## PLANNING COMMISSION AGENDA

**Tuesday, February 27, 2024**

The Planning Commission will convene at 6:00 PM on Tuesday, February 27, 2024, at City Hall, Council Chambers 1001 301 W. Second Street, Austin, TX.

Some members of the Planning Commission may be participating by videoconference. The meeting may be viewed online at: <http://www.austintexas.gov/page/watch-atxn-live>

[Greg Anderson](#) – Secretary (District 4)

[Awais Azhar](#) – Vice-Chair (Mayor)

[Nadia Barrera-Ramirez](#) (District 3)

[Grayson Cox](#) (District 10)

[Adam Haynes](#) (Mayor)

[Claire Hempel](#) – Chair (District 8)

[Patrick Howard](#) (District 1)

[Ryan Johnson](#) (District 7)

[Felicity Maxwell](#) (District 5)

[Jennifer Mushtaler](#) (District 6)

[Alberta Phillips](#) (Mayor)

[Danielle Skidmore](#) (District 9)

[Alice Woods](#) – Parliamentarian (District 2)

### Ex-Officio Members

[Candace Hunter](#) – AISD Board of Trustees

[Jessica Cohen](#) – Chair of Board of Adjustment

[Jesús Garza](#) – Interim City Manager

[Richard Mendoza](#) – Director of Transportation and Public Works

### **EXECUTIVE SESSION (No public discussion)**

The Planning Commission will announce it will go into Executive Session, if necessary, pursuant to Chapter 551 of the Texas Government Code, to receive advice from Legal Counsel on matters specifically listed on this agenda. The Commission may not conduct a closed meeting without the approval of the city attorney.

Private Consultation with Attorney – Section 551.071

Attorney: Chrissy Mann 512-974-2179

Commission Liaison: [Andrew Rivera](#), 512-974-6508

## PUBLIC COMMUNICATION

The first four (4) speakers signed up prior to the closure of speaker registration will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

## APPROVAL OF MINUTES

1. Approve the minutes of January 23, 2024, and February 13, 2024.

## PUBLIC HEARING

2. **Plan Amendment:** [NPA-2023-0014.04 - 4302 Nuckols Crossing; District 2](#)  
Location: 4302 Nuckols Crossing, Williamson Creek Watershed  
Owner/Applicant: Katherine Barnidge  
Agent: LOC Consultants – Civil Division (Sergio Lozano Sanchez)  
Request: Single Family to Multifamily Residential land use  
Staff Rec.: **Pending**  
Staff: Maureen Meredith, 512-974-2695, maureen.meredith@austintexas.gov  
Planning Department  
**Postponement Request:** **Staff postponement request to April 9, 2024**
3. **Plan Amendment:** [NPA-2023-0025.01 - 5725 W. US Hwy 290 Eastbound; District 8](#)  
Location: 5725 W. US Hwy 290 Eastbound, Barton Creek Watershed  
Owner/Applicant: Cheryl Ogle  
Agent: DuBois Bryant & Campbell, LLP (David Hartman)  
Request: Neighborhood Mixed Use to Mixed Use land use  
Staff Rec.: **Pending**  
Staff: Maureen Meredith, 512-974-2695, maureen.meredith@austintexas.gov  
Planning Department  
**Postponement Request:** **Applicant postponement request to April 23, 2024**
4. **Plan Amendment:** [NPA-2023-0005.02 - 600 Kemp; District 3](#)  
Location: 600 Kemp Street, Country Club East Watershed  
Owner/Applicant: 600 Kemp Street Property LLC  
Agent: Drenner Group, PC (Leah M. Bojo, AICP)  
Request: Single Family to Mixed Residential land use  
Staff Rec.: **Pending**  
Staff: Maureen Meredith, 512-974-2695, maureen.meredith@austintexas.gov  
Planning Department  
**Postponement Request:** **Staff postponement request to April 23, 2024**

