



**COMMISSION ON IMMIGRANT AFFAIRS  
REGULAR MEETING MINUTES  
NOVEMBER 6<sup>th</sup>, 2023  
AUSTIN, TEXAS**

The COMMISSION ON IMMIGRANT AFFAIRS convened in a REGULAR meeting on 06, NOVEMBER, 2023 at 301 W. 2<sup>ND</sup> ST. in Austin, Texas.

Chair Melissa Ortega called the COMMISSION ON IMMIGRANT AFFAIRS\_Meeting to order at 6:35 p.m.

**Board Members/Commissioners in Attendance:** *Vice Chair Melissa Ortega, Jose Caceres, Victor Martinez, Adrian De La Rosa*

**Board Members/Commissioners in Attendance Remotely:** *Fang Fang, Aditi Joshi, Adnan Suleiman*

**Board Members/Commissioners not in Attendance:**  
*Rennison Lalgee, Anjum Malik*

**PUBLIC COMMUNICATION: GENERAL**

**APPROVAL OF MINUTES**

Meeting Minutes tabled for next meeting.

**STAFF BRIEFINGS**

**DISCUSSION ITEMS**

1. Discussion of Commissioner vacancies and welcome new Commissioners.  
Welcome Jose Caceres and Victor Martinez.
2. Discussion of Joint Inclusion Budget Workshop, Townhalls and announcements on FY25 budget recommendation cycle.  
Jeremy Garza, Business Process Consultant from Equity Office mentioned 3 town hall meetings and will send notes via email. Any budgetary recommendations are due by March 30<sup>th</sup>.

3. Discussion of a recommendation for City Council to provide an updated report on the budget.  
Budget work group to create a recommendation (with a specific request to receive a report from City Council on what budgetary recommendations were approved) to present at the next meeting. Commissioner Victor Martinez will assist the Budget workgroup members in providing more information.

## **PUBLIC HEARINGS**

## **DISCUSSION AND ACTION ITEMS**

4. Discussion and possible action on electing Chair and Vice Chair for Commission.  
**The motion to approve Commissioner Melissa Ortega for Chair was approved on Melissa Ortega's motion, Adrian De La Rosa's second on a 6-1 vote. (COMMISSIONERS RENNISON LALGEE AND ANJUM MALIK absent)**  
  
**The motion to approve Commissioner Victor Martinez for Vice Chair was approved on Melissa Ortega's motion, Adrian De La Rosa's second on a 7-0 vote. (COMMISSIONERS RENNISON LALGEE AND ANJUM MALIK absent)**
5. Discussion and possible action on approval of 2024 calendar.  
**The motion to adopt of the 2024 calendar with the amendment of January meeting to the 20<sup>th</sup>, April meeting to the 8<sup>th</sup>, September meeting to the 9<sup>th</sup> was approved on Commissioner Melissa Ortega's motion, Jose Caceras second on a 7-0 vote. (COMMISSIONERS RENNISON LALGEE AND ANJUM MALIK absent)**
6. Discussion and possible action on scheduling a retreat in January for the commission and solicitation of possible agenda items that can help envision, plan, and organize priorities for the Commission.  
**The motion to schedule a retreat in January was approved on Commissioner Melissa Ortega's motion, Aditi Joshi's second on a 7-0 vote. (COMMISSIONERS RENNISON LALGEE AND ANJUM MALIK absent)**
7. Discussion and possible action on electing Primary Representative and Alternative Representative for JIC.  
**The motion to elect Commissioner Melissa Ortega as Primary Representative and Jose Caceras as Alternative Representative was approved on Commissioner Melissa Ortega's motion on a 7-0 vote. (COMMISSIONERS RENNISON LALGEE AND ANJUM MALIK absent)**
8. Review and discuss the scope of all current working groups and possible action to update membership.  
Current members of the budget workgroup are: Melissa Ortega and Adnan Suleiman.  
Current members of QOL Study workgroup are: Aditi Joshi, Rennison Lalgee, Melissa Ortega and Adrian De La Rosa.

Jeremy Garza wanted to include in meeting minutes that it is important to note that the joining members of any workgroup are in charge to convene and organize the working groups including scheduling all meetings. The QOL Study workgroup is supported by the Equity Office and Staff Liaison, but Commissioners are to keep track of which workgroups they sign up for without relying on meeting minutes. Workgroups consist of 1 less than quorum which is 6 members for this Commission.

**The motion to add Commissioner Victor Martinez to the Quality of Life Study work group was approved on Commissioner Melissa Ortega's motion, Adrian De La Rosa's second on a 7-0 vote. (COMMISSIONERS RENNISON LALGEE AND ANJUM MALIK absent)**

9. Approve a recommendation for City Council to condemn the inhumane activities of Operation Lone Star.

**The motion to approve the recommendation to condemn the inhumane activities of Operation Lone Star was approved on Commissioner Victor Martinez's motion, Adrian De La Rosa's second on a 7-0 vote. (COMMISSIONERS RENNISON LALGEE AND ANJUM MALIK absent)**

**Vice Chair Melissa Ortega adjourned the meeting at 7:44 p.m. without objection.**

**The minutes were approved at the February 5, 2024 meeting on MELISSA ORTEGA's motion, VICTOR MARTINEZ's second on a (7-0) vote. (COMMISSIONERS RENNISON LALGEE AND ANJUM MALIK absent)**