




MEMORANDUM

TO: Boards and Commissions

FROM: Kerri Lang, FSD - Budget Officer 

DATE: January 29, 2024

SUBJECT: FY 2024-25 Budget Process and Calendar

The City remains committed to an inclusive annual budget process. Resident and stakeholder feedback, including the various boards and commissions recommendations, guide City leadership during budget deliberations. The FY 2023-24 budget contained investments that aligned to boards and commissions recommendations, budget priority survey results and community conversations. These enhancements included funding to improve maintenance and security at parks, expand the Enhanced Library Card program, continue emergency shelter operations, bolster the capacity of the Downtown Austin Community Court, and renovate Zilker Park restrooms to be more inclusive with an adult-sized changing table.

The Financial Services Department's Budget and Performance Division will continue to coordinate with City departments to review recommendations passed by boards and commissions. To ensure the recommendations are voted and approved by the full commission, please post the approved recommendation to the respective board and commission website, under meeting documents. The deadline for submitting recommendations is March 31, 2024, allowing staff the necessary time to review the recommendations.

For your information, the proposed calendar for the FY 2024-25 budget is shown below:

- March 31 Board and Commission recommendations due to the Budget and Performance Division
- May 3 Department budgets due to the Budget and Performance Division
- July 12 Presentation of the FY 2024-25 Proposed Budget to City Council
- July 24 Community Input Sessions at 10am
- August 1 Community Input Session at 3pm
- August 14 Budget Adoption

Additional information can be found at www.austintexas.gov/budget. Should you have any questions, please contact our office at BudgetQA@austintexas.gov.

cc: Ed Van Eenoo, Chief Financial Officer, Financial Services Department