Attorney: Chrissy Mann 512-974-2179

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5. **Plan Amendment:** [NPA-2023-0005.01 - Montopolis-Fairway Mixed Use; District 3](#)  
 Location: 6202, 6204 Caddie Street; 1600, 1604, 1606, 1608, 1610, 1612, and 1614 Montopolis Drive; 6205, 6211, 6215 Fairway Street, Country Club East Watershed  
 Owner/Applicant: 3rd Angle Developments, LLC  
 Agent: Thrower Design, LLC (Ron Thrower & Victoria Haase)  
 Request: Single Family and Civic to Mixed Use  
 Staff Rec.: **Pending**  
 Staff: Maureen Meredith, 512-974-2695, maureen.meredith@austintexas.gov  
 Planning Department  
**Postponement Request: Applicant postponement request to March 26, 2024**
6. **Plan Amendment:** [NPA-2023-0023.03.SH - 6304 Manor Road; District 4](#)  
 Location: 6304 Manor Road, Little Walnut Creek Watershed  
 Owner/Applicant: Anmol Mehra  
 Agent: Drenner Group, PC (Leah Bojo)  
 Request: Single Family to Mixed Use land use  
 Staff Rec.: **Pending**  
 Staff: Maureen Meredith, 512-974-2695, maureen.meredith@austintexas.gov  
 Planning Department  
**Postponement Request: Applicant postponement request to April 23, 2024**
7. **Plan Amendment:** [NPA-2023-0029.02 - Humane Society of Austin & Travis County; District 4](#)  
 Location: 7600 - 7616 Bennett Ave, Buttermilk Branch Watershed  
 Owner/Applicant: Humane Society of Austin & Travis County  
 Agent: Bleyl Engineering (Robert Heil) (512) 705-1814  
 Request: Neighborhood Mixed Use and Single Family to Mixed Use land use  
 Staff Rec.: **Pending**  
 Staff: Maureen Meredith, 512-974-2695, maureen.meredith@austintexas.gov  
 Planning Department  
**Postponement Request: Staff postponement request to April 23, 2024**
8. **Plan Amendment:** [NPA-2023-0014.03 - 7300 Metro Center; District 2](#)  
 Location: 7300 Metro Center Drive, Carson Creek Watershed  
 Owner/Applicant: Veranda Apartments, LP  
 Agent: Drenner Group, PC (Leah Bojo)  
 Request: Industry to Mixed Use land use  
 Staff Rec.: **Not Recommended**  
 Staff: Maureen Meredith, (512) 974-2695, maureen.meredith@austintexas.gov  
 Planning Department

Attorney: Chrissy Mann 512-974-2179

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9. **Rezoning:** [C14-2023-0093 - 7300 Metro Center; District 2](#)  
 Location: 7300 Metro Center Drive, Carson Creek Watershed  
 Owner/Applicant: Veranda Apartments, LP  
 Agent: Drenner Group, PC (Leah Bojo)  
 Request: LI-NP to LI-PDA-NP  
 Staff Rec.: **Not recommended**  
 Staff: Nancy Estrada, (512) 974-7617, nancy.estrada@austintexas.gov  
 Planning Department
10. **Rezoning:** [C14-2023-0080 - Anderson Square, District 4](#)  
 Location: 910, 912, 914 & 916, 1012 & 1012 ½, 1100, 1100 ½ & 1102 ½ W. Anderson Lane, 7905 ½ 8003, & 8005 Anderson Square and 7940, 7950, 8000, 8000 1/2 & 8002 Research Boulevard Service Road South Bound, Little Walnut Creek  
 Owner/Applicant: Anderson Square Investments, LLC & C2G, LLC  
 Agent: Alice Glasco Consulting (Alice Glasco)  
 Request: CS-MU-NP, CS-1-NP to CH-PDA-NP  
 Staff Rec.: **Pending**  
 Staff: Sherri Sirwaitis, 512-974-3057, sherri,sirwaitis@austintexas.gov  
 Planning Department  
**Postponement Request: Staff postponement request to April 9, 2024**
11. **Plan Amendment:** [NPA-2023-0017.01 - Anderson Square, District 4](#)  
 Location: 910, 912, 914 & 916, 1012 & 1012 ½, 1100, 1100 ½ & 1102 ½ W. Anderson Lane; 7905 ½ 8003, & 8005 Anderson Square; 7940, 7950, 8000, 8000 1/2 & 8002 Research Blvd. SVRD SB, Little Walnut Creek  
 Owner/Applicant: Anderson Square Investments, LLC & C2G, LLC  
 Agent: Alice Glasco Consulting (Alice Glasco)  
 Request: Mixed Use to High Density Mixed Use land use  
 Staff Rec.: **Pending**  
 Staff: Maureen Meredith, (512) 974-2695, maureen.meredith@austintexas.gov  
 Planning Department  
**Postponement Request: Staff postponement request to April 9, 2024**
12. **Rezoning:** [C14-2023-0124 - West Lynn @ 12th Street; District 9](#)  
 Location: 1101, 1113, 1115 West Lynn Street; 1102 and 1104 Eason Street, Lady Bird Lake Watershed  
 Owner/Applicant: Zydeco Development Corporation  
 Agent: Thrower Design, LLC (Ron Thrower)  
 Request: CS-MU-CO-NP and SF-3-NP to CS-MU-CO-NP (change of a condition of zoning - height)  
 Staff Rec.: **Recommended**  
 Staff: Jonathan Tomko, (512) 974-1057, jonathan.tomko@austintexas.gov  
 Planning Department

