

**MUNICIPAL CIVIL SERVICE COMMISSION
MEETING MINUTES**

Monday, February 26, 2024



**MUNICIPAL CIVIL SERVICE COMMISSION
MINUTES**

**REGULAR MEETING
MONDAY, FEBRUARY 26, 2024**

The Municipal Civil Service Commission convened in a regularly scheduled meeting on Monday, February 26, 2024, at the Human Resources Department, Learning & Research Center (LRC) 5202 E. Ben White Blvd., Suite 500, Austin, TX 78741.

Commissioners in Attendance:

Kevin Mullen, Chair
Kavita Gupta, Vice Chair
Andy Mormon
John Umphress

Commissioners Absent:

McKenzie Frazier

Staff in Attendance:

Nathan Brown, Assistant Director, HRD
Matthew Chustz, Municipal & Civil Service Manager, HRD
Abby Varela, Municipal Civil Service Coordinator, HRD
Cyndi Gordon, Civil Service Coordinator, HRD
Sarah Williams, Civil Service Coordinator, HRD
Tymber Dhans, Civil Service Coordinator, HRD
Omar Francia, IT Systems Administrator, HRD

CALL TO ORDER

Chair Kevin Mullen called the Commission meeting to order at 9:05 AM.

PUBLIC COMMUNICATION: GENERAL

APPROVAL OF MINUTES

1. Approve the minutes from the Municipal Civil Service Commission regular meeting on December 18, 2023.

The minutes from the meeting of December 18, 2023, were approved on Commissioner Umphress' motion, Commissioner Mormon's second on a 4-0 vote.

DISCUSSION ITEMS

2. Discussion regarding Municipal Civil Service Commissioner appointment process.
Discussion was held regarding the Municipal Civil Service Commissioner appointment process.

DISCUSSION AND ACTION ITEMS

3. Discussion and possible action regarding the recommendation to the Audit and Finance Committee of the Austin City Council for the Chair of the Municipal Civil Service Commission.
Discussion was held regarding the recommendation of Chair of the Municipal Civil Service Commission. No action was taken.
4. Discussion and possible action regarding the election of Vice-Chair of the Municipal Civil Service Commission.
The motion to appoint Commissioner Gupta as Vice Chair of the MCS Commission was approved on Umphress' motion, Commissioner Mormon's second on a vote of 3-0, with Commissioner Gupta abstaining.
5. Discussion and possible action to approve future meeting dates, times, and locations.
Discussion was held regarding future meeting dates, times and locations.

FUTURE AGENDA ITEMS

Chair Mullen and Commissioner Gupta requested a future agenda item to discuss future meeting dates, times, and locations.

ADJOURNMENT

Chair Mullen adjourned the meeting at 9:21 AM without objection.

The minutes were approved at the March 25, 2024, meeting on Commissioner Umphress' motion, Commissioner Vigil's second on a 3-0 vote, with Vice Chair Gupta and Commissioner Rogers absent.