

# AUSTIN AREA HIV PLANNING COUNCIL

*The mission of the HIV Planning Council is to develop and coordinate an effective and comprehensive community-wide response to HIV.*

## **Planning Council: Office of Support Staff Report March 5, 2024 Business Committee Meeting**



### OFFICE OF SUPPORT STAFF

Kodjo Dodo, Manager [Kodjo.Dodo@austintexas.gov](mailto:Kodjo.Dodo@austintexas.gov)

Nathalia Delgadillo, Planner II [Nathalia.Delgadillo@austintexas.gov](mailto:Nathalia.Delgadillo@austintexas.gov)

Zaria Thomas, Planner I [zaria.thomas@austintexas.gov](mailto:zaria.thomas@austintexas.gov).

Deena Rawleigh, Admin Sr. [Deena.Rawleigh@austintexas.gov](mailto:Deena.Rawleigh@austintexas.gov)

### AUSTIN AREA HIV PLANNING COUNCIL MEMBERS

TOTAL 6 (1 Non-voting member)

1. Kelle' Martin, Chair
2. Kristina McRae-Thompson
3. Rocky Lane, Non-Voting
4. *Joe Anderson Jr.*
5. Ashley Garling
6. Zachery Garay
7. Gin Pham
8. *Judith Hassan*
9. *Marquis Goodwin*
10. *Alicia Alston*

Summary:

- The HIVPC is at 6 members. 3 Members are Pending Approval from CEO. Jonathan has asked to resign from his position, effective March 15, 2024. A member has been deemed ineligible on the evening of 3/5 from boards and commissions due to incomplete training.
- GMCS Committee meeting for March had to be canceled due to lack of active members to create a committee
- Nominations for Vice Chair and Secretary are needed.
- 2 persons expressed interest in joining council, and are eligible to interview at the next GMCS Meeting
- The Needs Assessment Report is being drafted. The Literature review topic selection is expected to take place in April. It will be tabled in March due to the Planner II being out of office on 3/13
  - FASPNA members should have received an email with Literature Review topic proposals and a survey to submit their preference. Special studies will begin in April, if possible.
- The Resource Guide has been started with the OoS and FTC coordinator Michelle Osorio
- The CAB/Caucus Partnership rotation schedule is being planned. On 2/22, the OoS had introduced this partnership to a subrecipient. The OoS has successfully contacted 4/6 of the discovered CABs/caucuses.
  - Chair is more interested in investing in our own ad-hoc committee to receive more consumer input
- The Office of Support Planners are looking to see if the HIVPC would be interested in having bi-weekly office hours. Please send a preferred time and date as to when you would like to have this resource available.



**We are accepting nominations for HIV Planning Council Vice**

**Chair and Secretary** All nominees will be presented at the February 2024 Business meeting. The official vote will take place at the following Business meeting.

**Send all nominations to the Office of Support at:**

[hivplanningcouncil@austintexas.gov](mailto:hivplanningcouncil@austintexas.gov)



### **HIV Planning Council Committee Updates**

- Executive Committee needs nominations for Vice Chair, Secretary. Planning Council members should send in nominee recommendations to [hivplanningcouncil@austintexas.gov](mailto:hivplanningcouncil@austintexas.gov)
- Governance/Membership combined Care Strategies Committee (GMCS) committee chair is Zachery Garay
  - March meeting was canceled after BC liaison informed OoS that a member is ineligible due to lack of completed trainings.
  - During February, Planning council received interest from 2 persons. They will be eligible to interview at the next available GMCS meeting
  - Three interviews were conducted in February. They completed orientation on March 4 and will be voting members once CEO Watson has signed off.
- Finance/Allocations combined Strategic Planning/Needs Assessment (FASPNA) Committee Chair of HIV Planning Council is Ashley Garling.
  - The Comprehensive Needs Assessment report was started in the off-season to compile the epidemiological profiles, system of care analysis, provider capacity and capabilities, and preliminary analysis of services needs and barriers for those in and out of care. Y2 Literature Review topics and proposal was sent out via email. The committee will continue their discussion in the April meeting due to the Planner II being out. Y3 Special Studies will start in April and expected to conclude before PSRA.
  - The Stigma Index Project approval has been postponed until the FY24 Administrative Budget is final. The Fast Track Cities workgroup would like to present updates at the March FASPNA meeting.