Attorney: Chrissy Mann 512-974-2179

Commission Liaison: [Andrew Rivera](#), 512-974-6508

- 13. Rezoning:** [C14-2023-0138 - Enfield; District 10](#)  
Location: 1106 Enfield Rd, Shoal Creek Watershed  
Owner/Applicant: Carlson Caryn Leigh  
Agent: Keepers Land Planning (Ricca Keepers)  
Request: SF-3-NP to MF-3-NP  
Staff Rec.: **Recommended**  
Staff: Cynthia Hadri, 512-974-7620, [cynthia.hadri@austintexas.gov](mailto:cynthia.hadri@austintexas.gov)  
Planning Department
- 14. Rezoning:** [C14-2023-0110 - 1230 E. 38th 1/2 Street; District 9](#)  
Location: 1230 E. 38th 1/2 St, 1400 E. 38th 1/2 St., 1402 E. 38th 1/2 St., 1406 E. 38th 1/2 St., Boggy Creek Watershed  
Owner/Applicant: 38th Half St Holding LLC, 1230 E. 38th Half St Holding 2 LLC, Cherrywood Austin LLC, 706 W 34th LLC, Nasteb Keystone Family LTD  
Agent: Drenner Group, P.C., (Amanda Swor)  
Request: CS-MU-V-CO-NP to CS-MU-V-CO-NP (change of a condition of zoning - height)  
Staff Rec.: **Recommended**  
Staff: Jonathan Tomko, (512) 974-1057, [jonathan.tomko@austintexas.gov](mailto:jonathan.tomko@austintexas.gov)  
Planning Department
- 15. Rezoning:** [C14-2023-0129 - Pinnacle Plaza; District 1](#)  
Location: 1617 and 1617 1/2 N. IH-35 Svrđ NB, Waller Creek Watershed  
Owner/Applicant: Pinnacle UT, LP  
Agent: Alice Glasco Consulting (Alice Glasco)  
Request: CH-V-CO-NP to CH-PDA-NP  
Staff Rec.: **Recommended**  
Staff: Jonathan Tomko, (512) 974-1057, [jonathan.tomko@austintexas.gov](mailto:jonathan.tomko@austintexas.gov)  
Planning Department
- 16. Rezoning:** [C14-2023-0114 - 1725 Toomey; District 9](#)  
Location: 1725 Toomey Road, Lady Bird Lake Watershed  
Owner/Applicant: Greg Smith  
Agent: Drenner Group, P.C. (Amanda Swor)  
Request: MF-6-CO to MF-6  
Staff Rec.: **Recommended**  
Staff: Cynthia Hadri, 512-974-7620, [cynthia.hadri@austintexas.gov](mailto:cynthia.hadri@austintexas.gov)  
Planning Department

