

**PARKS AND RECREATION BOARD CONTRACTS AND CONCESSIONS COMMITTEE  
MEETING MINUTES  
SEPTEMBER 20, 2023**



**PARKS AND RECREATION BOARD CONTRACTS AND CONCESSIONS COMMITTEE  
SPECIAL CALLED MEETING  
MINUTES  
WEDNESDAY, SEPTEMBER 20, 2023**

**The PARKS AND RECREATION BOARD CONTRACTS AND CONCESSIONS COMMITTEE convened in a SPECIAL CALLED meeting on WEDNESDAY, SEPTEMBER 20, 2023, at 302 W 2ND STREET in Austin, TX.**

**Acting Chair Villalobos called the PARKS AND RECREATION BOARD CONTRACTS AND CONCESSIONS COMMITTEE Meeting to order at 12:09 p.m.**

**Board Members/Commissioners in Attendance:** Pedro Villalobos.

**Board Members/Commissioners in Attendance Remotely:** Nicole Merritt, Holly Reed.

**Board Members Absent:** Lane Becker, Kim Taylor

**PUBLIC COMMUNICATION: GENERAL**

**None**

**APPROVAL OF MINUTES**

1. Approve the minutes of the Parks and Recreation Board Contracts and Concessions Committee on July 21, 2023.

**The minutes from the special called meeting of July 21, 2023 were approved on Board Member Reed’s motion, Board Member Villalobos’ second, on a 3-0 vote. Board Members Becker and Taylor absent.**

**STAFF BRIEFINGS**

2. Staff briefing on the draft scope of work for the Austin Civilian Conservation Corps land stewardship program.

**Christa McCarthy, Division Manager, Parks and Recreation Department gave a briefing. There were no questions on this item. No action was taken on this item.**

3. Staff briefing on the monthly Parks and Recreation Department contract report summarizing new and ongoing contract development that requires City Council approval and/or committee and board recommendations

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**Denisha Cox, Contract Management Supervisor II, Parks and Recreation Department gave a presentation and answered clarifying questions on whether the ACL Grant Funded projects on the Austin Parks Foundation Website represent a complete list of investments. No action was taken on this item.**

**DISCUSSION AND ACTION ITEMS**

4. Presentation, discussion and possible action regarding a recommendation to Austin City Council to authorize the negotiation and execution of an Interlocal Agreement with Travis County regarding the coordination of the Spicewood Springs Road Low Water Crossing #1. **Thomas Rowlinson, Principal Planner, Parks and Recreation Department gave a presentation.**

**The motion to recommend to Austin City Council to authorize the negotiation and execution of an Interlocal Agreement with Travis County regarding the coordination of the Spicewood Springs Road Low Water Crossing #1 was approved on Board Member Reed's motion, Board Member Merritt's second on a 3-0 vote. Board Members Becker and Taylor absent**

**FUTURE AGENDA ITEM**

**Follow up on Design Workshop interview.**

**Acting Chair Villalobos adjourned the meeting at 12:35 p.m. without objection.**

**These minutes were approved at the January 19, 2024 Parks and Recreation Board Contracts and Concessions Committee meeting on Board Member Reed's motion, Board Member Merritt's second on a 3-0 vote. Board Members Taylor and Villalobos absent.**