

**MEMORANDUM**

**TO:** Richard Mendoza, Interim Director for Transportation and Public Works

COMMISSION REQUIRED: YES \_\_\_\_\_ / NO X  
 Planning Commission \_\_\_\_\_ UTC \_\_\_\_\_  
 Other \_\_\_\_\_

**SUBJECT:** F#: 2022-141398 LM – Below grade Austin Energy vault with multiple below grade transformers and access hatches at the surface - Encroachment Agreement

All affected departments and private utility franchise holders have reviewed this request and recommend approval.

Please review the proposed encroachment and determine whether this encroachment request should proceed to specific Land Use Commissions or proceed directly to Council.

cc: Upal Barua, Interim Director, Transportation and Public Works Department  
Elizabeth Boswell, Land Development Engineering, Transportation and Public Works Department  
Joseph Fotinos, Project Manager, Transportation and Public Works Department  
Dwayne Davis, Department Executive Assistant, Transportation and Public Works Department