Attorney: Chrissy Mann 512-974-2179

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17. **Rezoning:** [C14-2023-0047 - 1911 Willow Creek Drive; District 3](#)  
Location: 1911 Willow Creek Drive, Lady Bird Lake and Country Club West Watersheds  
Owner/Applicant: 1911 Willow L.P. (Anthony Clarke)  
Agent: Drenner Group, P.C. (Amanda Swor)  
Request: ERC-UR to ERC-CMU  
Staff Rec.: **Recommended**  
Staff: Jonathan Tomko, 512-974-1057, jonathan.tomko@austintexas.gov  
Planning Department
18. **Rezoning:** [C14-2023-0148 - 3805 Red River; District 9](#)  
Location: 3805 Red River Street, Waller Creek and Boggy Creek Watersheds  
Owner/Applicant: 3805 Red River Preservation, LLC  
Agent: Civiltude, LLC (Nhat Ho)  
Request: SF-3-H-CO-CP-NP to LO-MU-H-CO-NP  
Staff Rec.: **Recommended**  
Staff: Jonathan Tomko, (512) 974-1057, jonathan.tomko@austintexas.gov  
Planning Department
19. **Rezoning:** [C14-2023-0133 - 5555 N. Lamar Rezoning; District 4](#)  
Location: 5555 North Lamar Boulevard, Waller Creek Watershed  
Owner/Applicant: B9 Sequoia Lamar Owner LP  
Agent: Metcalfe Wolff Stuart and Williams, LLP (Michele Rogerson Lynch)  
Request: CS-CO-NP & CS-1-CO-NP to CS-V-CO-NP & CS-1-V-CO-NP  
Staff Rec.: **Recommended**  
Staff: Cynthia Hadri, 512-974-7620, cynthia.hadri@austintexas.gov  
Planning Department
20. **Rezoning:** [C14-2023-0154 - 8120 Research Blvd – ALI; District 4](#)  
Location: 8120 Research Boulevard, Little Walnut Creek  
Owner/Applicant: OS CRESTVIEW LLC & LARI INC. (Mohammed Ali)  
Agent: Land Answers, Inc. (Tamara Mitchell)  
Request: Tract 1: CS-1-MU-CO-NP to CS-MU-NP and Tract 2: CS-MU-NP to CS-1-MU-NP  
Staff Rec.: **Recommended**  
Staff: Sherri Sirwaitis, 512-974-3057, sherri,sirwaitis@austintexas.gov  
Planning Department
21. **Rezoning:** [C14-85-288.166\(RCA2\) - Sunset Ridge; District 8](#)  
Location: 8401 and 8401 1/2 Southwest Parkway, Williamson Creek Watershed - Barton Springs Zone (Contributing Zone)  
Owner/Applicant: Los Indios Ventures, Inc.  
Agent: Armbrust & Brown, PLLC (Richard T. Suttle, Jr.)  
Request: Amendment to a restrictive covenant  
Staff Rec.: **Recommended**  
Staff: Jonathan Tomko, 512-974-1057, jonathan.tomko@austintexas.gov  
Planning Department

