



City of Austin

Recommendation for Action

File #: 24-4171, Agenda Item #: 21.

4/4/2024

Posting Language

Authorize negotiation and execution of a contract for mobile medical surveillance and related services with Capitol Medical Services LLC, for up to three years for a total contract amount not to exceed \$500,000.

[Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program). For the services required for this solicitation, there were insufficient subcontracting opportunities; therefore, no subcontracting goals were established].

Lead Department

Financial Services Department.

Client Department(s)

Austin Energy.

Fiscal Note

Funding in the amount of \$83,333 is available in the Fiscal Year 2023-2024 Operating Budget of Austin Energy.

Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

The Financial Services Department issued a Request for Qualifications (RFQS) 1100 DCM4000 for these services. The solicitation was issued on October 23, 2023, and closed on December 7, 2023. Of the two offers received, the recommended contractor submitted the best evaluated responsive offer. A complete solicitation package, including a log of offers received, is available for viewing on the City's Financial Services website, Austin Finance Online. This information can currently be found at:

https://financeonline.austintexas.gov/afo/account_services/solicitation/solicitation_details.cfm?sid=139199.

For More Information:

Direct questions regarding this Recommendation for Council Action to the Financial Services Department - Central Procurement at: FSDCentralProcurementRCAs@austintexas.gov or 512-974-2500. Respondents to the solicitation and their Agents should direct all questions to the Authorized Contact Person identified in the solicitation.

Council Committee, Boards and Commission Action:

March 18, 2024 - Recommended by the Electric Utility Commission on a vote of 7-0 with Commissioner Alvaraez off the dais and three vacancies.

Additional Backup Information:

This contract will provide comprehensive medical surveillance testing and related services, including fitness-for

-duty examinations and medical screenings, for Austin Energy employees in a mobile setting. The contractor will provide medical vehicles and staff equipped to perform services such as hearing/audiometry testing, chest x-rays, and respiratory fit testing onsite at various Austin Energy work sites, enhancing their ability to maintain a healthy workforce. This program is necessary to assess employees' health status and monitor short and long-term effects of potential exposure to occupational hazards during employment.

An evaluation team with expertise in this area evaluated the offers and scored Capitol Medical Services LLC as the best to provide these services based on price, service-disabled veteran business enterprise, company qualifications and experience, and personnel qualifications and experience.