



# City of Austin

## Recommendation for Action

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**File #:** 24-4161, **Agenda Item #:** 12.

4/4/2024

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### **Posting Language**

Authorize execution of two contracts for original equipment manufacturer parts and repair services for vehicle power and driveline components with Drivetrain Specialists LLC and Northwest Drive Train, Inc. d/b/a Northwest Drive Train Service, each for a term of five years in amounts not to exceed \$965,000, divided between the contractors.

[Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the goods and services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established].

### **Lead Department**

Financial Services Department.

### **Client Department(s)**

Fleet Mobility Services Department.

### **Fiscal Note**

Funding in the amount of \$96,500 is available in the Fiscal Year 2023-2024 Operating Budget of Fleet Mobility Services Department.

Funding for the remaining contract term is contingent upon available funding in future budgets.

### **Purchasing Language:**

The Financial Services Department issued an Invitation for Bids (IFB) 7800 EAB1003 for these goods and services. The solicitation was issued on November 6, 2023, and closed on December 12, 2023. Of the three offers received, the recommended contractors submitted the two lowest responsive offers. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. This information can currently be found at: [https://financeonline.austintexas.gov/afo/account\\_services/solicitation/solicitation\\_details.cfm?sid=139595](https://financeonline.austintexas.gov/afo/account_services/solicitation/solicitation_details.cfm?sid=139595).

### **For More Information:**

Direct questions regarding this Recommendation for Council Action to the Financial Services Department - Central Procurement at: [FSDCentralProcurementRCAs@austintexas.gov](mailto:FSDCentralProcurementRCAs@austintexas.gov) or 512-974-2500. Respondents to the solicitation and their Agents should direct all questions to the Authorized Contact Person identified in the solicitation.

### **Additional Backup Information:**

These contracts will provide original equipment manufacturer parts and repair services for vehicle power and driveline components for the City's fleet of light, medium, and heavy-duty vehicles on an as-needed basis. The contractors will provide repair services with associated parts to supplement the work performed by Fleet

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technicians, and parts will be purchased for repairs conducted in-house.

These contracts will replace a contract which expires on November 30, 2024. Authority on the current contract is depleted and new contracts are needed prior to expiration for continuity. The requested authorization amount was determined using departmental estimates based on historical spending and allows for an annual growth for parts and repair services associated with aging vehicles. One of the recommended contractors is the current provider for these parts and services.

A delay in contract approval could impact Fleet's ability to make needed vehicle repairs.