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- 22. Rezoning:** [C14-2023-0056 - W. US Hwy 290; District 8](#)  
 Location: 5151 W. US 290 Hwy Eastbound, Williamson Creek and Barton Creek Watersheds  
 Owner/Applicant: Jimmy Nassour (Member)  
 Agent: Drenner Group, PC (Leah Bojo)  
 Request: DR-NP; LO-CO-NP; GO-CO-NP; GR-CO-NP; GR-MU-CO-NP to LI-PDA-NP  
 Staff Rec.: **Recommended**  
 Staff: Nancy Estrada, 512-974-7617, nancy.estrada@austintexas.gov  
 Planning Department
- 23. Rezoning:** [C14-2023-0094 - Merle; District 5](#)  
 Location: 4405 Merle Drive, Williamson Creek Watershed  
 Owner/Applicant: Claire and Frederick Subtle  
 Agent: Keepers Land Planning (Ricca Keepers)  
 Request: LO-NP to GR-V-NP  
 Staff Rec.: **Pending**  
 Staff: Nancy Estrada, 512-974-7617, nancy.estrada@austintexas.gov  
 Planning Department  
**Postponement Request: Staff postponement request to April 23, 2024**
- 24. Historic Zoning:** [C14H-2023-0147 - Johnson & Johnson Grocery/Home; District 3](#)  
 Location: 1311 E Cesar Chavez St/94 Navasota St, Lady Bird Lake Watershed  
 Owner/Applicant: Center for Women and Their Work  
 Agent: Jordan Nelson/Chris Cowden  
 Request: CS-MU-CO-NP to CS-MU-CO-H-NP  
 Staff Rec.: **Recommended**  
 Staff: Kalan Contreras, 512-974-2727, kalan.contreras@austintexas.gov  
 Planning Department
- 25. Historic Zoning:** [C14H-2023-0145 - Yarrington-Moore House; District 9](#)  
 Location: 309 Park Lane, East Bouldin Creek, Blunn Creek  
 Owner/Applicant: Nathaniel and Elizabeth Chapin  
 Agent: O'Connell Architecture, LLC (Lori Martin)  
 Request: SF-3-NCCD-NP to SF-3-H-NCCD-NP  
 Staff Rec.: **Recommended**  
 Staff: Kalan Contreras, 512-974-2727, kalan.contreras@austintexas.gov  
 Planning Department

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- 26. Conditional Use Permit:** [SPC-2023-0341A - PINS Mechanical CUP, District 3](#)  
 Location: 4323 South Congress Avenue, Williamson Creek Watershed  
 Owner/Applicant: SE Austin Global Land LLC  
 Agent: Thrower Design, LLC (Ron Thrower)  
 Request: Conditional use permit to allow Cocktail Lounge land use on LI-PDA-NP zoned property.  
 Staff Rec.: **Recommended**  
 Staff: Heather Chaffin, 512-974-2140, heather.chaffin@austintexas.gov  
 Development Services Department
- 27. Conditional Use Permit:** [SPC-2023-0406A - Yoga Peace School East, District 1](#)  
 Location: 3418 East Martin Luther King Jr Boulevard, Tannehill Branch Creek  
 Owner/Applicant: Peaceful Playhouse, LLC  
 Agent: Site ATX, LLC (Jennifer Hanlan)  
 Request: Conditional use permit to allow Day Care Services (Commercial) / Child Care Services (General) in SF-2-NP zoned property.  
 Staff Rec.: **Recommended**  
 Staff: Heather Chaffin, 512-974-2140, heather.chaffin@austintexas.gov  
 Development Services Department
- 28. Site Plan:** [SP-2022-0536C - Kramer Condos](#)  
 Location: 1517 Kramer Lane, Little Walnut Creek Watershed  
 Owner/Applicant: David Elkins, Joseph Hood, Tina Hood  
 Agent: Civiltude, LLC (Estaban Gonzales)  
 Request: Compatibility Waiver - Reduce Setback for Intensive Recreation Use (Pool) from 50 feet to 25 feet.  
 Staff Rec.: **Recommended**  
 Staff: Randall Rouda, (512) 974-3338, randall.rouda@austintexas.gov  
 Development Services Department
- 29. LDC Amendment:** [C20-2023-041 - Amendment to City Code Title 25 relating to the North Burnet/Gateway Regulating Plan; District 7](#)  
 Location: , Walnut Creek, Little Walnut Creek and Shoal Creek Watersheds  
 Owner/Applicant: City of Austin- Planning Department  
 Request: Conduct a public hearing and consider a recommendation on amendments to City Code Chapter 25-2 (Zoning) relating to the North Burnet/Gateway Regulating Plan to create a new subdistrict for research and science mixed uses.  
 Staff Rec.: **Recommended**  
 Staff: Jorge E. Rousselin, 512-974-2975, jorge.rousselin@austintexas.gov  
 Planning Department

