



**MINUTES FOR THE
CITY OF AUSTIN FIREFIGHTERS', POLICE OFFICERS' AND
EMERGENCY MEDICAL SERVICES PERSONNEL'S
CIVIL SERVICE COMMISSION**

**SPECIAL CALLED MEETING
THURSDAY, JANUARY 18, 2024**

The Firefighters', Police Officers', and Emergency Medical Services Personnel's Civil Service Commission convened in a Special Called Meeting on Thursday, January 18, 2024, at 5202 East Ben White Boulevard, Building 500, Austin TX 78741.

Commissioners in Attendance:

Commission Chair Jolsna Thomas
Commission Vice Chair Farah Ahmed
Commissioner Melissa Rogers

Staff in Attendance:

Jaclyn Gerban, Attorney
Nathan Brown, Assistant Director
Matthew Chustz, Civil Service Manager
Cyndi Gordon, Civil Service Coordinator

Sarah Williams, Civil Service Coordinator
Tymber Dhans, Civil Service Coordinator
April Roberts, MCS Coordinator

CALL TO ORDER

Chair Thomas called the meeting to order at 10:05 a.m.

PUBLIC COMMUNICATION: GENERAL

None

APPROVAL OF MINUTES

1. Approve the minutes of the Firefighters', Police Officers', and Emergency Medical Services Personnel's Civil Service Commission Special Called Meeting of December 11, 2023.
The minutes from the Special Called Meeting of December 11, 2023, were approved on Vice Chair Ahmed's motion, Commissioner Rogers' second on a 3-0 vote.

2. Approve the amended minutes of the Firefighters', Police Officers', and Emergency Medical Services Personnel's Civil Service Commission Special Called Meeting of March 10, 2022.
The amended minutes from the Special Called Meeting of March 10, 2022, were approved on Vice Chair Ahmed's motion, Commissioner Rogers' second on a 3-0 vote.

DISCUSSION AND ACTION ITEMS

3. Consider and act upon request to certify the 152nd Cadet Class Eligibility List for the Austin Police Department.
The motion to approve the request to certify the 152th Class Cadet Eligibility List for the Austin Police Department was approved on Vice Chair Ahmed's motion, Commissioner Rogers' second, on a 3-0 vote.
4. Discussion and possible action regarding the requests of one or more Austin Fire Department candidates to the Commission to appoint three member boards per Texas Local Government Code section 143.022(c) for another mental or physical examination, as applicable.
The motion to approve the appointment of a three-member board per Texas Local Government Code section 143.022(c) for another mental examination of Candidate Clark was approved on Vice Chair Ahmed's motion, Commissioner Rogers' second, on a 3-0 vote.
5. Discussion and possible action regarding the election of Chair of the Firefighters', Police Officers', and Emergency Medical Services Personnel's Civil Service Commission in compliance with Commission rule 3.03.
The motion to nominate Jolsna Thomas as Chair was approved on Vice Chair Ahmed's motion, Commissioner Rogers' second, on a 3-0 vote.
6. Discussion and possible action regarding the election of Vice Chair of the Firefighters', Police Officers', and Emergency Medical Services Personnel's Civil Service Commission in compliance with Commission rule 3.03.
The motion to approve Farah Ahmed as Vice Chair was approved on Commissioner Rogers' motion, Chair Thomas' second, on a 3-0 vote.
7. Discussion and possible action regarding future meeting dates and times.
Discussion was held regarding future meeting dates and times.

STAFF BRIEFINGS

8. Report from the Civil Service Office regarding exam processes, disciplinary hearings, and fitness-for-duty actions.
Civil Service Coordinators Cyndi Gordon, Tymber Dhans, and Sarah Williams delivered the briefing to the Commission with Municipal and Civil Service Manager Matthew Chustz.

FUTURE AGENDA ITEMS

None

ADJOURNMENT

Chair Thomas made a motion to adjourn the meeting, Vice Chair Ahmed seconded the motion. The motion was approved on a 3-0 vote, and the meeting was adjourned at 10:21 AM.

The minutes were approved at the March 8, 2024 meeting on Commissioner Rogers' motion, Chair Thomas' second on a 2-0 vote with one vacancy. Commissioner Ahmed absent.