

## MEMORANDUM

**FROM:** Mashell Smith, Real Estate Services Agent, Transportation and Public Works Department

**TO:** Richard Mendoza, Director for Transportation and Public Works

**APPROVAL:**  **DATE:** 11-30-23

**COMMISSION REQUIRED:** YES \_\_\_\_\_ / NO ☒  
Planning Commission \_\_\_\_\_ UTC \_\_\_\_\_  
Other \_\_\_\_\_

**DATE:** November 29, 2023

**SUBJECT:** F#: 2023-093376 LM – Proposed underground pedestrian tunnel, chilled waterlines and conduits crossing the Colorado Street R.O.W between 15th and 16th Streets.-Encroachment Agreement

A request has been received for the encroachment of Colorado Street Right-of-Way. The proposed encroachment area will be developed as an underground pedestrian tunnel, chilled waterlines and conduits crossing the Colorado Street R.O.W between 15th and 16th Streets. A new commercial development is currently being constructed at 1509 Colorado, Austin, Travis County, Texas. The total encroachment area is approximately nine hundred and sixty (960) square feet along Colorado Street. Please find attached the Application Review Packet and the Master Comment Report.

All affected departments and private utility franchise holders have reviewed this request and recommend approval while others made conditional approvals (*see attached Master Comment Report*).

Chapter 14-11-51(D) of the City Code states that, *"If the director determines that additional review of the encroachment is necessary, the director shall submit the proposed encroachment to the appropriate Land Use Commission for review and recommendation to Council."*

Please review the proposed encroachment and determine whether this encroachment request should proceed to specific Land Use Commissions or proceed directly to Council.

Please feel free to contact me ([mashell.smith@austintexas.gov](mailto:mashell.smith@austintexas.gov) or 512-974-7191) should you have any questions or require additional information.

**cc:** Upal Barua, Interim Assistant Director, Transportation and Public Works Department  
Elizabeth Boswell, Land Development Engineering, Transportation and Public Works Department  
Joseph Fotinos, Project Manager, Transportation and Public Works Department  
Dawnyé Davis, Department Executive Assistant, Transportation and Public Works Department