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Commission Liaison: [Andrew Rivera](#), 512-974-6508



- 30. LDC Amendment:** [C20-2023-013 - Butler Trail Amendments](#)  
 Request: Discussion and possible action to recommend amendments to City Code Title 25 (Land Development) to allow the Butler Trail to remain within the setbacks applicable to Lady Bird Lake; and to allow capital improvements made to the Butler Trail to comply with the recommendations from the 2015 Butler Trail Urban Forestry and Natural Area Management Guidelines, maintenance standards of care listed in the Butler Trail POMA, and the recommendations provided in the Butler Trail Safety and Mobility Study.
- Staff Rec.: **Recommended**  
 Staff: Leslie Lilly, [Leslie.Lilly@austintexas.gov](mailto:Leslie.Lilly@austintexas.gov)  
 Watershed Protection Department
- 31. LDC Amendment:** [C20-2024-001 - Onsite Water Reuse](#)  
 Request: Discussion and possible action to recommend amendments to City Code Title 25 (Land Development) to implement key conservation and reuse strategies from the Council-approved 2018 Water Forward, Integrated Water Resource Plan.
- Staff Rec.: **Recommended**  
 Staff: Heather Cook [heather.cooke@austintexas.gov](mailto:heather.cooke@austintexas.gov), 512-974-0083

## ITEMS FROM THE COMMISSION

- 32.** Discussion pertaining to upcoming Land Development Code amendments meetings. (Sponsors Chair Hempel and Vice-Chair Azhar)
- 33.** Discussion and possible action to establish a working group tasked with providing recommendations for upcoming Land Development Code amendments. (Sponsors: Chair Hempel and Vice-Chair Azhar)
- 34.** Discussion and possible action to establish a working group tasked with providing recommendations regarding South Central Waterfront Overlay. (Sponsors: Chair Hempel and Vice-Chair Azhar)
- 35.** Discussion and possible action appointing additional members to the Outreach and Procedure Working Group. (Sponsors Commissioners Phillips and Mushtaler)
- 36.** Discussion and possible action appointing additional members to the City of Austin Buildings Working Group. (Sponsors: Chair Hempel and Vice-Chair Azhar)

## NOMINATIONS

- 37.** Nominate a member to serve on the Small Area Planning Joint Committee.

## BOARDS, COMMITTEES & WORKING GROUPS UPDATES

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- 38. Codes and Ordinances Joint Committee** – Update pertaining to recommendations to the Planning Commission regarding proposed amendments to the Land Development Code for which review is required under Section 25-1-502 (Amendment; Review); requests to initiate amendments to the Land Development Code under Section 25-1-501 (Initiation). (Sponsored by Chair Hempel, Vice-Chair Azhar and Commissioners: Anderson and Maxwell)
- 39. Comprehensive Plan Joint Committee** – Update regarding recommendations to the Planning Commission on issues relating to the comprehensive plan, including proposed amendments to the Comprehensive Plan; and implementation of the Comprehensive Plan, including policy directives or initiatives of the city council or the Planning Commission. (Sponsored by Commissioners: Cox, Haynes, Phillips and Johnson)
- 40. Joint Sustainability Committee** - Update regarding recommendation and matters related to conservation and sustainability; and review City policies and procedures relevant to the Austin Community Climate Plan and the Austin Climate Equity Plan, including planning, implementation, community engagement, goal setting, and progress monitoring; promote close cooperation between the council, City management, City boards, commissions, committees, and taskforces, and individuals, institutions, and agencies concerned with the politics, procedures, and implementation of the Austin Community Climate Plan and the Austin Climate Equity Plan with the goal of coordinating all similar activities within the City and the community in order to secure the greatest public benefit; and forward to the city manager all advisory material that the joint committee provides to the council, the Office of Sustainability, City departments and offices, or City boards, commissions, committees, and task forces. (Sponsored by Commissioners Woods and Phillips)
- 41. Small Area Planning Joint Committee** – Update regarding recommendation and issues surrounding planning and zoning in areas such as downtown, corridors and centers, neighborhoods, the waterfront, planned unit developments, and transit oriented developments. (Sponsored by Commissioners: Barrera-Ramirez, Howard, Mushtaler)
- 42. South Central Waterfront Advisory Board** - Update regarding continuity and communication among stakeholders and advocates as the South Central Waterfront Plan moves toward implementation and to provide recommendations to the city council regarding plan implementation. Section 2-1-172 of the City Code. (Sponsored by Chair Hempel and Commissioner Maxwell)
- 43. City of Austin Buildings Working Group** – Update regarding possible recommendations in relation to evaluating City of Austin public buildings and related facilities.  
(Sponsored by Chair Hempel, Vice-Chair Azhar, and Maxwell)
- 44. Outreach and Procedures Working Group** - Update regarding possible recommendations to the in relation to outreach and procedure to better inform the public regarding matters reviewed and discussed by the Planning Commission. (Sponsored by Commissioners Haynes, Mushtaler and Phillips)

