



**AIRPORT ADVISORY COMMISSION (AAC)
REGULAR MEETING
MINUTES
FEBRUARY 14, 2024**

The Airport Advisory Commission convened in a regular meeting on February 14, 2024 at 6310 Wilhelmina Delco Dr. Room 1405 Austin, Texas.

Chair Wendy Todd called the regular meeting to order at 3:04 p.m.

Commissioners in Attendance:

Wendy Price Todd, Chair	Scott Madole
Bakari Brock	Fang Fang
Chad Ennis	Jeff Eller
Raymond Young	

Commissioners in Attendance Remotely:

Patrick Rose
Jonathan Coon

Commissioners Absent:

Jeremy Hendricks
Doyle Valdez

PUBLIC COMMUNICATION: GENERAL

Willy Gonzalez – Unite Here Local23 – Living Wage

Lucia Momtanez – Delaware North – Living Wage

Barbara Dunmore – HMS Host – Living Wage

Hope Landing – Paradies – Living Wage

Shakeel Ahmed – Journey of DBE sub consultant becoming a prime

APPROVAL OF MINUTES

1. Approve the minutes of the regular AAC meeting on January 10, 2024.

A motion to approve was made by Commissioner Ennis; Commissioner Young seconded. Motion passed on a 9-0-0-2 vote. Commissioners Hendricks and Valdez were absent at this vote.

STAFF BRIEFINGS

2. December 2023 Financial Results presented by Rajeev Thomas, Deputy Chief, Finance.
3. Air Service Update provided by Jamy Kazanoff, AUS Air Service Development.
4. Journey with AUS (AUS AEDP/Capital Improvement Program) Active Projects Update provided by Lyn Estabrook, Division Manager, Planning and Development.
5. City of Austin FY2025 Budget Timeline and Deliverables presented by Rajeev Thomas, Chief Financial Officer.
6. AUS Special Events Response and Operations presented by Sam Haynes, Public Information and Marketing Division Manager.
7. Recognition of recent leadership staff promotions and reassignments.

DISCUSSION/ACTION ITEMS

8. Discussion and possible action on a recommendation by the Airport Advisory Commission supporting improved roadway safety measures.

A motion to approve was made by Commissioner Fang Fang; Commissioner Eller seconded. Motion passed on a 9-0-0-2 vote. Commissioners Hendricks and Valdez were absent at this vote.

9. Authorize negotiation and execution of a contract for preconstruction and construction services for the Barbara Jordan Terminal (BJT) Optimization – Phase 2 (Area 2) project with The Whiting-Turner Contracting Company, in an amount not to exceed \$150,000,000. [Note: This contract will be awarded in compliance with City Code Chapter 2-9A (Minority Owned and Women Owned Business Enterprise Procurement Program) by meeting the goals with 10.41% DBE participation.].

A motion to approve was made by Commissioner Todd; Commissioner Ennis seconded. Motion passed on a 9-0-0-2 vote. Commissioners Hendricks and Valdez were absent at this vote.

10. Authorize negotiation and execution of a contract for radio frequency engineering support with Booz Allen Hamilton Inc., for a term of five years in an amount not to exceed \$1,625,000. [Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2- 9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established].

A motion to approve was made by Commissioner Brock; Commissioner Young seconded. Motion passed on a 9-0-0-2 vote. Commissioners Hendricks and Valdez were absent at this vote.

WORKING GROUP UPDATES

11. Update from the Acceleration Working Group – *Recommendations forthcoming*
12. Update from the Opportunity Working Group – *Recommendation expected at the April Airport Advisory Commission meeting.*

FUTURE AGENDA ITEMS

NEXT REGULAR MEETING

The next regular meeting of the AAC is scheduled for Wednesday, March 13, 2024.

ADJOURNMENT

Chair Wendy Price Todd adjourned the meeting at 4:18 p.m. without objection.

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For more information on the Airport Advisory Commission, please contact Tracy Thompson at tracy.thompson@flyaustin.com.

The minutes were approved at the 3/13/2024 meeting on Commissioner motion, Commissioner seconded on an 0-0-0-0 vote with Commissioners absent.