



**REGULAR MEETING of the
AIRPORT ADVISORY COMMISSION (AAC)
March 13, 2024 3:00 PM
6310 WILHELMINA DELCO DR., ROOM 1405
AUSTIN, TEXAS 78752**

Some members of the Commission may be participating via videoconference.

Livestream of the meeting will be available at ATXN1
<https://www.austintexas.gov/watch-atxn-live>

Audio of the meeting will be available as an alternative to attending in person. Please email Ammie Calderon at ammie.calderon@flyaustin.com by Noon of the day of the meeting for dial-in details.

Public comment for general communication and for specific agenda items will be allowed in-person or remotely via telephone.

In person registration is available for speakers who sign up at the meeting location prior to the meeting being called to order. Registration to speak remotely is available for speakers who have provided an email to Ammie Calderon at ammie.calderon@flyaustin.com, no later than Noon of the day before the meeting.

CURRENT BOARD MEMBERS

Wendy Price Todd, Chair
Bakari Brock, Vice-Chair
Patrick Rose, Secretary

Raymond Young
Jeremy Hendricks
Jonathan Coon

Chad Ennis
Scott Madole
Doyle Valdez

Fang Fang
Jeff Eller

AGENDA

CALL TO ORDER

PUBLIC COMMUNICATION: GENERAL

Public communication for items not on the agenda.

The first 5 registered speakers will each be allowed a three minute allotment to address the Airport Advisory Commission on an item that is not posted on the agenda. Please see further instructions on registration above.

Public communication for items included in the agenda as a Discussion/Action item.

Registered speakers will each be allowed a three minute allotment to address the Airport Advisory

Commission on an item that is posted as a Discussion/Action item, but may not address the Airport Advisory Commission on an item posted as a Briefing. Please see further instructions on registration above.

APPROVAL OF MINUTES

1. Approve the minutes of the AAC regular meeting on February 14, 2024

STAFF BRIEFINGS

2. January 2024 Financial Results presented by Rajeev Thomas, Chief Financial Officer
3. Air Service Update provided by Jamy Kazanoff, AUS Air Service Development
4. Journey with AUS (AUS AEDP/Capital Improvement Program) Active Projects Update provided by Lyn Estabrook, Deputy Chief Development Officer
5. Fiscal Year 2024 Grant Plan Update presented by Rajeev Thomas, Chief Financial Officer
6. AUS Wayfinding Update presented by Jennifer Williams, Planning and Design Management Officer
7. Update on Fixed Based Operations at AUS presented by John Gallo, Commercial Management Division Manager

DISCUSSION/ACTION ITEMS

8. Authorize negotiation and execution of a contract for AirportIQ airport management platform software support, maintenance, and related services with GCR, Inc. d/b/a Tadera, for a term of five years in an amount not to exceed \$1,600,000. [Note: Sole source contracts are exempt from the City Code Chapter 2-9B (Minority-Owned and WomenOwned Business Enterprise Procurement Program); therefore, no subcontracting goals were established].
9. Authorize negotiation and execution of a contract for landing fee management software with Passur Aerospace, Inc., for a term of five years in an amount not to exceed \$650,000. [Note: Sole source contracts are exempt from the City Code Chapter 2-9B (Minority-Owned and WomenOwned Business Enterprise Procurement Program); therefore, no subcontracting goals were established].

DISCUSSION ITEMS

10. Discussion on the Airport Advisory Commission officer election process

11. Review City Council action at the February 29, 2024 meeting – [Item 29] Authorize negotiation and execution of a contract for radio frequency engineering support with Booz Allen Hamilton, Inc., for a term of five years in an amount not to exceed \$1,625,000. [Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established]. *Approved on consent.*
12. Review City Council action at the February 29, 2024 meeting – [Item 99] Authorize negotiation and execution of a contract for pre-construction and construction services for the Barbara Jordan Terminal Optimization - Phase 2 project with The Whiting-Turner Contracting Company, in an amount not to exceed \$150,000,000. [Note: This contract will be awarded in compliance with the requirements of 49 CFR Part 26 (Disadvantaged Business Enterprise Program) and City Code Chapter 2-9A (Minority-Owned and Women-Owned Business Enterprise Procurement Program) by meeting the goals with 10.41% DBE participation.] *Approved on consent.*

FUTURE AGENDA ITEMS

NEXT REGULAR MEETING

The next regular meeting of the AAC is currently scheduled for Wednesday, April 10, 2024.

ADJOURNMENT

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days before the meeting date. Please call Ammie Calderon, Aviation Department, at (512) 530-6605 for additional information; TTY users route through Relay Texas at 711.

For more information on the Airport Advisory Commission, please contact Jason Alexander at jason.alexander@flyaustin.com.