



**DESIGN COMMISSION  
REGULAR MEETING  
MINUTES  
MONDAY, MARCH 25, 2024**

**The Design Commission convened a regular meeting on Monday, March 25, 2024, at the Permitting and Development Center, Room 1401, located at 6310 Wilhelmina Delco Drive in Austin, Texas.**

**Chair Salinas called the Design Commission Meeting to order at 6:03 p.m.**

**Board Members/Commissioners in Attendance:**

*Jon Salinas, Chair  
Josue Meiners, Vice Chair  
David Carroll  
Nkiru Gelles  
Conners Ladner  
Ben Luckens  
Marissa McKinney  
Brita Wallace*

**Board Members/Commissioners in Attendance Remotely:**

*None*

**PUBLIC COMMUNICATION: GENERAL**

**None.**

**APPROVAL OF MINUTES**

1. Approve the minutes of the Design Commission meeting on February 26, 2024.  
**The minutes from the meeting of 02/26/2024 were approved on Vice Chair Meiners's motion, Commissioner McKinney's second on an 8-0 vote. Commissioner Howard, Commissioner Lee, and Commissioner Wittstruck were absent.**

**DISCUSSION AND ACTION ITEMS**

2. Discussion and action on the engagement plan for the update to the Urban Design Guidelines. Presented by Sophia Benner, Planning Department.

**The motion to approve the engagement plan for the update to the Urban Design Guidelines was approved on Commissioner McKinney's motion, Chair Salinas' second on an 8-0 vote. Commissioner Howard, Commissioner Lee, and Commissioner Wittstruck were absent.**

3. Conduct a nomination for the representative for the Downtown Commission.  
**No action was taken.**

### **WORKING GROUP/COMMITTEE UPDATES**

4. Update from the Urban Design Guidelines Working Group regarding the meeting on March 1, 2024.  
**Update and presentation were given by Commissioner Carroll.**
5. Update from representative of the Downtown Commission regarding the meeting on March 20, 2024.  
**No update was given.**
6. Update from representative of the Joint Sustainability Committee regarding the meeting on February 28, 2024.  
**Update was given by Chair Salinas.**
7. Update from representative of the South-Central Waterfront Advisory Board regarding the meeting on March 18, 2024.  
**Update was given by Commissioner Ladner.**

**Chair Salinas adjourned the meeting at 7:13 p.m. without objection.**