## **FUTURE AGENDA ITEMS**

Commissioner proposed future agenda items. Proposed item will not delve into the merits at the current meeting, but will be offered for initiation, discussion or possible recommendation at a future meeting. (Sponsored by Chair Hempel and Vice-Chair Azhar)

## **ADJOURNMENT**

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are

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Commission Liaison: [Andrew Rivera](#), 512-974-6508

planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Please call Andrew Rivera at the Housing and Planning Department, at 512-974-6508, for additional information; TTY users route through Relay Texas at 711.

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Commission Liaison: [Andrew Rivera](#), 512-974-6508

# **SPEAKER REGISTRATION**

All participants wishing to address the commission must register to speak. Public participation is available by teleconference or in-person.

## **Teleconference Registration**

Registration for participation by teleconference closes on **Tuesday, February 27, 2024 at 2:00 PM**. Teleconference code and additional information to be provided after the closing of the teleconference registration period.

## **In-Person Registration**

While in-person registrants are encouraged to register in advance of the meeting, in-person registration closes at **5:30 p.m.** the day of the meeting utilizing a mobile device to scan the below QR code which will be displayed in Council chambers. Mobile devices will also be available at the meeting for public use for the purpose of speaker registration.

## **Speaker Donation of Time**

For discussion cases, speaker donation of time is an available option for in-person participants. Both the registered speaker donating time and the speaker recipient must be present when the public hearing is conducted. See chart below regarding speaker time allotments.

**Click on link below or scan the QR code and submit the form to register to speak. Speakers should submit a separate registration form for each item of interest.**

<https://forms.office.com/g/irmTaGAqPp>



Please contact Andrew Rivera, Commission Liaison, for questions regarding speaker registration at [Andrew.rivera@austintexas.gov](mailto:Andrew.rivera@austintexas.gov) or by phone 512-974-6508.

Presentations and handouts are requested to be e-mailed to Commission Liaison Andrew Rivera at [Andrew.rivera@austintexas.gov](mailto:Andrew.rivera@austintexas.gov) by 1:00 PM day of the meeting.

**PARKING & VALIDATION**

Parking is available at the City Hall parking garage and is free with validation.

**Speaker Testimony Time Allocation**

**Public Hearing Cases**

Primary speaker in favor and primary speaker opposed	5 minutes each, up to 8 minutes total with donated time.
3 speakers in favor and 3 speakers opposed	3 minutes each, up to 6 minutes total with donated time.
All other speakers in favor or opposed	1 minute each, up to 2 minutes total with donated time.

**DISCUSSION POSTPONEMENT**

Primary speaker in favor and primary speaker opposed	3 minutes.
All other speakers in favor or opposed	2 minutes.

Donation of time is not an option for discussion postponement.

**ORDER OF MEETING**

Determination of Quorum / Meeting Called to Order

Reading of Proposed Consent Agenda

\*Vote and Disposal of Consent Agenda

\*\*Determination of Discussion Postponement Items

Discussion Cases (Including public comment, staff and applicant / representative presentations)