### **STAFF ACTIVITIES**

#### **Ryan White Part A Grant Activities**

- Monthly Project Officer Call
  - Our new Project Officer is Kristen Athey
  - Planning Council members may join monthly calls to provide updates, comment, and/or ask questions
  - Project Officer meeting occurs the second Tuesday of every 1 month(s) effective 11/14/2023 until 7/9/2024 from 10:00 AM to 11:00 AM
  - Save this link to join: [Click here to join the meeting](#)

#### **Needs Assessment**

- Completed Activities include: 2021 Provider Capacity and Capabilities Survey, annual Epidemiological Profile, Year 1 Survey on Assessment of Service Needs and Barriers Preliminary Analysis, System of Care Analysis
- FASPNA is being asked to make recommendations for Year 2 Needs Assessment Activities (special studies and deeper dive activities)
  - Proposed Year 2 Needs Assessment Activities
    - Literature Review of studies related to oral health care, barriers to healthcare access related to the rising cost of housing, telemedicine access, impact of COVID-19 on HIV Services has been posed by the Planner. FASPNA will decide the topic to focus on with potential to decide on a target population to examine in their April meeting.
  - The Resource Guide will be a part of our Needs Assessment activities. OoS and FTC coordinator have

been talking with PIO and IT on the best mechanism to use to share and create this resource for the community. We will have this resource included in our final Needs Assessment Report

- Needs Assessment 2021-2024 Report is being drafted currently to compile the current completed NA items. The Literature review is expected to follow in April, due to being tabled in February and March for later discussion. FY24 expects to conduct special studies via focus groups for year 3.

### **Integrated Plan**

- Completed and submitted to HRSA and received feedback updates from HRSA. Discussed comments with HRSA in October with limited notice and were unable to invite PC members. These comments were discussed at the 1/29 Business Meeting.
- Planner II has made preliminary changes to the integrated plan and will wait until a new supervisor to share the potential changes with the council
- Planner II for HIV Planning Council will develop a Dashboard that will update HIV Planning Council on progress, implementation, challenges, and areas of improvement beginning this spring.

### **Outreach and Recruitment**

#### **HIV Caucus**

The Office of Support has been able to find contacts for existing caucus/CABs with 6 out of 8 subrecipients. However, these existing caucuses/CABs are not a majority of PLWH who receive Ryan White services.

Therefore, with approval from the chair, Office of Support is leading the efforts to develop a caucus of people with lived HIV experience (including non-RWHA Part A consumers) to participate and provide feedback on Fast Track Cities, Ending the HIV Epidemic, and other stakeholder activities. Members will be compensated for participation and will be provided with opportunities to learn more about Ryan White Part A, Ending the HIV Epidemic, Fast Track Cities, and other topics of interest. The Office of Support has proposed a specific amount of HIVPC budget for compensation and will develop an ask for Ending the HIV Epidemic funds in the coming months.

. Please send any events related to our MAI/priority populations to [hivplanningcouncil@austintexas.gov](mailto:hivplanningcouncil@austintexas.gov).

The Planner has received invitations to participate from the following organizations. Please let Nathalia, Zaria, or [hivplanningcouncil@austintexas.gov](mailto:hivplanningcouncil@austintexas.gov) know if you would like for us to table on behalf of the HIVPC or with us at these upcoming events by March 1, 2024.

If you or anyone know is interested in joining the HIV Caucus, please share the link or QR code below:

<https://forms.office.com/g/RRgmjk8N4C>



### **Technical Assistance and Training**

- Each subcommittee will be asked to add training recommendations for the Planning Council and/or community audiences to the Training Calendar. Trainings available in the community are provided via Digest, conferences, and email to members.

- If there are trainings that members feel are needed for 2024, please let Office of Support know.

## Partnerships

### Fast Track Cities

- The FTC Coordinator is Michelle Osorio, [michelle.osorio@austintexas.gov](mailto:michelle.osorio@austintexas.gov).

CDC EHE's Coordinator is Aurelia Lopez, [Aurelia.Lopez@austintexas.gov](mailto:Aurelia.Lopez@austintexas.gov)

### TX HIV Syndicate

- Austin Area Regional Co-Chairs are Brandon Wollerson and Nathalia Delgadillo
- We are still accepting membership applications, so reach out to Nathalia for application details.

## Other

- If you have recommendations for events for the next Staff Report, please submit them to the Office of Support @ [HIVPlanningCouncil@austintexas.gov](mailto:HIVPlanningCouncil@austintexas.gov)
- To HIV Planning Council members, when communicating with the Office of Support, be sure to cc or send direct to the [hivplanningcouncil@austintexas.gov](mailto:hivplanningcouncil@austintexas.gov). So, that communication is received amongst all staff members.
- Please remain subscribed to our HIV Planning Council MailChimp as the Office of Support sends out important updates and announcements through that platform.
- The Office of Support Planners are looking to see if the HIVPC would be interested in having bi-weekly office hours. Please send a preferred time and date as to when you would like to have this resource available.