



City of Austin

Recommendation for Action

File #: 24-4282, **Agenda Item #:** 19.

4/18/2024

Posting Language

Authorize negotiation and execution of a contract for preventative maintenance and repair services with Agilent Technologies Inc., for a term of five years in an amount not to exceed \$770,000.

[Note: Sole source contracts are exempt from the City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program); therefore, no subcontracting goals were established].

Lead Department

Financial Services Department.

Client Department(s)

All City Departments.

Fiscal Note

Funding in the amount of \$64,165 is available in the Fiscal Year 2023-2024 Operating Budget of various City departments.

Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

Sole Source.

For More Information:

Direct questions regarding this Recommendation for Council Action to the Financial Services Department - Central Procurement at: FSDCentralProcurementRCAs@austintexas.gov or 512-974-2500.

Additional Backup Information:

This contract will provide preventative maintenance and repair services for Agilent Technologies Inc. laboratory equipment for various departments. Laboratory equipment includes gas chromatographs, mass spectrometer systems, and inductively coupled plasma-optical emission spectrometers. These services address the City's goal of properly maintaining laboratory equipment to identify, measure, and analyze items such as wastewater, narcotics, toxic substances, organic compounds, and metals. To properly maintain these instruments, the contractor will provide factory trained service engineers for preventative maintenance and repair services.

Agilent Technologies Inc. is the sole provider of factory recommended upgrades and preventative maintenance procedures. These services are proprietary in nature, necessitating a sole source purchase. The use of non-factory authorized parts would invalidate standard Agilent warranties.

This is a new contract. The requested authorization amount was determined using departmental estimates based on historical spend and anticipated future usage. The recommended contractor has previously provided similar goods and services to the City.

A delay in contract approval could impact the ability of departments' to respond to testing requests.